



FINAL MINUTES

SANTA CLARA COUNTY OPEN SPACE AUTHORITY
Regular Meeting
May 26, 2011
Meeting 11-10

**CALL MEETING TO
ORDER / ROLL CALL**

Chairperson Hall called the regular board meeting of the Santa Clara County Open Space Authority (OSA) to order at **6:30 p.m.** at the Administrative Office, 6980 Santa Teresa Blvd. Suite 100, San Jose, California.

Ms. Monack performed Roll Call:

Members Present

Alex Kennett, Virginia Holtz, Clark Williams, Calvin Gill, Sequoia Hall, Jim Foran. Garnetta Annable arrived at 6:32 p.m.

**Members Excused
Absent**

None

**Members Unexcused
Absent**

None

Mr. Parkin stated that under Government Code 54954.2, with a 2/3 vote of the Board, the Board could add an emergency item to the agenda if immediate action is needed and the need for action came to the attention of the agency after the posting of the agenda. He noted that the item has to do with conference with legal counsel for significant exposure to litigation pursuant to 54956.9(b). Number of cases is one.

Director Kennett moved to add the emergency item to the closed session agenda. Director Williams seconded. The Board voted unanimously to add the item to closed session.

Director Annable arrived immediately after the vote at 6:32 p.m.

**CONVENE TO CLOSED
SESSION**

At **6:33 p.m.** Director Hall convened the meeting to Closed Session.

**RETURN FROM CLOSED
SESSION**

Members returned from Closed Session at **7:08 p.m.**

Director Hall stated that there was no report from Closed Session.

Staff Present

Andrea Mackenzie, General Manager

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Bill Parkin, Legal Counsel
Lauren Monack, Administration Manager/Clerk of the Board
Rachel Santos, Open Space Planner

**ADOPTION OF
AGENDA**

Director Kennett moved to adopt the agenda as amended by Mr. Parkin.
Director Holtz seconded the motion. Motion passed 7-0.

**PUBLIC
PRESENTATIONS**

Director Hall asked if there were any public presentations for items not on the agenda.

Greg West, Santa Clara County Parks Commissioner, reported that there are peregrine falcons on Summit Rock so the County is shutting down access to that area; He reported that two trails were opened up at Bear Ranch.

**WRITTEN
COMMUNICATIONS**

Director Hall asked if there were any written communications.

Ms. Monack stated there were no written communications.

**APPROVAL OF
MINUTES**

Minutes of March 24, 2011

MOTION: Upon motion by Director Holtz, seconded by Director Williams, the Board unanimously approved the **March 24, 2011 Board Meeting Minutes**. (Vote: 6-0-1; Director Hall abstained because he was not in attendance at the March 24, 2011 meeting.)

**APPROVAL OF
CONSENT ITEMS**

C1: Adopt Resolution accepting the preliminary Engineer's Report for District 1, declaring its intention to levy an annual assessment and directing that a public hearing be held to accept comments on the Report prior to renewal of Open Space & Maintenance District No. 1.

MOTION: Upon motion by Director Foran, seconded by Director Annable the Board unanimously approved the Consent Calendar. (Vote: 7-0-0)

BOARD BUSINESS

Agenda Item #1: Approve Contract for Bookkeeping Services.

Director Hall introduced the item.

Ms. Mackenzie introduced the item and provided a summary report noting that staff recommends approval of the contract with Santa Cruz Bookkeeping. She noted that Santa Cruz Bookkeeping has been working on a temporary basis for 4 to 8 hours per week and doing a very reliable

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job.

Board discussion ensued.

MOTION: Upon motion by Director Foran, seconded by Director Holtz, the Board unanimously approved the resolution to approve the contract for bookkeeping services with Santa Cruz Bookkeeping. (Vote: 7-0-0)

Agenda Item #2: Authorization to Purchase Property Totaling 89.5 Acres from the Bureau of Land Management (APNs 756-01-006 and 756-02-001).

Director Hall introduced the item.

Ms. Mackenzie provided a summary of the acquisition. She noted that the parcels adjoin the Authority's Uvas properties.

Board discussion ensued.

MOTION: Upon motion by Director Foran, seconded by Director Williams, the Board unanimously approved the resolution to authorize the General Manager to Purchase Property Totaling 89.5 Acres from the Bureau of Land Management (APNs 756-01-006 and 756-02-001). (Vote: 7-0-0)

Agenda Item #3: Dissolve Agricultural Land Conservation Committee and Incorporate Agricultural Land Issues Into Strategic Planning Process.

