

MEASURE



INVESTING IN NATURE

Fiscal Year 2016/2017

Annual Measure Q Status Report

A Summary of Measure Q Revenues, Expenditures, and Projects

Mission and Vision of the Open Space Authority

The Open Space Authority conserves the natural environment, supports agriculture and connects people to nature, by protecting open spaces, natural areas, and working farms and ranches for future generations.

Our Vision, Our Valley, Our Future

We envision the Santa Clara Valley and its surrounding hillsides as a beautiful place where a vibrant network of interconnected open spaces, trails, wildlife habitats and thriving agricultural lands enrich the region's cities, making our Valley an exceptional and healthy place to live, work, learn and play.

In our vision of the Santa Clara Valley:

- A well-managed network of open spaces, farms and ranches sustains our natural heritage and provides resilience to a changing environment
- All members of our community are aware of the values of nature and have convenient access to local recreational and environmental education opportunities
- Our drinking water is safeguarded by protecting our local creeks and watersheds, from their headwaters in the surrounding hills to the Bay
- Community investment in nature--and the essential benefits that nature provides--sustains and enhances a healthy environment and economy
- The rich heritage of the Valley's agriculture is thriving, with locally grown foods contributing to healthy communities and creating a sense of place and pride in our region
- The Open Space Authority contributes to the region's quality of life by building and sustaining public and private partnerships in all our communities

Santa Clara Valley Open Space Authority

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Introduction

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About the Measure Q Parcel Tax

Since its creation in 1993, the Authority has protected over 22,000 acres of open space and natural areas, preserving the natural beauty and health of the area, and protecting the region's agriculture, water resources, air quality, wildlife and scenic views for residents today and future generations. As the region continues to grow, protecting hillsides and open spaces become increasingly important to the community.

In November 2014, voters approved the Measure Q parcel tax, authorizing the Authority to levy a tax of \$24 per parcel annually for 15 years. The tax was designed to produce an estimated \$7,883,760 per year in additional revenue for the Authority to continue protecting and preserving new open space and agricultural areas, protecting and restoring natural areas that buffer our rivers, lakes, and streams, maintaining existing Open Space Preserves, constructing new trails and infrastructure on the Preserves, and increasing the number of environmental education experiences.

Annual Measure Q Status Report

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under Measure Q and in compliance with Government Code Sections 50075.1(d) and 50075.3, an annual report is provided to the Authority's Board of Directors on or before January 1 of each fiscal year. The purpose of the report is to explain (1) the amount of funds collected and expended under Measure Q and (2) the status of the projects authorized to be funded by Measure Q.

The financial data provided in the report is derived from the annual independent audit. The project status information is a summary of the Measure Q projects conducted in the same fiscal year. The Authority's fiscal year begins on July 1 and ends on June 30 of each year. The *Measure Q Status Report* is prepared by Open Space Authority staff and submitted to the Authority's Board of Directors.

The Measure Q Expenditure Oversight Committee (MQEOC), appointed by the Board pursuant to Measure Q, also receives a copy of the Status Report as an informational item. The Committee reviews the Status Report alongside the independent financial audit to provide an independent review of all revenues and expenditures of Measure Q Funds and submits a recommendations and oversight report to the Board.

FY 2015/2016 MQEOC Oversight Report

In February 2017, the MQEOC presented the first Annual Measure Q Oversight Report to the Authority's Board of Directors. Their report summarized the findings of the MQEOC and provided recommendations regarding the reporting of revenues and expenditures of Measure Q for the 2015/2016 fiscal year.

On October 12, 2017 the Administration and Budget Committee reviewed the MQEOC's recommendations and prepared a response to be presented to the Board. At their meeting on October 26, 2017, the Board reviewed and considered each recommendation set forth by the Committee and discussed the responses recommended by the Administration and Budget Committee.

To see the complete response to the Annual Measure Q Oversight Report, please refer to [Appendix B](#).



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SECTION I: Revenues and Expenditures Summary

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Financial Summary for Fiscal Year 2016/2017

This section provides a summary of the financial information as presented in the Authority’s independent financial audit conducted by Chavan and Associates, LLP for the fiscal year ended June 30, 2017. The complete audit can be found on the Authority’s [website](#).

Revenues

As determined by SCI Consulting Group, the Authority’s parcel tax administrator, the Authority collected \$7,878,204 in gross parcel tax levies. The Santa Clara County Assessor’s Office collects one percent (1%) of the gross revenue as a fee. As summarized in the financial audit, the Authority received and recorded \$7.80 million in net parcel tax revenues in fiscal year 2016/2017.

Table 1: Measure Q Parcel Tax Revenues		Amount
Gross Parcel Tax Levies		\$7,878,204
SCC Assessor’s Fee (1%)		(\$78,782)
TOTAL NET REVENUES		\$7,799,422

Expenditures

On June 9, 2016, the Authority’s Board of Directors approved the annual budget for the Measure Q fund for fiscal year 2016/2017. The Authority budgeted expenditures at \$7,892,042. Actual expenditures for all Measure Q expenses in FY 2016/2017 were \$5,825,490.

The following table shows the summary breakdown of total Measure Q expenditures by program as presented in the independent financial audit.

Table 2: Measure Q Expenditures by Program		Amount
Measure Q Projects (Section II)		\$5,182,920
-Capital outlay		
-Planning		
-Field Operations and Maintenance		
-Community Engagement		
Measure Q Urban Open Space Grant Program (Section III)		\$162,824
Measure Q Expenditure Oversight Committee Costs (Section IV)		\$7,053
Administrative Costs (Section IV)		\$393,910
SCC Assessor’s Fee (1%)*		\$78,782
TOTAL EXPENDITURES		\$5,825,490

*The Santa Clara County’s Assessor’s Office withholds 1% of the Measure Q Parcel Tax revenues collected on behalf of the Authority. This fee is deducted from the first deposit in January 2017.



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SECTION II: Measure Q Projects and Expenditures for FY 2016/2017

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Measure Q Projects

The Measure Q Expenditure Plan ([Appendix C](#)) states that the Open Space Authority will fund high priority projects distributed throughout the Santa Clara Valley Open Space Authority's jurisdiction. The projects were identified through a public process that created a vision of conservation for the Authority. The vision plan developed by the Santa Clara Valley Open Space Authority, called the *Santa Clara Valley Greenprint*, identifies high priority open space and natural resource lands as identified in the Plan.

Expenditure Plan Categories

All projects funded by Measure Q fall into at least one of the Expenditure Plan Categories (EPC) described in the Expenditure Plan. In Fiscal Year 2016/2017, the Authority expended a total of \$5,182,920 on Measure Q projects.

The four Expenditure Plan Categories in which Measure Q projects fall under are:

EPC #1 Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

Projects categorized under this program include acquisition of land and conservation easements from willing sellers in priority areas such as those in the Coyote Ridge, Upper Pajaro River, and Santa Cruz Mountains Conservation Focus Areas, as well as coordination of protection efforts through the development of policy frameworks, conservation strategies and tools, and resource management and use plans for open spaces and wildlife habitats.

In this reported fiscal year, the Authority expended \$3,698,932 on projects under this category.

Table 3: EPC #1 Projects

Project Number	Project	Funds Expended in	Status
P-000019	Priority Land Acquisition Projects	\$ 63,718	In Progress
P-000105	Mobedshahi Conservation Easement	\$ 256,236	Completed
P-000107	Pfeiffer Acquisition	\$ 259,903	Completed
P-000118	Leung Acquisition	\$ 1,868,169	Completed
P-000131	Pravettoni Acquisition	\$ 814,052	Completed
P-000023	Santa Clara Valley Greenprint Update & Decision Support Tool	\$ 4,253	In Progress
P-000024	Coyote Valley Conservation Strategy	\$ 163,228	In Progress
P-000025	Regional Conservation Investment Strategy	\$ 21,936	In Progress
P-000026	SCC Climate and Protection Program (CAPP)	\$ 102,098	In Progress
P-000027	Santa Clara Valley Greenprint Implementation Funding/Grant Research	\$ 5,587	In Progress
P-000048	Coyote Valley Communications Strategy	\$ 43,431	In Progress
P-000112	Conservation Easement Monitoring	\$ 5,599	In Progress
P-000124	GIS Program Development	\$ 3,673	In Progress
P-000125	PG&E Easement Coordination on Coyote Ridge	\$ 6,972	In Progress
P-000126	High Speed Rail Planning and Coordination	\$ 15,384	In Progress
P-000130	Food System Alliance/Ag Conservation Strategy	\$ 1,294	Completed
P-000135	Young Ranch Environmental Impact Report Review	\$ 507	Completed
P-000007	Integrated Pest Management (IPM) Program Development	\$ 14,398	In Progress
P-000011	Vegetation Management Programmatic Environmental Review	\$ 461	In Progress
P-000014	Develop Fire Management Program	\$ 9,748	On Hold

Annual Measure Q Status Report – FY 2016/2017

P-000017	5-Year Resource Management Strategy	\$ 604	On Hold
P-000021	Coyote Valley Landscape Linkages	\$ 5,309	In Progress
P-000120	Mitigation Application - California Department of Fish and Wildlife	\$ 2,724	Completed
P-000123	Natural Resource Policy and Planning	\$ 12,763	In Progress
P-000127	Coyote Valley North Meadow Burn	\$ 2,920	On Hold
P-000134	Coyote Valley Bobcat and Gray Fox Study	\$ 12,214	In Progress
P-000158	Coyote Ridge Grazing Improvements	\$ 1,751	In Progress
TOTAL EXPENDITURES FOR EPC 1		\$ 3,698,932	

EPC #2 Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

Projects categorized under this program include coordinating efforts to protect local water supply and quality, and restoration and capital improvements.

In this reported fiscal year, the Authority expended \$283,918 on projects under this category.

Table 4: EPC #2 Projects

Project Number	Project	Funds Expended in FY 16/17	Status
P-000010	Blair Pond Repair	\$ 56	On Hold
P-000013	Coyote Ridge Pond Restoration Project	\$ 764	In Progress
P-000015	South Valley Meadow Enhancement Project	\$ 223,173	In Progress
P-000009	Pond Infrastructure Assessment and Engineering Design	\$ 15,914	Completed
P-000018	Memorandum of Understanding with CDFW Work in Stream Channels	\$ 107	In Progress
P-000022	Coyote Valley Water Resource Enhancement Feasibility Study	\$ 43,904	In Progress
TOTAL EXPENDITURES FOR EPC 2		\$ 283,918	

EPC #3 Open, Improve and Maintain Parks, Open Space, and Trails

Projects categorized under this program include planning and opening for new open space preserves, designing and constructing new public access facilities on existing preserves, and providing science-based environmental education programs designed and created organically or through partnerships. This program also funds daily operation, management, and stewardship of the Authority's existing lands and public access facilities.

In this reported fiscal year, the Authority expended \$1,200,070 on projects under this category.

Table 5: EPC #3 Projects

Project Number	Project	Funds Expended in FY 16/17	Status
P-000016	Pajaro River Agricultural Preserve Strategic Plan	\$ 24,374	In Progress
P-000028	Coyote Ridge Open Space Preserve Public Access Plan	\$ 4,652	In Progress
P-000031	Pea House Demolition	\$ 39,187	Completed
P-000032	Coyote Valley Open Space Preserve ADA Trail	\$ 21,383	In Progress
P-000033	Dexter Canyon Bridge Replacement	\$ 45,026	On Hold
P-000034	New trail at Sierra Vista Open Space Preserve	\$ 70,770	In Progress
P-000035	Coyote Valley Open Space Preserve Equestrian Lot Performance Evaluation	\$ 3,174	On Hold
P-000036	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$ 440	In Progress
P-000121	5-Year Capital Improvement Plan	\$ 12,360	In Progress
P-000155	El Toro Open Space Preserve Management and Planning	\$ 1,229	In Progress
P-000038	Youth Engagement Programs	\$ 3,132	In Progress
P-000040	Monthly Land Stewards Program	\$ 10,662	In Progress
P-000041	Implement Plan to Provide Transportation to Preserves	\$ 8,735	In Progress
P-000043	Environmental Education Program	\$ 120,947	In Progress
P-000044	Mobile Nature Center	\$ 882	In Progress
P-000045	Understanding Our Communities Phase II	\$ 12,018	In Progress
P-000046	Deep Engagement Communities Partnership Plan	\$ 5,370	In Progress
P-000087	Coyote Valley Open Space Preserve Operations & Maintenance	\$ 105,362	In Progress
P-000088	Sierra Vista Open Space Preserve Operations & Maintenance	\$ 172,300	In Progress
P-000089	Coyote Ridge Open Space Preserve Operations & Maintenance	\$ 19,417	In Progress
P-000090	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$ 221,699	In Progress
P-000091	Diablo Foothills Open Space Preserve Operations & Maintenance	\$ 21,651	In Progress
P-000092	Little Uvas Open Space Preserve Operations & Maintenance	\$ 12,741	In Progress
P-000093	Palassou Ridge Open Space Preserve Operations & Maintenance	\$ 29,035	In Progress
P-000095	Pajaro River Agricultural Preserve Operations & Maintenance	\$ 14,092	In Progress
P-000096	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$ 12,561	In Progress
P-000097	Upper Uvas Open Space Preserve Operations & Maintenance	\$ 12,929	In Progress
P-000098	Mount Chual Open Space Preserve Operations & Maintenance	\$ 17,542	In Progress
P-000099	El Toro Open Space Preserve Operations & Maintenance	\$ 23,721	In Progress
P-000136	Loma Fire Response and Restoration	\$ 112,428	In Progress
P-000156	Pajaro River Agricultural Preserve Clean Up	\$ 17,053	In Progress
P-000157	Winter 2017 Storm Repairs	\$ 23,198	In Progress
TOTAL EXPENDITURES FOR EPC 3		\$ \$1,200,070	

EPC #4 Urban Open Space, Parks and Environmental Education Program

As structured by the Measure Q Expenditure Plan, a grant program would be established, with monies set aside to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities. Funds are made available through an annual grant allocation process that is subject to approval by the Authority's Governing Board of Directors.

