

Santa Clara County Open Space Authority

Citizen's Advisory Committee Meeting Meeting Summary

7:00 PM on Monday, May 24, 2010
Open Space Authority Administration Office

Attendees:

Citizens Advisory Committee Members:

Name	Represent	Present	Absent
Susan McKuhen	District 1	√	
Vacant	District 2	-	-
Jan Hintermeister	District 3	√	
Eric Carruthers	District 4	√	
Chris Kangas	District 5	√	
John Fioretta	District 6	√	
Vacant	District 7	-	-
Vacant	Agriculture	-	-
Mandy McClellan	Business		x
Clark Williams	Civic Organizations	√	
Daniel J. Kenney	Development Community		x
Vacant	Education	-	-
David Poeschel	Environmental	√	
Son Cheong (C.K.) Kuan	Labor	√	
Dorsey Moore	Parks	-	x
Kitty Monahan	Trails	√	
	Totals	9	3

Other Attendees:

Board Liaison Present: Virginia Holtz, Director, District 5

Staff Present: Lauren Monack, Office Manager

Public Present: Bill Parkin, OSA Legal Council

1. **Call to Order at 7:03 p.m.** – David Poeschel, Chairperson
 - a. Chair Poeschel introduced guests, determined there was a quorum and appointed Chris Kangas to prepare the meeting summary.
2. **Approval of Meeting Summary from previous meeting**
 - a. The CAC Meeting Summary for May 24, 2010, was approved.
3. **Reports**
 - a. **Board – Virginal Holtz**
 - Board is in the process of selecting and engaging a consultant to help frame and facilitate the upcoming strategic plan process
 - b. **CAC Members**
 - **Eric Carruthers** – Attended recent open space conference in San Francisco
 - Changing demographics and a stagnant economy have required agencies to perform more public outreach and better listen to the needs of their constituents.
 - Massachusetts, which has the oldest OSP in the country, has redirected the scope of its program to better serve people, rather than to focus primarily on land preservation.
 - **Kitty Monahan**– Upcoming festival in the park on June 26
 - **John Fioretta**– Silicon Valley Land Conservancy may not be completely dead, per conversation with a SVLC board member
 - **Clark Williams**– AB1234 ethics training would be of value to CAC members. Mentioned FPC website: <http://www.fppc.ca.gov/index.php?id=477>

4. **Guest Speaker:** Bill Parkin, OSA Legal Council
 - a. **Brown Act**
 - Full text available online: <http://ag.ca.gov/publications/brownAct2003.pdf>
 - CAC members are subject to the Brown Act
 - Purpose – government to be conducted in full view of the people
 - Getting more strict as time goes on
 - Violations are highly scrutinized by the media
 - Reviewed some of the items that the act covers, such as: agendas, right to speak, document sharing, public signature requirements, closed sessions, meeting definitions, and ad hoc committees.
 - b. **Public Records Act** – CAC documents, as well as written communications to board members are subject to the PRA
 - c. **Political Activities**
 - Separation of personal views from meetings
 - OSA cannot spend \$ to directly influence a political campaign
5. **Public Presentations for Items not listed on the Agenda (Limit: 3 minutes)**
 - a. None
6. **Unfinished Business**
 - a. **CAC Agricultural Land Conservation Subcommittee**

Subcommittee member Dave Poeschel passed out an updated agricultural study recommendation and deferred further discussion to the June meeting.
 - b. **CAC suggestions in preparation for OSA Strategic Plan workshop**

CAC members discussed possible topics/strategies for June 8th strategic plan scoping meeting.
7. **New Business**
 - a. None
8. **Items for next meeting**
 - a. Eric Carruthers nominated the president of the Bay Area Open Space Council as a potential guest speaker for the next CAC meeting.
9. **Announcements**
 - a. None
10. **Adjourn**
 - a. Meeting was adjourned at 9:05 pm
 - b. Next meeting: TBD

Meeting summary prepared by Chris Kangas

cc: Virginia Holtz, Board member Liaison
Garnetta Annable, Board member Alternate
Bill Parkin – OSA Legal Council