



## DRAFT MINUTES

**SANTA CLARA COUNTY OPEN SPACE AUTHORITY**  
**Regular Meeting**  
**Thursday, June 10, 2010**  
**Meeting 10-11**

<b>ROLL CALL</b>	Chairperson Sequoia Hall called the <b>regular</b> meeting of the Santa Clara County Open Space Authority (OSA) to order at <b>6:39 p.m.</b> at the Santa Clara County Administrative Office, 6980 Santa Teresa Blvd. Suite 100, San Jose, California.
<b>Members Present</b>	Sequoia Hall, Alex Kennett, Virginia Holtz, Mike Potter, Calvin Gill, Jim Foran
<b>Members Excused Absent</b>	Garnetta Annable
<b>Members Unexcused Absent</b>	None
<b>CONVENE TO CLOSED SESSION</b>	At 6:39 p.m. Director Hall convened the meeting to Closed Session.
<b>RETURN FROM CLOSED SESSION</b>	The Board members returned from Closed Session at 7:00 p.m. Director Hall stated Closed Session would resume at the end of Open Session.
<b>Staff Present</b>	Patrick Congdon, General Manager William Parkin, Legal Counsel Lauren (Crook) Monack, Clerk of the Board Jayne Brownlee, Accountant
<b>Public Present</b>	Craige Edgerton John Fioretta Roland LeBrun Dave Poeschel
<b>ADOPTION OF AGENDA</b>	Director Kennett moved to adopt the agenda. Director Holtz seconded the motion.  The motion passed 6-0.
<b>PUBLIC PRESENTATIONS</b>	Director Hall asked if there were any public presentations for items not on the agenda.  L. Monack stated that Craige Edgerton of the Silicon Valley Land Conservancy wished to address the Board.

**Santa Clara County Open Space Authority**  
**Draft Minutes**  
**10-11**  
**June 10, 2010**

---

C. Edgerton addressed the Board as the Executive Director of the Silicon Valley Land Conservancy. He stated that the organization has a new board, which will be meeting in the coming weeks. He stated he would email L. Monack with the details of the re-organization.

**WRITTEN  
COMMUNICATIONS**

Director Hall asked if there were any written communications.

L. Monack stated there were no written communications.

**APPROVAL OF  
MINUTES**

May 13, 2010 Minutes

Director Holtz moved to approve the minutes of May 13, 2010. Director Kennett seconded the motion. The motion passed 6-0.

May 27, 2010 Revised Minutes

Director Kennett moved to approve the revised minutes of May 27, 2010. Director Foran seconded the motion. The motion passed 6-0.

**APPROVAL OF  
CONSENT ITEM(S)**

Director Hall noted there were no items on Consent.

**BOARD BUSINESS**

**Agenda Item #1: Approve Gift Acceptance and Recognition Policy**

P. Congdon introduced the item stating that the Board reviewed a draft of the policy at their last meeting and asked staff to make some changes. He stated that staff, along with legal counsel, made the suggested changes to the policy.

Director Kennett moved to approve Resolution 10-16 approving the Gift Acceptance and Recognition Policy. Director Holtz seconded the motion.

J. Foran asked for an amendment to change Section 4.4 Prohibited Recognition to Discouraged Recognition and to strike the word "preserve" from bullet number three in Section 4.4.

Directors Kennett and Holtz approved the amendment to the motion. The motion passed 6-0

**Agenda Item #2: Approve the engagement of R. J. Ricciardi, Inc. Certified Public Accountants to conduct the organization's annual audit for the Fiscal years ended June 2010, 2011 and 2012 with the option to extend the engagement for an additional two years.**

P. Congdon introduced the item and stated that Authority accountant, Jayne Brownlee prepared a request for proposal and reviewed all bids. He noted that J. Brownlee interviewed the candidates and determined that R. J. Ricciardi Certified Public Accountant should be chosen to provide the Open Space Authority's annual audit.

**Santa Clara County Open Space Authority**  
**Draft Minutes**  
**10-11**  
**June 10, 2010**

---

Director Gill asked why the proposal was so low compared to the other proposals.

J. Brownlee stated that the cost was largely related to the number of hours estimated to complete the job and who would be performing particular functions. She said that in the case of R.J. Ricciardi, fewer hours of work had been attributed to management staff. She noted that the other respondent's proposals came in higher due to attributing more hours of work to their management staff. She stated that she believes the added management costs are unnecessary and that all the references for R. J. Ricciardi were checked out and found to be positive.

Director Holtz asked if the chosen auditor had experience working with public agencies.

J. Brownlee stated that they did have experience working with public agencies.

Director Kennett moved to approve Resolution 10-17 approving the engagement of R.J. Ricciardi to conduct the organization's annual audit. Director Potter seconded the motion. The motion passed 6-0.

**COMMITTEE MEETING SUMMARIES**

**Citizen's Advisory  
Committee**

Director Hall stated there was no meeting and no report.

**Acquisition  
Committee**

Director Hall stated there was no report

**Use & Management  
Committee**

Director Hall stated there was no report.

**Administration &  
Budget Committee**

Director Hall stated there was no report.

**General Manager  
Evaluation Ad Hoc  
Committee**

Director Hall stated there was no report.

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**General Manager's  
Report**

P. Congdon stated he had no report.

**Legal Counsel Report**

W. Parkin stated he had no report.

**Santa Clara County Open Space Authority**  
**Draft Minutes**  
**10-11**  
**June 10, 2010**

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**Board Member  
Reports**

Director Gill stated he had no report.

Director Potter stated he would be attending the local CSDA meeting.

Director Holtz stated she had no report.

Director Kennett stated that the Morgan Hill Chamber of Commerce has begun planning their Earth Day celebration for next year.

Director Foran stated he attended a meeting of the Bay Area Ridge Trail Council and that Paul Rogers was in attendance. He noted that the Bay Area Ridge Trail Council has a newly designed website.

Director Hall stated he had no report.

**RECONVENE TO  
CLOSED SESSION**

7:28 p.m. Director Hall reconvened the meeting to Closed Session.

**REPORT FROM  
CLOSED SESSION**

8:10 p.m. Director Hall stated there were no reportable actions.

**ADJOURNMENT**

Director Hall adjourned the meeting at 8:10 p.m.

Respectfully submitted by  
Lauren (Crook) Monack  
Clerk of the Board