



## FINAL MINUTES

### SANTA CLARA COUNTY OPEN SPACE AUTHORITY

Regular Meeting

July 14, 2011

Meeting 11-13

#### CALL MEETING TO ORDER / ROLL CALL

Chairperson Hall called the regular board meeting of the Santa Clara County Open Space Authority (OSA) to order at 6:37 p.m. at the Administrative Office, 6980 Santa Teresa Blvd. Suite 100, San Jose, California.

Ms. Monack performed Roll Call:

#### Members Present

Alex Kennett, Virginia Holtz, Clark Williams, Calvin Gill, Sequoia Hall, Garnetta Annable, Jim Foran.

#### Members Excused Absent

None

#### Members Unexcused Absent

None

#### CONVENE TO CLOSED SESSION

At 6:37 p.m. Director Hall convened the meeting to Closed Session.

#### RETURN FROM CLOSED SESSION

Members returned from Closed Session at 7:08 p.m.

Director Hall stated that there was no report from Closed Session.

#### Staff Present

Andrea Mackenzie, General Manager  
Lauren Monack, Administration Manager/Clerk of the Board  
Bill Parkin, Legal Counsel  
Ryan Moroney, Legal Counsel  
Derek Neumann, Supervising Open Space Technician  
Teri Rogoway, Coordinator of Interpretive Programs  
Dana Litwin, Volunteer & Outreach Coordinator

#### ADOPTION OF AGENDA

Director Hall stated that Staff had corrections to attachments in Item C1 and requested that Item 1 be removed from the Consent Calendar. Staff will bring the item to the Board at the next meeting on July 28, 2011.

Director Kennett moved to adopt the amended agenda. Director Gill seconded the motion. Motion passed 7-0-0.

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**PUBLIC PRESENTATIONS** Director Hall asked if there were any public presentations for items not on the agenda.

Ms. Monack stated that there were no public presentations.

**WRITTEN COMMUNICATIONS** Director Hall asked if there were any written communications.

Ms. Monack stated there were no written communications.

**APPROVAL OF MINUTES** Ms. Monack stated there were no minutes for approval.

**APPROVAL OF CONSENT ITEMS** **C2: Approve CAC Membership Reappointments for 2011.**  
**C3: Authorization to submit an application for Grant Funds from the State Coastal conservancy, with the assistance of the Bay Area Ridge Trail Council, for a new trail in the Sierra Vista Open Space Preserve.**

**MOTION:** Upon motion by Director Foran, seconded by Director Holtz, the Board unanimously approved the Consent Calendar (C1 being previously continued and not included in the motion). (Vote: 7-0-0).

**BOARD BUSINESS** **Agenda Item #1: Approve Amendment of BRD-022-03 – CAC Handbook Guidelines and Responsibilities**

Mr. Parkin introduced the item.

Board discussion ensued.

Director Hall opened the public hearing.

Eric Carruthers suggested that on page 5 of 13 the wording be changed to encompass the whole health community for the new position on the CAC. Mr. Carruthers suggested the title of Health or Public Safety.

Mr. Carruthers stated that the CAC was in favor of voting based on a simple majority of those members present.

Director Hall closed the public hearing.

**MOTION:** Upon motion by Director Annable, seconded by Director Williams, the Board approved the amendment of BRD-022 – CAC Guidelines and Responsibilities with changes as follows:

Add 10<sup>th</sup> member as Health or Public Safety;

Modify language page 8, g: The general manager may seek review and

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comment from the CAC of items that may be considered by the Board's Use & Management Committee;

Modify language: page 8, j: The CAC may form subcommittees from within its membership, as it deems necessary to carry out its assigned responsibilities. ~~but the membership shall be less than a majority of the current appointed members of the entire CAC.~~

Modify Language, page 9, 3.A: A quorum of members present to conduct business shall be the majority of the currently appointed members. ~~For a motion before the CAC to pass, it must receive a majority vote of the currently appointed members.~~ Actions taken by the CAC shall require a simple majority of those members present.

(Vote: 6-1-0 – Ayes: Kennett, Annable, Hall, Holtz, Williams, Gill. Noes: Foran)

**Agenda Item #2: Discussion and Appointment of Board Officers for Remainder of 2011.**

Director Hall introduced the item. He opened the nominations and nominated Director Holtz as Chairperson.

Director Hall opened the public hearing.

Noting that no member of the public wished to comment, he closed the public hearing.

Director Annable closed the nominations.

The Board unanimously approved Director Holtz as Chairperson of the Board. (Vote: 7-0-0)

Director Hall handed over the gavel and Chair duties to Director Holtz, which Director Holtz accepted as new Chair person

Director Holtz called for nominations for Vice Chairperson.

Director Hall nominated Director Williams as Vice Chairperson.

Director Kennett moved to close nominations. Director Annable seconded.

Director Holtz called for the vote. The Board voted unanimously to appoint Director Williams as Vice Chairperson of the Board. (Vote: 7-0-0)

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**Agenda Item #3: Discussion and Appointment of Board Member(s) to OSA Standing and Ad Hoc Committees; Board Discussion and appointment of OSA Liaisons to Non-OSA bodies: Santa Clara County Parks Focus Group for Urban Open Space and Trails Program.**

Director Holtz introduced the item.