More information regarding expenditures under this category is provided in Section III.

Please refer to [Appendix C](#) of this report for the full Measure Q Expenditure Plan.

Information about the Conservation Focus Areas referred to in the acquisition and land conservation projects and about the Authority's conservation vision can be found on the Authority's website: [Santa Clara Valley Greenprint](#).

Expenditures by Project

As stated in the Measure Q Expenditure Plan, Authority Staff are required to file a report with the Board of Directors on the status of projects that received Measure Q funds for the fiscal year being reported.

In Fiscal Year 2016/2017, the Authority reported on over seventy individual projects. As of June 30, 2017, the Authority completed the following projects:

Table 6: Completed Projects	
Project Number	Project Description
P-000031	Pea House Demolition
P-000105	Mobedshahi Conservation Easement
P-000107	Pfeiffer Acquisition
P-000118	Leung Acquisition
P-000120	Mitigation Application - California Department of Fish and Wildlife
P-000130	Food System Alliance/Ag Conservation Strategy
P-000131	Pravettoni Acquisition
P-000135	Young Ranch Environmental Impact Report Review

Due to the confidential nature of the ongoing negotiations, expenses incurred for all current acquisition projects are reported under P-000019 (Priority Land Acquisition Projects). Descriptions and a breakdown of expenditures for acquisitions are only presented in the Report after the close of escrow. By June 30, 2017, the Authority closed escrow on four properties.

Each project page provides the following information:

EXPENDITURE PLAN CATEGORY (EPC) NUMBER

Goal and/or initiative defined by the Santa Clara Valley Greenprint and the Measure Q Expenditure Plan the project aims to achieve

PROJECT NUMBER

Unique number assigned in project tracking system and used to track expenditures

PROGRAM, NAME, AND DESCRIPTION

Information about the project

PROJECT STATUS

Status of the project as of June 30, 2017

- In Progress – this status indicates work has started.
- Completed – this status indicates that all milestones have been completed.
- On Hold – this status indicates that a project has been placed on hold and the Authority has temporarily suspended all work related to the project due to a number of reasons.

EXPENDITURE OVERVIEW

Complete summary of all monies spent on the project, including previous fiscal year’s spending

EXPENDITURE BREAKDOWN

Details of Measure Q expenditures spent in Fiscal Year 2016/2017, by expense category

The Authority has several major expense categories.

Payroll and Benefits include expenditures related to salaries and stipends, payroll taxes, and health benefits of full-time staff, part-time staff, temporary staff, and board members.

Supplies and Consumables include goods and supplies purchased and intended for one-time and/or limited consumption. Examples include meeting costs, mileage, office supplies, postage, printing expenses and tools.

Outside Services include expenditures related to professional services and consultancy rendered under contract. Services include legal services, resource management services, planning services, and acquisition and construction related services.

Other Services and Fees capture miscellaneous fees and other expenses. Examples include permitting fees, escrow fees, and brokerage fees.

Equipment and Maintenance expenses include procurement and maintenance of tools, field and shop equipment, and vehicles for use in field operations and maintenance of the Authority's preserves.

Facilities and Utilities cover all expenditures related to the operations and maintenance of the Authority's preserves, including water and electricity utility bills.

Acquisitions capture the cost of fee title and easements.

The following project pages in this report is grouped by EPC number.

[Appendix A](#) is a complete index of all projects funded by Measure Q funds in Fiscal Year 2016/2017. The table is sorted by project number and only lists project expenditures in service of the Expenditure Plan Categories, and does not include administrative fees and costs, committee costs, and grants disbursed under the Urban Open Space Grant Program.

EXPENDITURE PLAN CATEGORY #1

ACQUISITIONS

CONSERVATION

RESOURCE MANAGEMENT

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Priority Land Acquisition Projects

Project Number
P-000019

Program
Acquisition

Project Description

Work under this project includes identification of land acquisition preservation opportunities in the Conservation Focus Areas as outlined in the Santa Clara Valley Greenprint. Prior to identification of a specific acquisition site, scope of work includes conducting preliminary due diligence, engaging with willing sellers, and performing early analysis of site/local resources and internal evaluation to determine if a potential acquisition meets the Authority's criteria for purchase. Due to the confidential nature of ongoing negotiations, property names, property owner(s) information, and other details are withheld.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$63,718
FY 2016/2017 TOTAL			\$63,718
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$35,589
FY 2015/2016 TOTAL			\$35,589
PROJECT TOTAL			\$99,307

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$57,195
Supplies and Consumables	\$188
Outside Services	\$5,936
Other Services and Fees	-
Equipment and Maintenance	\$399
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$63,718

Mobedshahi Conservation Easement

Project Number
P-000105

Program
Acquisition

Project Description

In July 2015, staff from the Santa Clara County Department of Parks and Recreation (County Parks) approached Authority staff about contributing to the purchase of the 2,748-acre Mobedshahi property. The property has significant conservation values including habitat for rare, threatened and endangered species, regional landscape connectivity, and opportunities to close a critical gap in the Bay Area Ridge Trail and connect Anderson and Coyote Lake-Harvey Bear County Parks.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$256,236
FY 2016/2017	Open Space Authority	District 1 Benefit Assessment	\$250,000
FY 2016/2017	Gordon and Betty Moore Foundation	Grant	\$2,000,000
FY 2016/2017 TOTAL			\$2,506,236

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$147
FY 2015/2016 TOTAL			\$147

PROJECT TOTAL			\$2,506,383
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,215
Supplies and Consumables	\$7
Outside Services	\$1,014
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$250,000
TOTAL FOR FISCAL YEAR 2016/2017	\$256,236

Pfeiffer Acquisition

Project Number
P-000107

Program
Acquisition

Project Description

For almost three decades, the Santa Teresa Ridge has been identified by the City of San Jose, Santa Clara County Parks, and the Authority as a regional priority for open space protection and for a trail corridor connecting Almaden Lake and Santa Teresa County Park. The Santa Teresa Ridge is listed as a priority in the Preservation 2020 Task Force Report and the Authority’s 5-Year Plan and Santa Clara Valley Greenprint. Additionally, the Santa Teresa Foothills is identified as a high priority landscape for preservation through Measure Q.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$259,903
FY 2016/2017 TOTAL			\$259,903
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$3,602
FY 2015/2016 TOTAL			\$3,602
PROJECT TOTAL			\$263,505

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,188
Supplies and Consumables	\$19
Outside Services	\$3,396
Other Services and Fees	\$300
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$250,000
TOTAL FOR FISCAL YEAR 2016/2017	\$259,903

Leung Acquisition

Project Number
P-000118

Program
Acquisition

Project Description

The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat in addition to its prime agricultural soils. As part of the due diligence for the acquisition, a Phase I and II Environmental Assessment will be conducted including testing groundwater wells, looking for presence of any hazardous materials, remote sensing of underground fuel tanks, ground preparation and excavation of tanks, and soil testing in and around found tanks.

The Authority will secure a grant from the Soap Lake Floodplain Preservation Project Program for reimbursement of the purchase transaction and its associated costs. The acquisition adds to the Authority's Pajaro River Agricultural Preserve in the Pajaro River watershed, now totaling 280 acres, located in the Soap Lake Floodplain.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$1,868,169
FY 2016/2017 TOTAL			\$1,868,169
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$39,608
FY 2015/2016 TOTAL			\$39,608
PROJECT TOTAL			\$1,907,777

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,021
Supplies and Consumables	\$90
Outside Services	\$70,822
Other Services and Fees	\$58
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$1,785,178
TOTAL FOR FISCAL YEAR 2016/2017	\$1,868,169

Pravettoni Acquisition

Project Number
P-000131

Program
Acquisition

Project Description

The Authority has been working with the City of Morgan Hill to protect open space and establish public access to El Toro since 2009. In that time the two organizations have protected over 118 acres. The subject 6.63 acre property, located at the base of El Toro peak, provides an opportunity to secure land that could enhance the park, open space, and regional trail facilities of the area. Purchase of the property is consistent with both the City’s Trails Master Plan and the Santa Clara Valley Greenprint.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$814,052
FY 2016/2017 TOTAL			\$814,052
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$814,052

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$22,386
Supplies and Consumables	\$41
Outside Services	\$26,305
Other Services and Fees	\$400
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$764,920
TOTAL FOR FISCAL YEAR 2016/2017	\$814,052

Santa Clara Valley Greenprint Update & Decision Support Tool

EPC # 1

Project Number
P-000023

Program
Conservation

Project Description

The objective of the Santa Clara Valley Greenprint Update & Decision Support Tool is to rebuild the geographic information system (GIS) data that was used to create the Greenprint. The rebuild includes updating various layers to identify conservation priority lands, performing a robust evaluation of lands to confirm conservation values and continuously updating data that was used to develop the Greenprint to enhance ongoing conservation analysis.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$4,253
FY 2016/2017 TOTAL			\$4,253
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$113
FY 2015/2016 TOTAL			\$113
PROJECT TOTAL			\$4,366

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$222
Supplies and Consumables	
Outside Services	\$4,031
Other Services and Fees	
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$4,253

Coyote Valley Conservation Strategy

Project Number
P-000024

Program
Conservation

Project Description

This project encompasses the larger conservation vision for the long term protection of Coyote Valley. Coyote Valley represents the last remaining contiguous block of undeveloped open land in Santa Clara County. It is a critical wildlife corridor between the Santa Cruz Mountains and the Diablo Range. It also contains some of the last remaining prime farms soils in the County. The strategy includes cross-departmental work on a comprehensive plan to protect and maintain the multiple natural and agricultural benefits and environmental services, including wildlife connectivity in Coyote Valley across thousands of acres. Given the current development threats to the remaining vacant lands in Coyote Valley, this initiative has been a key focus of the Authority. This work requires extensive technical planning, policy review and coordination with a wide range of lawmakers and stakeholders. The work also includes taking initiative and hosting partner meetings to identify important steps and strategies to preserve this important landscape.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$163,228
FY 2016/2017 TOTAL			\$163,228
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$18,103
FY 2015/2016 TOTAL			\$18,103
PROJECT TOTAL			\$181,331

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$148,152
Supplies and Consumables	\$2,168
Outside Services	\$12,908
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$163,228

Project Number
P-000025

Program
Conservation

Project Description

On September 22, 2016, Governor Brown signed AB 2087 into law. This new law establishes a conservation planning tool called a Regional Conservation Investment Strategy (RCIS) to promote the conservation of species, habitats, and other natural resources and enable advance mitigation for public infrastructure projects.