Director Hall introduced the item.

Ms. Mackenzie stated she had discussions with members of the Agricultural Land Conservation Committee and noted they were in concurrence that it was prudent to disband the Committee and include the topic in the strategic planning process.

Board discussion ensued.

MOTION: Upon motion by Director Kennett, seconded by Director Foran, the Board unanimously approved the dissolution of the Agricultural Land Conservation Committee (Vote: 7-0-0)

COMMITTEE MEETING SUMMARIES

**Citizen's Advisory
Committee**

Director Kennett reported that Ms. Mackenzie was in attendance at the CAC meeting and gave a report of the proposed 2011/2012 budget. He

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noted that there was a general feeling of empowerment for the CAC. He said the group was going to work together to fill the final three vacant positions on the CAC.

Director Annable reported that the CAC reviewed final revisions to the CAC Handbook. Director Annable asked about a future volunteer appreciation event.

Ms. Mackenzie reported that OSA Volunteer and Outreach Coordinator, Dana Litwin has set July 30th as the date for the Volunteer Appreciation Party. She noted that the plan is for the Board and Staff to serve its very dedicated volunteers. Board members would be receiving a formal invitation for the event in the near future.

Dave Poeschel noted that the Committee did a lot of in-depth work on the CAC Handbook and looked forward to moving it toward approval by the Board.

Acquisition Committee

Director Hall noted the Committee met the previous Monday.

Ms. Mackenzie stated that she introduced the idea of holding a “land session” with the Board in the future. She noted that it might be more productive for the Board to discuss many parcels at once instead of individually. The process would include the full Board.

Use & Management Committee

Director Hall stated the Committee did not meet.

Administration & Budget Committee

Director Hall stated the Committee did not meet.

Citizen’s Work Plan Committee

Director Hall noted the Committee did not meet.

General Manager’s Report

Ms. Mackenzie reported that Santa Clara County Parks and State Parks received an award for their Master Plan of Martial Cottle County Park; She also reported that the Bay Area Puma Project was working within the Santa Cruz Mountain Range to track wildlife in the area and was providing very valuable data in terms of movement and where linkages should be made between the ranges in different counties to protect wildlife movement. She noted she attended the Bay Area Open Space Council annual conference at the Presidio in San Francisco. She gave a summary of the meeting.

Ms. Mackenzie reported that the Amgen event went smoothly. She said the

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attendees were definitely outdoor enthusiasts and though most of them were unaware that they were on Open Space Authority land. She took the opportunity to educate them.

Legal Counsel Report

Mr. Parkin stated he had no report.

Board Member Reports

Director Gill stated that he attended a few community meetings in his area. He noted that they appreciate the Open Space Authority's events.

Ms. Mackenzie asked which groups Director Gill was meeting with.

Director Gill stated he was meeting with groups in the Evergreen area.

Director Williams noted that the Special Districts Association would be holding a meeting on June 6.

Director Holtz stated she attended the HCP Liaison meeting on May 19; She noted that she and Director Kennett attended a meeting of the Santa Teresa Ridge Neighborhood Association. She noted she invited members of the Association to give the Board an update.

Director Annable stated that June 25th is Santa Clara County Parks' Festival in the Park; during the Commission Hearing for Summit Rock a group called Access Fund gave testimony. The group is comprised of professional rock climbers and she urged OSA to become familiar with them. She noted that the volunteer program at County Parks has been quantified and they say they receive services of up to \$3M. She noted that County Parks held two public workshops on the Calero Master Plan.

Director Foran thanked Director Annable for attending the County Park Commission meeting. He said he thought the OSA should be involved in joint planning with County Parks; He called attention to an article in the CSDA publication for measure WW put forward by EBRPD to further fund their programs. Their comments should be explored during our strategic planning process.

Director Kennett stated he looks forward to working with the Santa Teresa Ridge Neighborhood Association; He reported that the Morgan Hill Chamber of Commerce would be touring Coyote Valley Open Space Preserve on June 9.

Director Foran stated that the County Park Commission should be invited to tour OSA's lands adjacent to Calero County Parks.

Director Hall reported that he, along with Ms. Mackenzie and Director

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Holtz, met with Assemblymember Beall.

ADJOURNMENT

Director Hall adjourned the meeting at **8:20 p.m.**

Respectfully submitted by
Lauren Monack
Clerk of the Board