Board discussion ensued.

**MOTION:** Upon motion by Director Williams, seconded by Director Kennett, the Board unanimously approved the changes to the standing committees as suggested by Chair Holtz:

The following appointments were agreed to:

Admin & Budget Committee: Hall, Williams, Holtz (Chair)

Use & Management Committee: Holtz removed, Annable added, Foran Chair.

Acquisition Committee: No Changes

CAC Work Plan Committee: Completed. Remove.

CAC Liaisons: No Change

Director Holtz continued appointment of representatives to Santa Clara County Parks Focus Group for Urban Open Space and Trails Program to the next meeting. The General Manager will bring more information on the responsibilities of the representatives. A representative position will be offered to a CAC member and the CAC will consider the appointment at its next meeting and forwarded to the Board. (Vote: 7-0-0)

**Agenda Item #4: Presentation: Update on Volunteer and Interpretive Programs.**

Dana Litwin and Teri Rogoway provided a presentation on the status of their programs; volunteer and outreach and interpretive programs.

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**COMMITTEE MEETING SUMMARIES**

<b>Citizen's Advisory Committee</b>	Director Annable stated the CAC discussed the CAC Handbook and the Speakers' Bureau. She noted that the CAC thought the presentation should include more images as part of the presentation.
<b>Acquisition Committee</b>	Ms. Mackenzie noted the Committee did not meet.
<b>Use &amp; Management Committee</b>	Director Holtz stated the Committee did not meet.
<b>Administration &amp; Budget Committee</b>	Director Holtz stated the Committee met and noted that Staff would be bringing financial reports to the Board at the next Board meeting.
<b>Citizen's Work Plan Committee</b>	Director Holtz noted the Committee did not meet and the Committee has completed its work.
<b>General Manager's Report</b>	<p>Ms. Mackenzie stated she had an update for the HCP. She stated she met with Ken Schreiber who reported the reserve system had been reduced by 30%. It's still a combined plan of HCP for mitigation and NCCP for conservation. The wildlife agencies in the Army Corps of Engineers have reached an agreement to include a regional general permit of section 404 of the Clean Water Act within the purview of the HCP. HCP would like OSA to determine which of the existing conserved lands will be included in the reserve systems. Currently under consideration are lands in Sierra Vista, Rancho Canada del Oro and Palassou. In September Mr. Schreiber will present the revised Habitat Plan to the Board.</p> <p>Ms. Mackenzie stated that she recently met with Mr. Rick Calendar, Government Relations Manager at SCVWD. She was informed that the Water District is looking to place an extension of its Clean, Safe Creeks and Natural Flood Protection Plan, a parcel tax on the November 2012 ballot. She plans to meet with the District leadership to discuss the potential for linking landscape scale conservation and their key water supply and water quality outcomes and expenditure categories. Their current measure 2000-2016 includes approximately \$17M in competitive grants programs for open space and trails.</p> <p>Ms. Mackenzie informed the Board of SB 375 and its sustainable communities strategy which addresses how to accommodate projected population growth and directs how communities grow. She stated that SB 375 also requires each region in the Bay Area to "gather and consider the best practically available scientific information regarding resource areas and farmland in the region, and that the Metropolitan Planning</p>

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Organization shall consider financial incentives to cities and counties that have resource areas or farmland.” The GBA, TNC, BAOSC, EBRPD and other organizations have been working with MTF and ABAG to encourage inclusion of a land conservation grant program as part of a package of incentives to encourage sustainable growth. Ms. Mackenzie has asked GBA to make a presentation to the Board and CAC in the near future.

Ms. Mackenzie stated that she has met with several assemblymembers and will be meeting with county supervisors and councilmembers in the near future.

Ms. Mackenzie stated that she is planning to attend the Land Trust Alliance Rally/National Land Conservation Conference from October 13<sup>th</sup> through October 16<sup>th</sup>. She suggested that the Board and CAC be represented at the event.

Ms. Mackenzie stated that Ms. Monack will be attending the CSDA Conference in Monterey from October 13<sup>th</sup> to October 16<sup>th</sup>, and again suggested Board and CAC representation as well.

Ms. Mackenzie stated that the Communications Specialist recruitment is moving along. Ms. Mackenzie informed the Board that she has also begun interviews for consulting/lobbying firms to represent the OSA in Sacramento.

**Legal Counsel Report**

Mr. Parkin stated he had no report.

**Board Member Reports**

Director Kennett stated that he had no report.

Director Foran stated he had no report.

Director Annable stated she attended the OSA docent-led Birding Activity held at Palassou the previous weekend. She suggested a volunteer project at Palassou to clean up debris left over from last winter’s storms.

Director Hall stated he had no report.

Director Gill stated that July 24<sup>th</sup> would be the Annual Indian Festival at Evergreen College and he invited everyone to attend.

Director Williams reported he attended an all-day conference sponsored by CSDA and California Forward.

Director Holtz stated that the Martial Cottle Task Force has concluded its business and the Liaison representation by the Board can be concluded.

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**ADJOURNMENT**

Director Holtz adjourned the meeting at 9:23 p.m.

Respectfully submitted by  
Lauren Monack  
Clerk of the Board