The Santa Clara Valley Open Space Authority is sponsoring development of an RCIS for Santa Clara County and a small area in the northern portion of San Benito County that encompasses the Soap Lake Floodplain in the Upper Pajaro River region. Upon review by the California Department of Fish and Wildlife, the final report is scheduled to be issued in late 2017.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$21,936
FY 2016/2017	The Nature Conservancy	Bechtel Foundation	\$101,670
FY 2016/2017 TOTAL			\$123,606

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$6,041
FY 2015/2016 TOTAL			\$6,041

PROJECT TOTAL			\$129,647
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$21,086
Supplies and Consumables	\$400
Outside Services	\$50
Other Services and Fees	\$400
Equipment and Maintenance	
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$21,936

SCC Climate and Protection Program (CAPP)

Project Number
P-000026

Program
Conservation

Project Description

The Santa Clara Valley Climate and Agricultural Protection Program (CAPP) is a regional effort led by Santa Clara County and the Santa Clara Valley Open Space Authority to protect Southern Santa Clara County's important farmland and reduce future effects of climate change. The CAPP is funded in part by a statewide program called the Sustainable Agricultural Lands Conservation Program (SALCP) which provides cap and trade funding to protect agricultural lands in order to reduce greenhouse gas emissions to meet California's climate change goals. The Authority is responsible for helping to secure the grant funding and working closely with the County to develop a draft CAPP report that will set the stage for a county-wide agricultural preservation program. A draft report is expected to be released by the end of 2017.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$102,098
FY 2016/2017 TOTAL			\$102,098
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$7,545
FY 2015/2016 TOTAL			\$7,545
PROJECT TOTAL			\$109,643

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$84,330
Supplies and Consumables	\$2,692
Outside Services	\$15,000
Other Services and Fees	-
Equipment and Maintenance	\$76
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$102,098

Santa Clara Valley Greenprint Implementation Funding/Grant Research

EPC # 1

Project Number
P-000027

Program
Conservation

Project Description

The goal of the Santa Clara County Greenprint Implementation Strategy is to identify new open space and agricultural land conservation funding sources and partnership opportunities through advanced mitigation, cap and trade funding, and potential state programs.

Grant opportunities are also reviewed for possible fit with the Authority's initiatives and projects and to determine if an application is warranted. If so, grant applications with supporting documents meeting grant requirements are submitted for review. The scope of work also includes developing funding strategies and strategic partnerships to fund priority acquisitions, new public access facilities at Authority preserves, and regional conservation planning initiatives necessary to implement Measure Q.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$5,587
FY 2016/2017 TOTAL			\$5,587

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$5,587
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,526
Supplies and Consumables	\$61
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$5,587

Coyote Valley Communications Strategy

Project Number
P-000048

Program
Conservation

Project Description

The Authority’s Santa Clara Valley Greenprint identified Coyote Valley as one of the top 10 conservation priority areas, where the Authority and its partners have the best opportunity for realizing the vision of a protected and connected landscape.

In order to support the protection of Coyote Valley and educate the public about the valley’s important resources, a Communications Strategy should be developed and implemented. This strategy will include the following items:

Messaging: Develop important messages about Coyote Valley that will be used across partners to continually beat the Coyote Valley protection drum. Develop multiple messages that relate to the various audiences needed to be reached.

Collateral: Develop collateral pieces (maps, brochures, etc.) that educate audiences about the importance of preserving Coyote Valley and/or initiatives that the Authority is leading within Coyote Valley.

Tours: Lead tours of Coyote Valley that show the valley’s important resources – agriculture, wildlife habitat, water resources, etc. Provide educational materials with key messaging.

Outreach: Offer educational events that highlight Coyote Valley’s importance. Deliver key messages of Coyote Valley to continually educate about its importance.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$43,431
FY 2016/2017 TOTAL			\$43,431

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$3,373
FY 2015/2016 TOTAL			\$3,373

PROJECT TOTAL			\$46,804
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$36,588
Supplies and Consumables	\$611
Outside Services	\$6,232
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$43,431

Conservation Easement Monitoring

Project Number
P-000112

Program
Conservation

Project Description

As of June 30, 2017, the Authority holds twelve (12) conservation easements. Once an easement is recorded, staff prepares a baseline report of existing conditions to record the uses and structures on the site. Each year, staff conducts annual monitoring and creates a report for each easement to document any changes that may have taken place and to ensure that the site is being managed in compliance with the terms of the easement.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$5,599
FY 2016/2017 TOTAL			\$5,599
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$14,087
FY 2015/2016 TOTAL			\$14,087
PROJECT TOTAL			\$19,686

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,534
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	\$65
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$5,599

GIS Program Development

Project Number
P-000124

Program
Conservation

Project Description

The Geographic Information Systems (GIS) Program supports nearly every aspect of the agency’s mission by providing accurate and up-to-date data in the office and in the field. GIS analysis is required to confirm conservation values of potential land acquisition projects and to develop Preserve use and management plans. The GIS Program Development project is focused on developing new capabilities for collecting, maintaining, and hosting spatial data that can support operations in the office and field. The primary focus of the project is developing a 2-5 year development plan for the GIS program that increases overall staff efficiency and effectiveness by improving in-house hardware and developing a central online portal. The secondary focus of this project is to continue to develop novel and necessary spatial data to inform decisions.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$3,673
FY 2016/2017 TOTAL			\$3,673
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$1,871
FY 2015/2016 TOTAL			\$1,871
PROJECT TOTAL			\$5,544

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,659
Supplies and Consumables	\$14
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$3,673

PG&E Easement Coordination on Coyote Ridge

Project Number
P-000125

Program
Conservation

Project Description

Pacific Gas and Electric Company (PG&E) has a major gas pipeline that runs through the southwestern portion of the Authority's 1,831-acre Coyote Ridge Open Space Preserve (CROSP). This pipeline serves the Bay Area and is located within an existing easement that provides for access and maintenance. PG&E requested to purchase a new easement covering approximately 4,500 square feet on CROSP for PG&E's C-225 Deep Well Anode Installation Project (Project). The Project involves the installation of a deep well anode within their existing gas pipeline easement that runs through CROSP for pipeline safety. The anode prevents corrosion of the gas pipeline. Work under this project includes coordinating the execution of the easement with property partners and legal counsel. Staff and legal fees are to be reimbursed by PG&E. This project is slated to be complete in August 2017.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$6,972
FY 2016/2017 TOTAL			\$6,972
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$6,972

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,920
Supplies and Consumables	-
Outside Services	\$2,052
Other Services and Fees	
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$6,972

High Speed Rail Planning and Coordination

Project Number
P-000126

Program
Conservation

Project Description

The scope of work includes coordinating with the High Speed Rail Authority (HSRA) to share information about sensitive habitat areas (including wildlife corridors) that could be impacted by future HSRA facilities and to explore opportunities for regional advance mitigation funding associated with the project. Regional advance mitigation funding developed through negotiations with the High Speed Rail Authority may be used to secure high priority lands necessary for landscape connectivity, endangered species habitat, or farmland protection. This project also includes review and comment on the Project Environmental Impact Report, and extensive coordination with stakeholders to address and reduce impacts to regionally significant open space and farmland resources.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$15,384
FY 2016/2017 TOTAL			\$15,384
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$15,384

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$14,695
Supplies and Consumables	\$689
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$15,384

Food System Alliance/Ag Conservation Strategy

Project Number
P-000130

Program
Conservation

Project Description

The Food System Alliance/Agriculture Conservation Strategy’s goal is to develop county-wide strategies that promote agriculture viability for large commercial farming and urban edge agriculture. The Authority is participating in an inter-agency effort to develop this strategy and produce a comprehensive food systems report.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$1,294
FY 2016/2017 TOTAL			\$1,294
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$1,294

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,210
Supplies and Consumables	\$84
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$1,294

Young Ranch Environmental Impact Report

Review

EPC # 1

Project Number
P-000135

Program
Conservation

Project Description

The Young Ranch Environmental Impact Report project is an evaluation of a large residential subdivision project that threatens habitat and wildlife connectivity on Coyote Ridge. An environmental impact report was prepared and the Authority will develop a preliminary analysis of potential impacts that this project could have on lands within the target conservation areas.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$507
FY 2016/2017 TOTAL			\$507
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$507

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$507
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$507

Integrated Pest Management (IPM) Program Development

EPC # 1

Project Number
P-000007

Program
Resource
Management

Project Description

Invasive species on Open Space Authority (Authority) Preserves pose a threat to the Authority's goals to protect and maintain native landscapes and rare biological communities. Development of an Integrated Pest Management Program (IPM) Program will guide the Authority's work to address invasive plants and animals within the Authority's preserves.

Specific objectives of the project are to:

1. Develop an IPM program that will guide the Authority's approach to pest management;
2. Prepare an IPM program guidance manual that will provide general information about pest plants and animals in the preserves and region more broadly, and provide a framework for the Authority's work to conduct pest management; and
3. Develop invasive plant and pest animal strategies within the Authority's preserves.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$14,398
FY 2016/2017 TOTAL			\$14,398
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$11,916
FY 2015/2016 TOTAL			\$11,916
PROJECT TOTAL			\$26,314

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,655
Supplies and Consumables	-
Outside Services	\$7,343
Other Services and Fees	-
Equipment and Maintenance	\$2,400
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$14,398

Vegetation Management Programmatic Environmental Review

EPC # 1

Project Number
P-000011

Program
Resource
Management

Project Description

Development of the Authority's Vegetation Management Program includes planning and establishing milestones for the overall program's three (3) policies including the Integrated Pest Management (IPM) Policy and Guidance Manual, the Wildland Fuel Management Policy and Plan, and the Grazing Management Program. It also includes initiating environmental reviews pursuant to the California Environmental Quality Act (CEQA) for these policies and other vegetation management across Authority preserves. A strategy for integrating this work with other preserve-specific resource management plans will be evaluated.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$461
FY 2016/2017 TOTAL			\$461
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$200
FY 2015/2016 TOTAL			\$200
PROJECT TOTAL			\$661

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$461
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$461

Develop Fire Management Program

Project Number
P-000014

Project Description

Staff is reviewing the needs and benefits of developing a wildfire management program that will serve to assess the Authority's lands for wildfire hazards, prevention and management. Included in this work is a feasibility analysis and restoration plan for a prescribed fire at Coyote Valley Open Space Preserve.

Program
Resource
Management

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$9,748
FY 2016/2017 TOTAL			\$9,748

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$9,748
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,182
Supplies and Consumables	-
Outside Services	\$5,442
Other Services and Fees	\$124
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$9,748

5-Year Resource Management Strategy

Project Number
P-000017

Program
Resource
Management

Project Description

Development of a strategy to encompass all aspects of the Authority's resource management programming in the form of a master plan. The goal of the master plan will be to look at resource management more comprehensively and holistically with an aim towards developing stewardship solutions to be delivered more efficiently.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$604
FY 2016/2017 TOTAL			\$604
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$604

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$604
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$604

Coyote Valley Landscape Linkages

Project Number
P-000021

Program
Resource
Management

Project Description

The Coyote Valley has been identified as a critical landscape linkage connecting over one million acres of habitat in the Santa Cruz and Diablo Range Mountains. In late 2016, a team of scientists and local experts convened to develop a draft Coyote Valley Linkages Report. This is a landscape scale vision for protecting and enhancing wildlife corridors within the Coyote Valley along with integration of water resources, agricultural preservation and public recreation. It sets forth a strategy of land acquisition and long term ecological restoration to ensure that critical wildlife connectivity is not lost to urbanization. A report is expected to be finalized by late 2017.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$5,309
FY 2016/2017 TOTAL			\$5,309
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$5,309

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,809
Supplies and Consumables	
Outside Services	\$2,500
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$5,309

Mitigation Application - California Department of Fish and Wildlife

Project Number
P-000120

Program
Resource
Management

Project Description

An approval of the mitigation application with the California Department of Fish and Wildlife to hold and manage mitigation lands will enable the Authority to help protect, restore, and enhance critical properties located within the Valley Greenprint Conservation Focus Areas. This was pursuant to a program that allows special districts to hold and manage these lands as a condition of any permit requiring the transfer interest in real property to mitigate the impact the project may have on fish and wildlife resources. Work includes preparing the necessary application materials for the submittal.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$2,724
FY 2016/2017 TOTAL			\$2,724
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$2,724

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,699
Supplies and Consumables	\$25
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$2,724

Natural Resource Policy and Planning

Project Number
P-000123

Program
Resource
Management

Project Description

An ongoing project that encompasses strategic planning coordination within the Authority and with regional partners to engage in current and state of the art resource management practices and projects on its preserves. Scope of work includes specialized training or discussion related to natural resource management practices and tools that are the subject of research or other current thought leadership. This assists the agency in staying current with best practices and with planning and developing new management projects that provide maximum benefits for its lands and efficiency for the field teams and others conducting the work. Work will also include coordination with field staff on resource management activities and day to day oversight of the resource management program.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,763
FY 2016/2017 TOTAL			\$12,763
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$12,763

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,653
Supplies and Consumables	\$110
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,763

Coyote Valley North Meadow Burn

Project Number
P-000127

Program
Resource
Management

Project Description

The primary purpose of the project is to remove non-native vegetation and provide a wildland fire training for Authority staff. The project site is 10-acres located in the north meadow of the Coyote Valley Open Space Preserve. Work includes removing non-native vegetation around the treatment area prior to the burn, using a slow, controlled burn to remove non-native vegetation within a 10-acre area, and seeding with native plants after the fire. The site is an annual grassland with dense stands of black mustard (*Brassica nigra*). No special-status species or nesting birds would be impacted by the project.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$2,920
FY 2016/2017 TOTAL			\$2,920
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$215
FY 2015/2016 TOTAL			\$215
PROJECT TOTAL			\$3,135

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$787
Supplies and Consumables	\$2,000
Outside Services	\$83
Other Services and Fees	\$50
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$2,920

Coyote Valley Bobcat and Gray Fox Study

Project Number
P-000134

Program
Resource
Management

Project Description

The objective of the study is to identify the movement patterns and habitat needs of bobcats and gray foxes, both highly mobile carnivores but different in their ecology. The study will inform how these species utilize habitat within Coyote Valley. With the use of advanced GPS-enabled collars, fine-scale movement data will help identify frequency and location of road-crossings, movement corridors across the landscape, and preferred habitat. This study represents a timely and necessary research opportunity to help prioritize land acquisition and understand the land uses that are compatible with wildlife movement, as well as identify key areas where wildlife crossings are needed. The results of this study will directly inform land conservation, transportation planning and land use in the region, as well as inform wildlife corridor design statewide.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,214
FY 2016/2017	California Department of Fish and Wildlife	Local Assistance Grant	\$18,680
FY 2016/2017 TOTAL			\$30,894
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$30,894

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$11,689
Supplies and Consumables	-
Outside Services	\$397
Other Services and Fees	\$128
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,214

Coyote Ridge Grazing Improvements

Project Number
P-000158

Program
Resource
Management

Project Description

Implementation of a grazing management plan across the 4,160 acres at the Coyote Ridge Open Space Preserve, Coyote Ridge Preserve, and Valley Transportation Authority lands focuses on reducing severity and extent of invasive species; enhancing the ecosystem health of grasslands, promoting native plant species and maintaining habitat for native grassland species and other threatened species. The project will also enhance 45 acres of wetlands, riparian corridors, and adjacent upland habitat by installing exclusion fencing and installing/replacing troughs for the threatened California red-legged frog and other riparian and wetland species.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$1,751
FY 2016/2017 TOTAL			\$1,751
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$1,751

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,751
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$1,751

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EXPENDITURE PLAN CATEGORY #2

CAPITAL IMPROVEMENTS

RESOURCE MANAGEMENT

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Blair Pond Repair

Project Number
P-000010

Program
Capital
Improvement

Project Description

Repair to one of the man-made ponds located close to the historic Blair House on the Rancho Cañada del Oro Open Space Preserve. Improvements include repair of the spillway area that drains into a nearby creek. The pond's dam will be re-engineered to stabilize adjacent embankment areas and prevent erosion. The scope of work includes a preliminary assessment, additional engineering and design, and pond stabilization and repair.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$56
FY 2016/2017 TOTAL			\$56
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$56

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$56
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$56

Coyote Ridge Pond Restoration Project

Project Number
P-000013

Program
Capital
Improvement

Project Description

The Authority and the Valley Habitat Agency are partnering to restore two ponds on Coyote Ridge Open Space Preserve. In both ponds there were headcuts through the earthen berm preventing ponding conditions. The project is intended to enhance habitat for California red-legged frogs and other aquatic species by repairing the earthen berms, improving the overflow spillways, and enlarging and deepening the two ponds to increase ponding duration. The scope of work includes design and engineering services, as well as construction services, and is expected to conclude by the summer of 2018. The Valley Habitat Agency is leading the project and is paying for the majority of the costs, including the majority of the Authority's staff time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$764
FY 2016/2017 TOTAL			\$764
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$764

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$764
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$764

South Valley Meadow Enhancement Project

Project Number
P-000015

Program
Capital
Improvement

Project Description

The Coyote Valley Open Space Preserve Use and Management Plan (Plan) approved by the Authority Board on September 26, 2013, identified restoration and enhancement of the South Valley Meadow as a key natural resource management goal. The South Valley Meadow Restoration Project (Project) includes the restoration of an approximately 8.5 acre seasonal wet meadow and riparian complex located near the entrance of the Preserve. The project restores ecological and hydrological balance, reducing erosion and sedimentation from previously deeply incised drainage channels and improving wildlife habitat with the creation of a seasonal pond and new plantings of native grassland and riparian vegetation. Construction is scheduled to be completed by Fall 2017.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$223,173
FY 2016/2017	Santa Clara Valley Water District	Priority D Grant Program	\$251,170
FY 2016/2017 TOTAL			\$474,343

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$46,133
FY 2015/2016 TOTAL			\$46,133

PROJECT TOTAL			\$520,476
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$35,262
Supplies and Consumables	\$13
Outside Services	\$187,742
Other Services and Fees	\$156
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$223,173

Pond Infrastructure Assessment and Engineering Design

Project Number
P-000009

Program
Resource
Management

Project Description

Scope of work includes an assessment of nine (9) impounded ponds to provide information on existing conditions and the potential for aquatic species habitat. The ponds are located at Rancho Cañada del Oro, Palassou and Diablo Foothills Open Space Preserves. This assessment will include the following research, analysis and reporting that will be used to develop long term management decisions related to habitat and species protection:

- Research and review of available information for each of the 9 ponds;
- Engineering geologic reconnaissance of 9 sites with staff to identify conditions and make preliminary assessment of potential geotechnical issues at each site;
- Review and analysis of research and field data, and consultation with staff
- Preparation of a report with accompanying graphics to summarize the findings of site assessments.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$15,914
FY 2016/2017 TOTAL			\$15,914
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$40,921
FY 2015/2016 TOTAL			\$40,921
PROJECT TOTAL			\$56,835

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,414
Supplies and Consumables	-
Outside Services	\$14,500
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$15,914

Memorandum of Understanding with California Department of Fish & Wildlife Work in Stream Channels

Project Number
P-000018

Program
Resource
Management

Project Description

Development of an application to enter into and maintain a Memorandum of Understanding (MOU) with the California Department of Fish and Wildlife (CDFW). This MOU allows the Authority to complete routine maintenance activities within federally protected waterways that are found within enrolled open space preserves without seeking individual permits for each project. Enrolled preserves include: Coyote Ridge, Coyote Valley, Diablo Foothills, Mount Chual, El Toro, Pajaro River Agricultural Preserve, Palassou, Rancho Canada del Oro, Sierra Vista, Upper Uvas Creek, and Uvas Creek Open Space Preserves. Approval of the MOU will still require annual status updates as well as informing CDFW of upcoming projects that may qualify under the MOU.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$107
FY 2016/2017 TOTAL			\$107
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$107

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$107
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$107

Coyote Valley Water Resource Enhancement Feasibility Study

EPC # 2

Project Number
P-000022

Program
Resource
Management

Project Description

In partnership with the Santa Clara Valley Water District (SCVWD), the Authority is studying the Coyote Valley to understand the historic hydrology and ecological function with an eye towards integrating water resources with land conservation and management. Together, the goal is to identify and prioritize locations in the Coyote Valley where land conservation and restoration can achieve SCVWD's One Water Initiative objectives related to flood protection, recharge, and water quality / habitat enhancement. The project includes a Phase II scope of work to identify modeling and analysis needed to integrate green infrastructure solutions within the framework of the SCVWD's Capital Improvement Plans.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$43,904
FY 2016/2017	Bechtel Foundation	Healthy Lands Healthy Economies	\$13,640
FY 2016/2017 TOTAL			\$57,544
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$57,544

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$31,300
Supplies and Consumables	\$421
Outside Services	\$12,047
Other Services and Fees	\$136
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$43,904

EXPENDITURE PLAN CATEGORY #3

CAPITAL IMPROVEMENTS

ENVIRONMENTAL EDUCATION

OPERATIONS

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Pajaro River Agricultural Preserve Strategic Plan

Project Number
P-000016

Program
Capital
Improvement

Project Description

As a result of the recent acquisition of the Leung parcel, the Authority has a total of 280 acres of agricultural land in the Pajaro River watershed in the southern part of its jurisdiction in San Benito County. Development of a strategic plan for the Pajaro River Agricultural Preserve (“PRAP”) will establish a guiding vision to direct future management and restoration of the Preserve lands. It is intended that the prime agricultural lands be used largely for active farming that can help support small farmers who do not have easy access to prime farm soils for cultivation. The vision for the PRAP parcels also includes riparian buffers and habitat enhancement to prevent further sedimentation and point source pollution within the watershed but also into adjacent creek areas. Restoring a healthy ecological and hydrological watershed-based system will also play a role in flood prevention and management.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$24,374
FY 2016/2017 TOTAL			\$24,374
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$495
FY 2015/2016 TOTAL			\$495
PROJECT TOTAL			\$24,869

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,674
Supplies and Consumables	-
Outside Services	\$20,700
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$24,374

Coyote Ridge Open Space Preserve Public Access Plan

EPC # 3

Project Number
P-000028

Program
Capital
Improvement

Project Description

This project will utilize existing inventory reports and studies that have been prepared to date to prepare conceptual design alternatives for a central staging area and limited phase-one trail that will allow public access to the property by 2019. This plan will be part of a long-term master plan that encompasses phases of future trail connections for additional self-guided access and environmental interpretative and education stations that share the importance of this preserve within the region and the connectivity that it provides for people and wildlife. Public access to the Preserve will provide opportunities for recreation access to this area, including extending the Bay Area Ridge Trail from Joseph Grant County Park in the north to Anderson Lake County Park in the south. This project is made possible largely through a generous grant from the Gordon and Betty Moore Foundation.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$4,652
FY 2016/2017 TOTAL			\$4,652
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$715
FY 2015/2016 TOTAL			\$715
PROJECT TOTAL			\$5,367

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,290
Supplies and Consumables	\$890
Outside Services	\$472
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$4,652

Pea House Demolition

Project Number
P-000031

Program
Capital
Improvement

Project Description

The site for the Pea House is located on the boundary of Rancho Cañada del Oro Open Space Preserve. The house contains asbestos and lead paint and is threatening to collapse into a nearby creek. This project requires an inspection by a licensed hazardous material abatement contractor to have the hazardous materials removed as per requirements.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$39,187
FY 2016/2017 TOTAL			\$39,187
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$2,359
FY 2015/2016 TOTAL			\$2,359
PROJECT TOTAL			\$41,546

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$9,567
Supplies and Consumables	-
Outside Services	\$29,620
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$39,187

Coyote Valley Open Space Preserve ADA Trail

Project Number
P-000032

Program
Capital
Improvement

Project Description

In 2010, the Authority established the 348-acre Coyote Valley Open Space Preserve. The Preserve was opened to the public on June 27, 2015 with public access improvements that included vehicle and equestrian parking areas, picnic areas, restroom facility and a 4 mile multi-use trail. A preliminary plan assessed the feasibility of developing an outdoor learning center and designing an ADA loop trail.

Based on conceptual design and cost estimates for the learning center, as well as new information related to burrowing owl habitat within the north meadow area, a revised project scope will focus on an ADA trail and habitat enhancement projects, and exclude the construction of a new outdoor learning facility.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$21,383
FY 2016/2017 TOTAL			\$21,383

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$83,319
FY 2015/2016 TOTAL			\$83,319

PROJECT TOTAL			\$104,702
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$11,794
Supplies and Consumables	\$6
Outside Services	\$9,583
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$21,383

Dexter Canyon Bridge Replacement

Project Number
P-000033

Program
Capital
Improvement

Project Description

Preliminary analysis of replacement of the Dexter Canyon Bridge located within Palassou Ridge Open Space Preserve, adjacent to the historic homestead. The planned construction of new abutments and installation of a new bridge is to be located in approximately the same location as the existing bridge.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$45,026
FY 2016/2017 TOTAL			\$45,026

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$23,286
FY 2015/2016 TOTAL			\$23,286

PROJECT TOTAL			\$68,312
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,520
Supplies and Consumables	-
Outside Services	\$41,506
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$45,026

New trail at Sierra Vista Open Space Preserve

Project Number
P-000034

Program
Capital
Improvement

Project Description

A trail expansion project at Sierra Vista Open Space Preserve that includes installation of a 45' fiberglass bridge. The project will expand and create a loop trail system to the existing Vista Point staging area, enhancing the preserve user experience and providing more access options. The trail is expected to be opened to the public in 2018.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$70,770
FY 2016/2017 TOTAL			\$70,770
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$37,491
FY 2015/2016 TOTAL			\$37,491
PROJECT TOTAL			\$108,261

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$34,404
Supplies and Consumables	\$26
Outside Services	\$36,340
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$70,770

Coyote Valley Open Space Preserve Equestrian Lot Performance Evaluation

EPC # 3

Project Number
P-000035

Program
Capital
Improvement

Project Description

The equestrian parking lot at Coyote Valley Open Space Preserve was designed with a product called Permazyme that serves as a binder to the gravel sub-grade. Following installation and during the first winter rains, it was apparent that the product was not working as evidenced from rutting and depressions in the surface area from vehicular use. Solutions to fix the parking area with the least amount of costs have been evaluated. The lot functions well during most of the year with closure needed in winter during heavy rains. Repairs to this lot will be coordinated with future improvements of the adjacent parking area.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$3,174
FY 2016/2017 TOTAL			\$3,174
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$3,174

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,108
Supplies and Consumables	-
Outside Services	\$66
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$3,174

Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail

Project Number
P-000036

Program
Capital
Improvement

Project Description

Development of a plan to allow public access to the Blair Ranch area within the Rancho Cañada del Oro Open Space Preserve includes developing a scope of work for the planning, design and construction of trail improvements and completing the California Environmental Quality Act (CEQA) document.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$440
FY 2016/2017 TOTAL			\$440

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$572
FY 2015/2016 TOTAL			\$572

PROJECT TOTAL			\$1,012
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$440
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$440

5-Year Capital Improvement Plan

Project Number
P-000121

Program
Capital
Improvement

Project Description

Development of a Capital Improvement Plan (CIP) that defines key projects that will be completed within the next five years. An assessment of existing improvements across all preserves as well as user needs, grant funding opportunities and overall budget allowances will help inform the plan that serves as a guide for what capital improvements will be undertaken by the agency.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,360
FY 2016/2017 TOTAL			\$12,360
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$12,360

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,360
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,360

El Toro Open Space Preserve Management and Planning

Project Number
P-000155

Program
Capital
Improvement

Project Description

Development of a public access and management plan for El Toro Open Space Preserve. The plan will identify possible trails, trailheads, and parking areas as well as signage and overall management of the preserve.

Initial development work will include public workshops to help the Authority learn more from the community about open space access within the community.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$1,229
FY 2016/2017 TOTAL			\$1,229
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$1,229

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,004
Supplies and Consumables	-
Outside Services	\$225
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$1,229

Youth Engagement Programs

Project Number
P-000038

Program
Environmental
Education

Project Description

Volunteer and education programs that involve youth, particularly in the 14-17 year age range, serve to not only build knowledge and understanding of important climate, water resource, and wildlife issues important to the region, they also seek to inspire participants to being champions for environmental causes, and consider possible career opportunities in the environmental field, at a time when young teenagers are beginning to form ideas about their future life paths.

The Authority's development and implementation of the Youth Engagement Program focuses on working with youth groups and organizations to increase opportunities for youths to be outside and learn about nature, as well as providing volunteer opportunities on Authority-owned Preserves. Single-day activities such as trash cleanup, trail maintenance, and weed pulling are examples of possible volunteer opportunities.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$3,132
FY 2016/2017 TOTAL			\$3,132
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$14,436
FY 2015/2016 TOTAL			\$14,436
PROJECT TOTAL			\$17,568

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,653
Supplies and Consumables	-
Outside Services	\$479
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$3,132

Monthly Land Stewards Program

Project Number
P-000040

Program
Environmental
Education

Project Description

Volunteer programs, especially those that engage participants in projects on Authority preserve lands, build a deeper understanding of the region's natural systems, build strong relationships between the Authority and the communities where the projects occur, and build a sense of ownership of the resource improvements by the participants who contributed to those improvements. The Monthly Land Stewards Program is designed to augment Authority Field staff capacity by providing intensive work project assistance for priority projects, saving the Authority significant labor costs by achieving work results without hiring additional staff.

Preliminary implementation will include offering one event each month (weather permitting), planned in close coordination with the Authority's Field Operations staff who identify the highest priority needs on Authority lands.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$10,662
FY 2016/2017 TOTAL			\$10,662
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$10,662

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$10,310
Supplies and Consumables	\$208
Outside Services	\$144
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$10,662

Implement Plan to Provide Transportation to Preserves

Project Number
P-000041

Program
Environmental
Education

Project Description

In the Authority's 2015 *Understanding Our Community* report, a lack of personal transportation was identified as a barrier to visitorship of our preserves by members of our Deep Engagement Communities. In seeking to help reduce this barrier for some, the Authority will develop a transportation plan by which underserved schools and populations could apply for transportation to Authority preserves.

The scope of work includes contracting and coordinating with transportation services to provide students at local schools and members of Deep Engagement Communities with more opportunities to visit the Authority's trails and preserves.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$8,735
FY 2016/2017 TOTAL			\$8,735

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$8,735
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,287
Supplies and Consumables	-
Outside Services	\$4,448
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$8,735

Environmental Education Partnerships

Project Number
P-000043

Program
Environmental
Education

Project Description

The purpose of developing environmental education partnerships is primarily to extend the educational reach of the Authority through delivery of programs by partners on the Authority’s behalf. This project provides for programs to be given by multiple organizations or agencies in locations that are closer to public transportation or within walking distance of deep engagement communities and other underserved populations. The program allows for educators and interpreters with varying levels of experience and backgrounds to collaborate in the creation of educational programs, sharing knowledge, expertise, and the cost of materials and staffing for such programs through the sharing of educational resource materials, biofacts, art and craft supplies and live animals. These partnerships provide the Authority with access to members of the community that would otherwise be difficult to reach due to language challenges, cultural differences, lack of awareness of open space and other barriers.

The Authority intends to identify partners and to coordinate and contract with them to deliver environmental education programs.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$120,947
FY 2016/2017 TOTAL			\$120,947
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	\$37,563
FY 2015/2016 TOTAL			\$37,563
PROJECT TOTAL			\$158,510

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$46,828
Supplies and Consumables	\$302
Outside Services	\$73,418
Other Services and Fees	\$399
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$120,947

Mobile Nature Center

Project Number
P-000044

Program
Environmental
Education

Project Description

A mobile environmental learning center would allow the Authority to take education to communities where the barriers to access are high. It would also provide further outreach exposure and education opportunities through visiting schools, attending community events, and participating at events hosted by other agencies.

Initial research into the types and cost of various vehicle options for the mobile center, development of a preliminary budget to determine the overall potential cost of this project, and exploration of potential partners for this project are the first milestones. The project scope of work will also include the purchase of a vehicle, design of interior educational displays and development of guidelines for use of the vehicle.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$882
FY 2016/2017 TOTAL			\$882

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$882
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$882
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$882

Project Number
P-000045

Program
Environmental
Education

Project Description

The initial report, completed and presented to the Board of Directors in 2015, mapped various aspects of demographics and environmental burdens in the Authority's jurisdiction for purposes of identifying what barriers might exist for certain populations in the urban realm to access of nature and open space. Phase II of this report adds additional data layers that goes beyond the barriers studied in the first report, to focus more on needs for access to nature and open space in urban areas. These additional geographically represented data layers include park and trail accessibility (provided by the Trust for Public Land), health indicators, such as childhood obesity rates and heart disease rates (provided by Santa Clara County Health Dept.), access to healthy foods (provided by the Health Trust), and anecdotal reports of cultural needs for open space in urban areas (facilitated by New America Media). The intent is to compile this data into an updated report, and in the following year, make all the data available to the general public through interactive web-based maps, so that the public at large, and especially Urban Open Space Grant Program applicants, can define their projects to have the maximum beneficial impacts on the communities where the need is greatest. The data will also be used by the Authority to inform location and content of Environmental Education programming.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,018
FY 2016/2017	Resources Legacy Fund	Grant	\$50,000
FY 2016/2017 TOTAL			\$52,018

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$62,018
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$10,935
Supplies and Consumables	\$17
Outside Services	\$1,066
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,018

Deep Engagement Communities Partnership Plan

EPC # 3

Project Number
P-000046

Program
Environmental
Education

Project Description

The “Deep Engagement Communities” identified in the *Understanding Our Community* community assessment report of 2015 are those communities for whom barriers to access of nature and open space are likely to be higher (due to indicators such as household income, language barriers, access to private transportation, etc.) and for whom environmental burdens are greater (indicated by the State of California CalEnviroScreen data). The Authority has undertaken to engage more deeply with these communities through partnerships on many levels (City and County leaders, community leaders, local community groups and non-profits, enlightened corporations, etc.), in order to better understand the barriers and burdens mentioned above, with the hopes of identifying a role or roles the Authority could play in reducing those barriers and burdens. This role may include, for instance, honing the Urban Open Space Grant Program project selection criteria to support high-impact investments in those communities, refining our environmental education programs to better meet the needs of those communities, or to build stronger partnerships with community organizations that, together with the Authority, could reach more deeply into those communities than the Authority could do on its own.

This project includes the development of a plan for Deep Engagement Community partnerships which will lay out a strategic prioritization of the various initial partners.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$5,370
FY 2016/2017 TOTAL			\$5,370

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$5,370
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,370
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$5,370

Coyote Valley Open Space Preserve Operations & Maintenance

Project Number
P-000087

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Coyote Valley Open Space Preserve is located at the western edge of the Coyote Valley, which provides a greenbelt between San Jose and Morgan Hill. While only 20 miles from downtown San Jose, this 348-acre preserve offers a true rural and wilderness experience.

Coyote Valley Open Space Preserve is open to the public, with over 45,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 4 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$105,362
FY 2016/2017 TOTAL			\$105,362
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$105,362

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$94,887
Supplies and Consumables	\$6,803
Outside Services	\$3,604
Other Services and Fees	-
Equipment and Maintenance	\$68
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$105,362

Sierra Vista Open Space Preserve Operations & Maintenance

Project Number
P-000088

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 1,611-acre preserve in the Eastern foothills of Santa Clara County offers sweeping views of the Valley and the opportunity to stroll through diverse landscapes including oak woodlands, rolling grassland, and chaparral communities. Perched above Alum Rock Park, the area provides watershed protection for Penitencia Creek and is home to a number of protected wildlife species including the California red-legged frog, California tiger salamander, American badger, and Western burrowing owl and other species such as golden eagle, mountain lion, bobcat, and gray fox.

Sierra Vista Open Space Preserve is open to the public, with over 100,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 11.5 miles of trail
- Staging area
- Picnic tables
- Park benches
- Equestrian Lot

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$172,300
FY 2016/2017 TOTAL			\$172,300

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$172,300
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$164,069
Supplies and Consumables	\$6,536
Outside Services	\$1,695
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$172,300

Coyote Ridge Open Space Preserve Operations & Maintenance

Project Number
P-000089

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The Coyote Ridge property is located in the Diablo Range foothills east of Hwy 101 in southern Santa Clara County. The 1,859-acre property boasts rare serpentine grassland, which is vital to the threatened Bay checkerspot butterfly and Metcalf Canyon jewelflower, and provides critical habitat for the California red-legged frog, California tiger salamander, Tule elk, Western burrowing owls, golden eagles, and many other raptors.

Coyote Ridge Open Space Preserve offers docent-led hikes.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$19,417
FY 2016/2017 TOTAL			\$19,417
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$19,417

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$18,350
Supplies and Consumables	\$149
Outside Services	\$918
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$19,417

Rancho Cañada del Oro Open Space Preserve Operations & Maintenance

Project Number
P-000090

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Rancho Cañada del Oro Open Space Preserve is in the foothills of the Santa Cruz Mountains in South Santa Clara County. A glistening creek runs along the Llagas Meadow and deer, bobcat, mountain lions, and other wildlife roam throughout the 4,774-acre preserve. In the spring months, wildflowers adorn the meadow and hillsides.

The preserve is open to the public, with over 35,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 8.3 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot
- Overflow Parking Lot

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$221,699
FY 2016/2017 TOTAL			\$221,699

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$221,699
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$166,464
Supplies and Consumables	\$28,852
Outside Services	\$21,706
Other Services and Fees	\$140
Equipment and Maintenance	\$1,646
Facilities and Utilities	\$2,891
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$221,699

Diablo Foothills Open Space Preserve Operations & Maintenance

Project Number
P-000091

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 819-acre preserve has a half acre pond and several creeks that are part of the primary watershed for the Pajaro River, which flows toward Monterey Bay. The preserve also offers habitat for California red-legged frogs and California tiger salamanders, and features Coast Live Oak and annual grasslands.

Diablo Foothills Open Space Preserve offers docent-led hikes.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$21,651
FY 2016/2017 TOTAL			\$21,651
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$21,651

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$18,719
Supplies and Consumables	\$399
Outside Services	\$2,528
Other Services and Fees	\$5
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$21,651

Little Uvas Open Space Preserve Operations & Maintenance

Project Number
P-000092

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located in the Southern Santa Cruz Mountains, Little Uvas Creek consists primarily of serpentine hardwoods and grasslands, grey pine, and oak woodland. A total of five perennial ponds are located on the 285-acre property.

Little Uvas Open Space Preserve offers docent-led hikes.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,741
FY 2016/2017 TOTAL			\$12,741
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$12,741

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,741
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,741

Palassou Ridge Open Space Preserve Operations & Maintenance

Project Number
P-000093

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Palassou Ridge connects Coyote Lake-Harvey Bear Ranch County Park to Henry Coe State Park. This 3,524-acre preserve has deep, wooded canyons and rolling grassy hills as well as important habitat for California red-legged frogs and California tiger salamanders. The property contains a historic stone house and was a campsite for the Anza Expedition.

Palassou Ridge Open Space Preserve offers docent-led hikes.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$29,035
FY 2016/2017 TOTAL			\$29,035
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$29,035

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$19,508
Supplies and Consumables	\$9,444
Outside Services	\$83
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$29,035

Pajaro River Agricultural Preserve Operations & Maintenance

Project Number
P-000095

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The 284-acre preserve has been in continuous agricultural production since at least 1939 and is important to protecting the working lands and agricultural heritage of Santa Clara County. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat.

Pajaro River Agricultural Preserve does not offer public access at this time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$14,092
FY 2016/2017 TOTAL			\$14,092
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$14,092

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$13,772
Supplies and Consumables	\$320
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$14,092

Santa Teresa Foothills Open Space Preserve Operations & Maintenance

Project Number
P-000096

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located on Santa Teresa Ridge in San Jose's Santa Teresa neighborhood, this 61-acre area is a gateway to 1,500 acres of open space land. It provides sweeping views across the Almaden Valley to downtown San Jose and the Mt. Hamilton Range.

Santa Teresa Foothills Open Space Preserve does not offer public access at this time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,561
FY 2016/2017 TOTAL			\$12,561
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$12,561

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,561
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,561

Upper Uvas Open Space Preserve Operations & Maintenance

Project Number
P-000097

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Part of the Santa Cruz Mountains, the headwaters of Uvas Creek drain through the mountain’s slopes, providing high-quality aquatic habitat and water supply. Douglas fir and Gray pines are also found on this 1,253-acre rugged terrain.

Upper Uvas Open Space Preserve does not offer public access at this time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$12,929
FY 2016/2017 TOTAL			\$12,929
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$12,929

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,929
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$12,929

Mount Chual Open Space Preserve Operations & Maintenance

Project Number
P-000098

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

As the third highest peak in the Santa Cruz Mountains, this 632-acre preserve has panoramic views of the Diablo Range with chaparral and Bay Laurel plant communities. It also contains the headwaters for Llagas Creek which provides essential water supply and aquatic habitat for fish and amphibians.

Mount Chual Open Space Preserve does not offer public access at this time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$17,542
FY 2016/2017 TOTAL			\$17,542
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$17,542

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$17,542
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$17,542

El Toro Open Space Preserve Operations & Maintenance

Project Number
P-000099

Program
Operations

Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Nestled above Morgan Hill, in the Santa Cruz Mountains, this 58-acre hillside is home to Coast Live Oak, California bay woodlands, chaparral, and grasslands.

El Toro Open Space Preserve does not offer public access at this time.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$23,721
FY 2016/2017 TOTAL			\$23,721
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$23,721

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$22,959
Supplies and Consumables	\$256
Outside Services	\$506
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$23,721

Loma Fire Response

Project Number
P-000136

Program
Operations

Project Description

In late September 2016, a 4,000+ acre fire, known as the Loma Fire, erupted in the Santa Cruz Mountains, impacting several Open Space Authority Preserves: Rancho Cañada del Oro, Mt Chual, and Upper Uvas Creek.

In response to this unforeseen event, the Authority created a separate operations and maintenance project to track the time and effort provided by Authority staff with assisting Emergency Response Units for the duration of the fire: providing logistical support, fire lookout, hazard mitigation, community outreach, and fire line scouting. Immediately after the fire was controlled, Authority staff expanded the scope of the response project to include working with Cal Fire to identify areas of the fire suppression activities that needed repair and/or rebuild by Cal Fire. Additionally, Authority staff instituted an invasive species mitigation plan to reduce the number of invasive plants establishing in the recent fire suppression areas.

Authority staff continues to monitor progress and provide technical expertise to the contractors performing the work.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$112,428
FY 2016/2017 TOTAL			\$112,428

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$112,428
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$74,232
Supplies and Consumables	\$689
Outside Services	\$37,507
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$112,428

Pajaro River Agricultural Preserve Clean Up

Project Number
P-000156

Program
Operations

Project Description

Clean-up and removal of agricultural debris, non-native vegetation, household debris and graffiti on an 100.6-acre parcel in the Pajaro River Agricultural Preserve. In preparation for soliciting proposals for an agricultural tenant, Authority staff will remove more than 3,200 cubic yards of agricultural debris, non-native plants, and household debris. Additional work on the property will include: discing the agricultural fields, securing and boarding up of existing historical structures, removal of more than 100 tires and several abandoned vehicles, painting over graffiti, and installing fencing and gates to secure the property from unauthorized access.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$17,053
FY 2016/2017 TOTAL			\$17,053

FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-

PROJECT TOTAL			\$17,053
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FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$13,256
Supplies and Consumables	\$3,797
Outside Services	
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$17,053

Winter 2017 Storm Repairs

Project Number
P-000157

Program
Operations

Project Description

During the winter of 2016/2017 several large rain and wind events occurred. During these events Authority staff were present on the properties to monitor the impacts of the runoff and heavy winds. Priority was given to those preserves that were impacted by the 2016 Loma Fire, due to the loss of vegetative cover and the threat of large scale wasting events, and all areas that are open to the public. Additionally, Authority staff took preventative measures to help reduce the damage to Authority assets during these events. Each of the Authority properties were impacted and required maintenance to repair damage sustained during the storms. After the events Authority staff assessed the damage, prioritized impacted sites and started the necessary work to repair the sites. Damage caused by the storm events ranged from washed out roads, clogged culverts, downed trees, severe rutting and rilling on road beds, damaged drainage structures, flooded trails, damaged fencing and gates, damaged interpretive panels, impacted drainage crossings and damaged bridge structures. In addition to the heavily used and traveled areas Authority staff also conducted preserve wide assessments to identify any additional storm damage within areas not typically patrolled. The Authority has applied for federal and state funding from the Federal Emergency Management Agency (FEMA) and the California Governor’s Office of Emergency Services (CalOES) to support future repair projects.

Status

In Progress/Ongoing

Completed

On Hold

Expenditure Overview

Fiscal Year	Funder	Funding Source	Amount
FY 2016/2017	Open Space Authority	Measure Q Parcel Tax	\$23,198
FY 2016/2017 TOTAL			\$23,198
FY 2015/2016	Open Space Authority	Measure Q Parcel Tax	-
FY 2015/2016 TOTAL			-
PROJECT TOTAL			\$23,198

FY 2016/2017 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$13,341
Supplies and Consumables	\$6,981
Outside Services	\$2,876
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2016/2017	\$23,198



SECTION III: Measure Q Urban Open Space Grant Program and Disbursements

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Measure Q Urban Open Space Grant Program

The Urban Open Space Grant Program is funded by Measure Q and offers grants that will benefit communities and neighborhoods within the Authority's jurisdiction. The Authority's jurisdiction includes the cities of San Jose, Milpitas, Santa Clara, Campbell, Morgan Hill and unincorporated areas of Santa Clara County.

The grants are open to non-profits, public agencies, schools and school districts, and are awarded in these four categories:

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture/Food Systems

Each fiscal year, the Authority can allocate up to 25 percent of the Measure Q Parcel Tax revenue received. **Allocations** are earmarked as restricted funds and made available for the next grant cycle. The Authority's Board of Directors solicits applications at least once annually and approves the grant **awards**. Up to this point, no monies have left the Authority's cash accounts. Once a grantee starts to incur costs for the project and submits invoices for reimbursement, cash outflow occurs when the Authority makes a **disbursement** to reimburse the grantee. A summary of all awards and disbursements made during fiscal year 2016/2017 is shown in Table 6 below.

Table 7: Urban Open Space Grant Program

Grantee	Award	Disbursements	Balance
Children's Discovery Museum	308,765.00	71,954.49	236,810.51
SAGE	10,000.00	10,000.00	-
Guadalupe River Park Conservancy	24,987.00	923.67	24,063.33
Latinos United for a New America (LUNA)	250,000.00	-	250,000.00
Bay Area Wilderness Training	40,000.00	22,451.23	17,548.77
Joseph George Middle School / Citizen Schools	24,675.00	-	24,675.00
San Jose State University Research Foundation	166,740.00	11,342.97	155,397.03
City of Campbell	35,067.00	-	35,067.00
Santa Clara County Public Health Department	250,000.00	-	250,000.00
Santa Clara County Creeks Coalition	12,142.00	2,957.07	9,184.93
Bay Area Ridge Trail Council	51,401.00	-	51,401.00
The Regents of the University of California / UCCE Santa Clara Cty	167,411.00	-	167,411.00
The Santa Clara County Food System Alliance	24,999.00	-	24,999.00
Keep Coyote Creek Beautiful	76,703.00	-	76,703.00
City of Morgan Hill	248,012.00	-	248,012.00
San Francisco Bay Bird Observatory	34,500.00	754.84	33,745.16
Friends of Master Gardeners of Santa Clara County	132,353.00	42,440.01	89,912.99
TOTALS	1,857,755.00	162,824.28	1,694,930.72



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SECTION IV: MQEOC and Administrative Expenditures

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Measure Q Expenditure Oversight Committee Costs

Measure Q Expenditure Oversight Committee Costs represent expenditures related to the ongoing costs of administering committee meetings. Expenses include fees for the annual audit preparation, expenses for public meetings conducted by the MQEOC, legal costs for MQEOC, and staff time for board packet preparation related to MQEOC meetings. Expenses charged to this program cannot exceed $\frac{1}{10}$ of 1% of gross revenues. Table 7 summarizes the expenses incurred for Fiscal Year 2016/2017.

Table 8: Breakdown of MQEOC Costs	Amount
Committee and Board Packet Preparation	\$1,366
Annual Independent Financial Audit Services and Preparation	\$5,374
Legal Counsel Services	\$313
TOTAL MQEOC COSTS	\$7,053

Administrative Costs

Administrative Costs represent expenditures related to the ongoing administrative costs of the Authority. Expenses charged to this program cannot exceed 5% of gross Measure Q revenues. Table 8 summarizes the expenses incurred for Fiscal Year 2016/2017.

Table 9: Breakdown of Administrative Costs	Amount
Urban Open Space Grant Program Administration	\$105,116
Annual Measure Q Status Report Preparation	\$6,579
Measure Q Parcel Tax Engineering Services	\$8,461
Public Communications and General Outreach	\$66,532
General Supplies and Consumables	\$113,265
Business Insurance / Facilities and Utilities	\$55,494
General Packet Preparation related to Measure Q	\$38,463
TOTAL ADMINISTRATIVE COSTS	\$393,910

Administrative expenses charged to the Urban Open Space Grant Program primarily consist of staff time spent reviewing and processing grants and disbursements, and managing the grant cycle process. Additional administrative expenses related to Measure Q include staff time spent publishing the Annual Measure Q Status Report and contracting for parcel tax engineering services with a tax administrator.

Other general administrative costs related to running the Authority is allowed under the Measure Q Expenditure Plan. In this fiscal year, Measure Q allowed the Authority to fund expenses related to general public communications about Measure Q, outreach events held by the Authority, general business insurance, rent, and supplies, tools, and fuel used by the general office and field staff. Preparation of board packets for Measure Q-funded projects and initiatives is also funded by Measure Q.



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APPENDICES

- A. Index of Projects Funded by Measure Q in Fiscal Year 2016/2017
- B. Responses to the Measure Q Oversight Report and Recommendations
- C. The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

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Index of Projects Funded by Measure Q as of June 30, 2017 by Project Number

Project Number	EPC #	Program	Project	Funds Expended in FY 16/17	Status
P-000007	1	Resource Management	Integrated Pest Management (IPM) Program Development	\$ 14,398	In Progress
P-000009	2	Resource Management	Pond Infrastructure Assessment and Engineering Design	\$ 15,914	Completed
P-000010	2	Capital Improvement	Blair Pond Repair	\$ 56	On Hold
P-000011	1	Resource Management	Vegetation Management Programmatic Environmental Review	\$ 461	In Progress
P-000013	2	Capital Improvement	Coyote Ridge Pond Restoration Project	\$ 764	In Progress
P-000014	1	Resource Management	Develop Fire Management Program	\$ 9,748	On Hold
P-000015	2	Capital Improvement	South Valley Meadow Enhancement Project	\$ 223,173	In Progress
P-000016	3	Capital Improvement	Pajaro River Agricultural Preserve Strategic Plan	\$ 24,374	In Progress
P-000017	1	Resource Management	5-Year Resource Management Strategy	\$ 604	On Hold
P-000018	2	Resource Management	Memorandum of Understanding with CDFW Work in Stream Channels	\$ 107	In Progress
P-000019	1	Acquisition	Priority Land Acquisition Projects	\$ 63,718	In Progress
P-000021	1	Resource Management	Coyote Valley Landscape Linkages	\$ 5,309	In Progress
P-000022	2	Resource Management	Coyote Valley Water Resource Enhancement Feasibility Study	\$ 43,904	In Progress
P-000023	1	Conservation	Santa Clara Valley Greenprint Update & Decision Support Tool	\$ 4,253	In Progress
P-000024	1	Conservation	Coyote Valley Conservation Strategy	\$ 163,228	In Progress
P-000025	1	Conservation	Regional Conservation Investment Strategy	\$ 21,936	In Progress
P-000026	1	Conservation	SCC Climate and Protection Program (CAPP)	\$ 102,098	In Progress
P-000027	1	Conservation	Santa Clara Valley Greenprint Implementation Funding/Grant Research	\$ 5,587	In Progress
P-000028	3	Capital Improvement	Coyote Ridge Open Space Preserve Public Access Plan	\$ 4,652	In Progress
P-000031	3	Capital Improvement	Pea House Demolition	\$ 39,187	Completed
P-000032	3	Capital Improvement	Coyote Valley Open Space Preserve ADA Trail	\$ 21,383	In Progress
P-000033	3	Capital Improvement	Dexter Canyon Bridge Replacement	\$ 45,026	On Hold
P-000034	3	Capital Improvement	New trail at Sierra Vista Open Space Preserve	\$ 70,770	In Progress
P-000035	3	Capital Improvement	Coyote Valley Open Space Preserve Equestrian Lot Performance Evaluation	\$ 3,174	On Hold
P-000036	3	Capital Improvement	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$ 440	In Progress
P-000038	3	Environmental Education	Youth Engagement Programs	\$ 3,132	In Progress
P-000040	3	Environmental Education	Monthly Land Stewards Program	\$ 10,662	In Progress
P-000041	3	Environmental Education	Implement Plan to Provide Transportation to Preserves	\$ 8,735	In Progress

Project Number	EPC #	Program	Project	Funds Expended in FY 16/17	Status
P-000043	3	Environmental Education	Environmental Education Partnerships	\$ 120,947	In Progress
P-000044	3	Environmental Education	Mobile Nature Center	\$ 882	In Progress
P-000045	1	Environmental Education	Understanding Our Communities Phase II	\$ 12,018	In Progress
P-000046	3	Environmental Education	Deep Engagement Communities Partnership Plan	\$ 5,370	In Progress
P-000048	1	Conservation	Coyote Valley Communications Strategy	\$ 43,431	In Progress
P-000087	3	Operations	Coyote Valley Open Space Preserve Operations & Maintenance	\$ 105,362	In Progress
P-000088	3	Operations	Sierra Vista Open Space Preserve Operations & Maintenance	\$ 172,300	In Progress
P-000089	3	Operations	Coyote Ridge Open Space Preserve Operations & Maintenance	\$ 19,417	In Progress
P-000090	3	Operations	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$ 221,699	In Progress
P-000091	3	Operations	Diablo Foothills Open Space Preserve Operations & Maintenance	\$ 21,651	In Progress
P-000092	3	Operations	Little Uvas Open Space Preserve Operations & Maintenance	\$ 12,741	In Progress
P-000093	3	Operations	Palassou Ridge Open Space Preserve Operations & Maintenance	\$ 29,035	In Progress
P-000095	3	Operations	Pajaro River Agricultural Preserve Operations & Maintenance	\$ 14,092	In Progress
P-000096	3	Operations	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$ 12,561	In Progress
P-000097	3	Operations	Upper Uvas Open Space Preserve Operations & Maintenance	\$ 12,929	In Progress
P-000098	3	Operations	Mount Chual Open Space Preserve Operations & Maintenance	\$ 17,542	In Progress
P-000099	3	Operations	El Toro Open Space Preserve Operations & Maintenance	\$ 23,721	In Progress
P-000105	1	Acquisition	Mobedshahi Conservation Easement	\$ 256,236	Completed
P-000107	1	Acquisition	Pfeiffer Acquisition	\$ 259,903	Completed
P-000112	1	Conservation	Conservation Easement Monitoring	\$ 5,599	In Progress
P-000118	1	Acquisition	Leung Acquisition	\$ 1,868,169	Completed
P-000120	1	Resource Management	Mitigation Application - California Department of Fish and Wildlife	\$ 2,724	Completed
P-000121	1	Capital Improvement	5-Year Capital Improvement Plan	\$ 12,360	In Progress
P-000123	1	Resource Management	Natural Resource Policy and Planning	\$ 12,763	In Progress
P-000124	1	Conservation	GIS Program Development	\$ 3,673	In Progress
P-000125	1	Conservation	PG&E Easement Coordination on Coyote Ridge	\$ 6,972	In Progress
P-000126	1	Conservation	High Speed Rail Planning and Coordination	\$ 15,384	In Progress
P-000127	1	Resource Management	Coyote Valley North Meadow Burn	\$ 2,920	On Hold
P-000130	1	Conservation	Food System Alliance/Ag Conservation Strategy	\$ 1,294	Completed
P-000131	1	Acquisition	Pravettoni Acquisition	\$ 814,052	Completed

Project Number	EPC #	Program	Project	Funds Expended in FY 16/17	Status
P-000134	1	Resource Management	Coyote Valley Bobcat and Gray Fox Study	\$ 12,214	In Progress
P-000135	1	Conservation	Young Ranch Environmental Impact Report Review	\$ 507	Completed
P-000136	3	Operations	Loma Fire Response and Restoration	\$ 112,428	In Progress
P-000155	1	Capital Improvement	El Toro Open Space Preserve Management and Planning	\$ 1,229	In Progress
P-000156	3	Operations	Pajaro River Agricultural Preserve Clean Up	\$ 17,053	In Progress
P-000157	3	Operations	Winter 2017 Storm Repairs	\$ 23,198	In Progress
P-000158	1	Resource Management	Coyote Ridge Grazing Improvements	\$ 1,751	In Progress
Total Project Expenditures in FY 16/17				\$ 5,182,920	

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Authority Board of Directors' Response to MQEOC Oversight Report Recommendations for Fiscal Year 2015/2016

The Measure Q Expenditure Oversight Committee (MQEOC) provides an independent review of all revenues and expenditures of Measure Q Funds. The Committee, appointed by the Authority Board of Directors pursuant to Measure Q, ensures accountability, transparency and public oversight of all funds collected and allocated under Measure Q.

The Committee's roles and responsibilities, as defined by the Expenditure Plan, are to:

- Review Measure Q Plan expenditures on an annual basis to ensure they conform to the Expenditure Plan.
- Review the annual audit and report prepared by an independent auditor; and
- Submit the Committee's recommendations and oversight report to the Open Space Authority Board.

The Committee does not oversee any other Authority financial information, nor do they set policy or provide input or direction on projects, budgets, work plans or financial matters pertaining to other Authority funds.

In February 2017, the MQEOC presented the first Annual Measure Q Oversight Report to the Authority's Board of Directors. Their report summarized the findings of the MQEOC and provided four recommendations regarding the revenues and expenditures of Measure Q for the 2015/2016 fiscal year, as summarized below:

1. Explain expenditures more fully (in the Annual Status Report).
2. Future audit contracts should provide explicit findings "to assure that the revenues expended by the Santa Clara Valley Open Space Authority under the (Measure Q Parcel Tax) are necessary and reasonable..."
3. Provide additional details on administrative expenses in the Annual Status Report.
4. Provide more context and clarity between the financial summary table and the project summary table in the Annual Status Report.

A fifth recommendation, not related to the Measure Q Parcel Tax, was offered regarding the preparation and administrative review process for Annual Status Report.

On October 12, 2017 the Administration and Budget Committee reviewed the MQEOC's recommendations and prepared a response to be presented to the Board. At their meeting on October 26, 2017, the Board reviewed and considered each recommendation set forth by the Committee and discussed the responses recommended by the Administration and Budget Committee.

In response to each of the MQEOC's recommendations, the Board directed staff to:

1. Provide detailed expenditure information for each project in the Annual Status Report.
2. Continue to direct preparation of the audit as it stands currently. The annual audit is not meant to be a functional audit. As noted in Response #1, Staff will provide more detailed expenditure information for each project.

3. Expand the Administrative Expense information to include a detailed breakdown of expenses.
4. Update the information charts providing more context and clarity for the information being displayed.

Recommendation #1

As noted (in the Oversight Report), under the review of annual expenditures for conformance to the Measure Q Expenditure Plan, the FY 2015/2016 Annual (Status) Report does not provide sufficient transparency to allow public oversight of funds collected and allocated under Measure Q. Program expenditures should be more fully explained where their rationale might not be clear based on the description provided.

OSA Response:

To provide more information on expenditures, the Administration and Budget Committee has directed Staff to include a breakdown of expenditures for each project in the next Annual Measure Q Status Report (reporting for FY 2016/2017). Expected delivery of the report is December 2017.

Staff has also developed and implemented improved processes for project identification and reporting, including development of a project request form that gathers more complete project description information as well as other data used for tracking and reporting.

Recommendation #2

As noted in the above review of the annual audit and report prepared by the independent auditor, future audit contracts should require an explicit finding related to Section C.2[f] of the Measure Q Expenditure Plan.

OSA Response:

At the February 23rd Board meeting where these recommendations were presented, it was concluded that Measure Q does not direct that an independent financial auditor conduct programmatic level audit services. This position was reaffirmed by Administration and Budget Committee. However, as noted in Response to Recommendation #1, the Annual Project Status Report will include more detailed project descriptions and financial expenditure information to assist the MQEOC in their annual review of Measure Q expenditures.

Recommendation #3

The text of Measure Q says, “No more than 5% of the revenue generated by this measure and provided to the Santa Clara Valley Open Space Authority may be used for administrative expenses.” As part of future annual status reports, additional administrative expense allocation details must be provided.

OSA Response:

Future Measure Q Status Reports will provide an expanded section dedicated to explaining administrative expenses including a breakdown of expenditures.

Recommendation #4

In the 2015/2016 Annual Measure Q Status Report, Section 1, Table 2 provides Measure Q expenditures by program. Eight programs are listed and described. Section 2 includes a table which is a Summary of Projects Funded by Measure Q. Projects are further broken down by the four Measure Q objectives (also called programs) and then by “Project Type”. The Section 2 Summary does not neatly rollup into the Section 1, Table 2. Reading the two tables together is confusing. The programs mentioned are both similar and different. Project types are related to programs. The two sections and associated tables should be rewritten so that terms are used consistently, and the totals reconcile.

OSA Response:

Staff has redesigned the two tables in the report and narrative has been developed to provide clearer context for how to read the tables in future reports.

Recommendation #5

An able editor should be given sufficient time to review wording of Measure Q Reports for clarity, correct spelling and use of proper English. We found some report wording confusing and unclear.

OSA Response:

Staff has identified in-house editorial staff to provide additional grammatical and contextual review.

The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

A. Summary

Since its creation in 1993, the Santa Clara County Open Space Authority (OSA) has protected over 16,000 acres of open space and natural areas, preserving the natural beauty and health of our area, and protecting our region's water resources, air quality, wildlife and scenic views for residents today and future generations. Governed by a publicly elected board of directors, OSA has used funds wisely, bringing in state, federal, and private grant money, and providing annual audits in a transparent public process.

However, the Santa Clara County Open Space Authority currently faces significant challenges. As our region continues to grow, protecting hillsides and open spaces are increasingly important to our community. If adopted by voters, the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure) would allow OSA to protect and preserve natural open space areas for future generations by: improving parks, open spaces and trails; protecting land around creeks, rivers and streams to prevent pollution and improve local water quality; preserving wildlife habitat; expanding public access; enhancing environmental education; and protecting scenic hillsides.

The Santa Clara County Open Space Authority will ensure that the revenue generated is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law. The Authority shall use the funding only for the purposes set forth in this Expenditure Plan ("Plan") and it shall give priority to projects in this Plan.

The high priority potential projects listed in the Plan are the result of a broad public engagement process to create a shared vision for the future of the region's open space. This vision plan developed by the Santa Clara County Open Space Authority, called the *Santa Clara Valley Greenprint*, identifies high priority open space and natural resource lands as identified in this Plan. If approved, the proceeds from the parcel tax would be allocated to fund high priority projects distributed throughout the Santa Clara County Open Space Authority's jurisdiction such as those listed below.

The Authority may annually review and propose amendments to the Plan to provide for the use of additional federal, state and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances, provided, however, that all funds collected pursuant to the Measure shall be used solely for the purposes of this Plan as presented to the voters.

B. Program Descriptions

1. Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

The purpose of this program is to permanently protect new open space lands essential to completing connections in the region's park, open space and habitat systems as identified in the Authority's *Santa Clara Valley Greenprint*, the County Parks *Acquisition Plan*, *Santa Clara Valley Habitat Plan*, and other adopted plans.

- a. Ensure permanent protection of essential open space, water resources and wildlife habitat. Areas for open space protection can include but are not limited to Baylands, East San Jose Foothills, Upper Alameda Creek Watershed, Coyote Ridge, Coyote Valley, Upper Coyote Creek Watershed, Southern Santa Cruz Mountains, Sargent Hills, Upper Pajaro River Watershed, Pacheco Creek Watershed. Protect, restore and enhance critical habitat to implement the Valley Habitat Plan such as serpentine grasslands, wetlands, redwood forests and riparian areas along creeks, rivers and streams.
- b. Leverage public and private funding and coordinate protection efforts to complete critical open space preservation
- c. Conserve the region's last remaining farmland and rangelands in and around areas such as the Coyote Valley, Morgan Hill, Gilroy and Pajaro River to protect local food and maintain environmental benefits provided by agricultural lands including water supply, groundwater recharge, flood risk reduction, and habitat protection.
 - i. Conserve high priority farmland and rangelands through voluntary agreements with willing landowners.
 - ii. Provide grants to resource conservation districts (RCDs) and other agricultural organizations to work with farmers and ranchers to promote natural resource stewardship.

2. Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

The purpose of this program is to protect and restore natural areas that buffer our rivers, lakes and streams, including the Guadalupe River, Coyote Creek, Fisher Creek, Penitencia Creek, Upper Alameda Creek, Uvas Creek, Llagas Creek, Pacheco Creek, Pescadero Creek and the Pajaro River to protect water supply and water quality.

- a. Protect clean, safe drinking water supplies by restoring and enhancing natural areas around local creeks, rivers and streams from their headwaters in the hills to the Bay.
- b. Preserve key open space areas to enhance local water supply and recharge groundwater.
- c. Protect water resources, floodplains, wetlands and riparian corridors.

3. Open, Improve and Maintain Parks, Open Space, and Trails

The purpose of this program is to maintain existing Open Space Preserves, safeguard the health of natural areas and wildlife habitat; reduce the risk of wildfires; provide more hiking and walking trails and increase opportunities for environmental education experiences.

- a. Open and expand Preserves on existing lands, including more trails for walking, hiking and biking and more access points for residents. Develop science-based environmental education programs and facilities, trails, and other public access facilities in appropriate locations including East San Jose/Penitencia Creek/Milpitas Foothills, Coyote Ridge, Coyote Valley, Morgan Hill El Toro Peak, Almaden Valley/Santa Teresa Hills.
- b. Construct new trails and close gaps in regional hiking and bicycle trails (such as the Bay Area Ridge Trail, San Francisco Bay Trail, Coyote Creek Trail and Guadalupe River).

- c. Reduce the risk of wildfire near communities, protect air and water quality and control invasive, non-native weeds through vegetation management in coordination with fire districts, cities and the County.
- d. Provide safe, well-maintained Open Space Preserves and recreational trails, including the Bay Area Ridge Trail, San Francisco Bay Trail, Guadalupe River Trail and Coyote Creek Trail.
- e. Work with qualified organizations and entities, including, but not limited to, the California Conservation Corps, the San Jose Conservation Corps, AmeriCorps and others, to maintain facilities in Open Space Preserves including, but not limited to, cultural and historic structures, bridges, roads, and other infrastructure.
- f. Prevent pollution and vandalism of open space, water resources and wildlife habitat.

4. Urban Open Space, Parks and Environmental Education Program

The purpose of this Grant Program is to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities by creating or improving parks, preserving open space and maintaining or creating trails; enhancing and restoring habitat, natural resources and water resources; and enhancing access to healthy food through urban farms and gardens.

No more than 25 percent of the revenues generated by this funding measure will be made available for this Grant Program. The Grant Program would provide grants to cities, the County, schools and non-profit organizations on a competitive basis for the types of projects listed below within the boundaries of the OSA. Funds shall be available through an annual grant allocation process designed by the Santa Clara County Open Space Authority, in coordination with cities, the County, schools and non-profit organizations within the boundaries of the OSA. Grant allocations shall reward a diversity of projects and be balanced geographically across the Santa Clara County Open Space Authority's jurisdiction. The grant allocation process and the individual projects shall be subject to approval by the Authority's Governing Board of Directors ("Board").

Urban Open Space Project Criteria:

- a. Protect and enhance open space, wildlife habitat and wildlife corridors, and develop land for nature-based parks, open space preserves, trails and greenbelts.
- b. Create, develop and implement pedestrian and bicycle trail connections to connect urban communities to local and regional parks, Open Space Preserves, creeks and flood control channels, to improve public health (i.e. San Francisco Bay Trail, Coyote Creek, Guadalupe River, Silver Creek, Thompson Creek, Penitencia Creek, Three Creeks Trail, Five Wounds Trail).
- c. Implement urban tree planting and tree protection/maintenance.
- d. Create and expand urban farms and community gardens to support public health and local agriculture.
- e. Expand nature and science-based environmental education programs and hands-on youth engagement projects.

EXAMPLES OF HIGH PRIORITY POTENTIAL PROJECTS AND GEOGRAPHIC DISTRIBUTION

1. San Francisco Baylands Restoration: Increase wildlife habitat and reduce pollution by restoring salt ponds to tidal marsh, provide enhanced flood control, and develop new public access to the Bay

2. Alviso Adobe and Higuera Adobe Parks: Establish Alviso Adobe as a historical museum, and refurbish the historic Caretaker's Cottage in Higuera Adobe Park in collaboration with the City of Milpitas
3. San Francisco Bay Trail: Increase public access by closing gaps in Bay Trail walking and biking trail connections
4. San Francisco Bay Area Water Trail: Provide Water Trail public access amenities at Alviso Marina
5. Ulistac Natural Area: Increase educational programming, and restore natural habitat
6. Sierra Vista: Establish staging area and trails, convert historic residence to visitor hostel, restore pond and wildlife habitats for endangered species
7. Penitencia Creek Trail: Complete trail linking Penitencia Creek community to Alum Rock Park and Sierra Vista Open Space Preserve
8. Guadalupe River Nature Center and Environmental Programming: Partner with nonprofits to establish outdoor environmental education learning center and interpretive programming for youth and families
9. Five Wounds Trail: Develop additional trails connecting to future public transit station
10. Coyote Creek Trail: Expand walking and biking trail connections and restore natural habitats
11. Silver Creek Trail: Increase walking and biking opportunities by creating connections to regional trails, parks and transit
12. Three Creeks Trail: Complete eastern trail alignment
13. San Tomas Aquino /Saratoga Creek Trail: Construct walking and biking trails through cities of Campbell and Santa Clara
14. Thompson Creek Trail Improvements: Complete walking and biking trail improvements
15. Guadalupe River Trail: Expand walking and biking trail connections
16. Martial Cottle Park: Partner with County Parks to develop trail link to Blossom Hill Light Rail Station and implement recreation and wetland restoration projects
17. Santa Teresa Hills: Partner with City of San Jose, County and Santa Teresa Neighborhood Association to protect land and develop regional ridgeline trail connections to create more access to local trails
18. Coyote Ridge: Establish new open space preserve with parking and regional trails, and protect and restore habitat for endangered species
19. Calero County Park: Partner with County to establish a staging area, public access and trails at Rancho San Vicente and at McKean Road
20. Coyote Valley Open Space Preserve: Build an outdoor learning center and a loop trail accessible to seniors and people with disabilities, and restore and enhance wetland habitat
21. Coyote Valley Agriculture and Natural Resource Reserve: Preserve agricultural lands, enhance natural resources, establish public access, and protect wildlife corridor
22. Youth Agricultural Education and Demonstration Farm: Partner with Cities of San Jose, Morgan Hill, Sobrato High School, nonprofits and agricultural organizations to establish an agricultural education and demonstration farm in the Coyote Valley Greenbelt

23. Rancho Cañada del Oro Open Space Preserve: Restore wildlife habitat, build an interactive education center, and construct new staging area and regional trails for increased public access
24. El Toro Peak: Partner with City of Morgan Hill to establish an open space preserve with staging area and trails, and restore natural habitat
25. Southern Santa Cruz Mountains: Establish regional trail connections between Uvas Reservoir, Uvas County Park and Rancho Cañada del Oro Open Space Preserve, develop staging area, and protect wildlife corridor
26. Uvas Creek: Protect wildlife habitat and corridor, protect natural lands for water supply and water quality, and increase trails to close gaps in regional trails
27. Palassou Ridge: Establish open space preserve, restore historic stone house for visitor center, develop multi-use trails connecting to Henry Coe State Park; implement wildfire prevention and habitat restoration projects
28. Diablo Foothills: Establish open space preserve, restore wetlands and bird habitat, implement public access improvements
29. Sargent Hills: Protect wildlife corridor, create staging area, public access and regional trail connections to the Bay Area Ridge Trail
30. South County Agriculture: Conserve working farms and ranches near Morgan Hill, Gilroy and Pajaro River for greenbelts and agricultural viability and to enhance flood control, water quality, wildlife habitat and connectivity

C. Administrative Provisions and Fiscal Safeguards

1. Citizen Oversight and Independent Financial Audits

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under this Measure and to comply with state law, all of the following shall apply:

- a. On or before January 1 of each fiscal year, the Authority's chief fiscal officer shall file an annual report with the Board that explains (1) the amount of funds collected and expended under this Measure and (2) the status of the projects authorized to be funded by this revenue in compliance with Government Code Sections 50075.1(d), 50075.3.
- b. No later than June 30, 2015, or the first collection of revenue pursuant to the Measure, whichever is later, an Independent Oversight Committee shall be convened to review the expenditures of all parcel tax revenues collected under this Measure. The Board shall establish by resolution the terms, composition, and specific duties of the Oversight Committee, consistent with the "Citizen Oversight and Independent Financial Audits" provisions set forth in this Part C(1). The Oversight Committee will consist of seven at-large members. In making appointments to the Oversight Committee, the Board will seek to reflect the demographic diversity of its jurisdiction.
- c. Members of the Oversight Committee shall be appointed by the Board and shall be residents within the Santa Clara County Open Space Authority's jurisdiction who are neither elected officials of any government, nor employees from any agency or organization that directly benefits financially from the proceeds of the parcel tax.
- d. Oversight Committee meetings will be announced in advance and will be open to the public. The Oversight Committee shall meet at least once but no more than four times per year.

The responsibilities of this Committee include:

- Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.
 - Reviewing the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.
- e. All actions, including decisions about selecting projects for funding, will be made by the Board in public meetings in compliance with the Brown Act
 - f. Annual levies of the parcel tax would start in 2015.
 - g. To the extent allowable by law, all residential and non-residential parcels will be uniformly taxed.
 - h. The revenue raised by the Measure for the purposes described in this Plan will be administered by the Santa Clara County Open Space Authority. All funds shall be placed in a separate account to hold all funds collected pursuant to the Measure.

2. Additional Allocation Criteria and Community Benefits

The Santa Clara Open Space Authority shall ensure that the revenue generated by the Measure is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law and this Plan.

- a. The Santa Clara Open Space Authority shall make all final decisions regarding implementation of the Plan and funding for any specific high priority projects. The Board shall give priority to projects within its jurisdiction that meet multiple objectives of the *Santa Clara Valley Greenprint*, including one or more of the following objectives:
 - i. Have a significant positive effect on the health of land, water, and wildlife habitat, safety and quality of life for OSA residents.
 - ii. Provide for geographic distribution of projects across OSA's jurisdiction.
 - iii. Increase impact by leveraging state and federal resources as well as public/private partnerships.
 - iv. Strengthen connections between communities and open space through regionally-significant trails and transit access.
 - v. Benefit the economy and sustainability of the region by investing in nature-based infrastructure and local workforce development.
 - vi. Engage youth and young adults in local workforce development and assist them in gaining skills and experience related to protection and stewardship of the natural environment, wildlife, water resources and agricultural lands.
- b. The Board shall conduct one or more public meetings annually to gain public input on selection of project grants to expend revenues generated by the Measure.
- c. The Santa Clara County Open Space Authority may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Plan.
- d. No more than 5% of the revenue generated by this measure and provided to the Santa Clara County Open Space Authority may be used for administrative expenses.

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- e. Costs of performing or contracting for project related work shall be paid from the revenues of the measure allocated to the appropriate purpose and project.
 - f. An annual independent audit shall be conducted to assure that the revenues expended by the Santa Clara County Open Space Authority under this Plan are necessary and reasonable in carrying out its responsibilities under this Plan.
 - g. To the extent permitted by law, up to one-tenth of one percent (0.1 %) of the gross proceeds of the parcel tax shall be made available for the Oversight Committee's activities.
 - h. Parcel tax proceeds are intended to augment annual support for the Santa Clara County Open Space Authority and do not substitute for individual city or County obligations. Monies from this program may not go to a city's or the County's "General Fund."
