

Program Application: 83022709

Linked Pre-Application Form - DO NOT DELETE

Environmental Education Project at Overfelt Gardens

Grant Amount Requested

\$21,652.98

Organization Name

City of San Jose

Urban Grant Program Application Questions

Overview

Type of project (check all that apply)

Grant category (check all that apply)

Environmental Stewardship and Restoration, Parks, Trails, and Public Access, Environmental Education

Project Location: Address / Neighborhood

What is the physical location of the project? If there is no physical location, please enter "N/A." If the project will be in multiple locations, please list all. Note: project location(s) must be within the Authority's jurisdiction.

2145 McKee Rd, San Jose, CA, 95116

Project Location

Open Space Authority District of Project Location(s)(check all that apply)

Authority District 2

Who does the project serve? Please indicate which Open Space Authority Districts are served (where do the people served by the program live) (check all that apply)

Authority District 2

Project Abstract

The City of San Jose, in partnership with City Peace Project, proposes a community-based environmental education and restoration initiative at Overfelt Gardens Park, a 33-acre cultural and ecological landmark in East San Jose. The project will engage underserved youth in hands-on stewardship through volunteer days, interpretive programs, and the installation of two native plant gardens. These activities will enhance biodiversity, highlight the park's cultural history, and provide meaningful environmental education opportunities in a disadvantaged, park-poor community. By combining ecological restoration with youth leadership, this project fosters environmental justice, climate resilience, and community pride.

Project Planning

Describe the proposed project.

This project will take place at Overfelt Gardens Park, located at 2145 McKee Rd, San Jose, CA 95116. The primary audience is underserved youth from East San Jose, recruited through City Peace Project, a nonprofit dedicated to empowering marginalized communities.

Two youth volunteer and education days will be hosted in partnership with City Park Rangers, integrating Common Core literacy skills. Students will learn about the cultural and ecological significance of the park, install native plant gardens, and participate in stewardship activities that promote climate resilience and local habitat restoration.

This project is designed to align with Next Generation Science Standards (NGSS) and Common Core State Standards (CCSS) to ensure meaningful, standards-based learning outcomes for participating youth.

NGSS Alignment: Students will meet Life Sciences and Earth Science standards through hands-on stewardship, data collection, and restoration activities. Examples include:

3-LS4-3: Constructing evidence-based arguments about which organisms thrive in particular habitats.

5-LS2-1: Modeling the flow of matter among plants, animals, decomposers, and the environment.

MS-LS2-4: Arguing from evidence that changes in ecosystems (such as adding native plants) affect populations.

5-ESS3-1: Researching and discussing how communities can use science to protect resources and the environment.

CCSS Alignment: Youth will engage in collaborative discussions, presentations, and measurement-based activities that strengthen literacy and math skills. Examples include:

ELA – SL.4.1 / SL.5.1 / SL.6.1: Engaging in group discussions and peer learning during interpretive programs.

ELA – SL.4.4 / SL.6.4: Presenting findings and reflections from stewardship activities.

Math – 4.MD.A.2 & 6.RP.A.3: Applying measurement, ratios, and unit conversions to garden design, plant spacing, and water usage.

Describe key project deliverables and estimated completion dates.

Deliverables include:

Two youth-led stewardship events (approx. 30–40 youth participants each)

Two native gardens installed with educational signage

Interpretive programming delivered by Park Rangers

Environmental education curriculum aligned with NGSS and park stewardship goals.

Estimated completion dates:

Month 1–2: Recruitment of youth participants, curriculum development, site preparation

Month 3: First youth education/stewardship day with interpretive program + garden installation (Garden #1)

Month 4: Second youth education/stewardship day with interpretive program + garden installation (Garden #2)

Month 5–6: Staff-led maintenance and follow-up monitoring of newly planted gardens

Ongoing: Park staff continue watering, weeding, and stewardship integration into City operations

Does this project require permission, permits, or other approvals? If so, please describe the status of these.

No special permits are required, as the project will occur on City-owned land (Overfelt Gardens) managed by the Department of Parks, Recreation and Neighborhood Services. City staff have provided approval for program delivery and site preparation.

What is the lifetime of this project? If applicable, describe plans for operating and maintaining the project in the future.

The native gardens will be maintained long-term by San Jose Parks staff, who will conduct watering, weeding, and seasonal care until plants are fully established. Once established, the gardens will require minimal ongoing maintenance while continuing to serve as an educational and ecological resource for the community.

Describe the project's readiness for implementation.

This project is shovel-ready. The site has been identified, program partnerships are in place, the curriculum will be adapted from existing ranger-led educational materials, and staff capacity is secured through City Parks and City Peace Project. Funding will enable immediate implementation upon receipt of the grant award.

Project Budget

Budget Summary - Grant Request & Budget Summary - Matching Funds

Grant request: Personnel

\$11,092.98

Grant request: Contracted Services

\$960.00

Grant request: Supplies / Materials

\$9,600.00

Grant request: Other Direct Costs

\$0.00

Grant request: Indirect Costs

\$0.00

Total Matching Funds

\$5,940.14

Total Budget

\$21,652.98

Please upload a detailed version of your budget by accessing the link below:

UGP_Project_Budget_2025_Overfelt.xlsx

Materials and Budget Template (item #9) found here: <https://www.openspaceauthority.org/programs/grant.html#Materials>

Provide a brief budget narrative to explain the expenses listed in each of the budget categories (e.g. Personnel).

This budget has been carefully designed to be cost-effective, directly tied to project deliverables, and inclusive of matching funds.

Personnel (\$15,093.59): Supports key staff, including interpretive programming (40 hours), native garden installation (40 hours), and grant and contract management (80 hours). These roles are essential for delivering educational events, managing compliance, and ensuring the project's long-term success. The City of San Jose is contributing additional staffing (\$5,940.14), demonstrating strong institutional support and ensuring sustainability beyond the grant period.

Contracted Services (\$960): The City of San Jose will establish a contract with City Peace Project to provide a program coordinator (60 hours). The coordinator will organize volunteer projects, oversee youth volunteer participation and foster community engagement in program activities. This role will ensure that project implementation runs smoothly and that community members are actively involved.

Supplies/Materials (\$9,600): This category directly supports community participation and ecological restoration. Site preparation (\$2,400), gardening supplies (\$2,000), and native plants (\$5,000) will create visible environmental improvements. Educational printouts and worksheets (\$200) will extend the program's reach to youth and families, reinforcing NGSS and Common Core-aligned learning.

Other Direct Costs (\$0): No additional costs are anticipated.

Indirect Costs (\$0): No overhead is requested, ensuring that 100% the requested funds go directly into community programming and ecological outcomes.

Award Amount: The Board reserves the right to award partial funding on projects. If your project were to receive partial funding, what would this mean for your project?

If awarded partial funding, the project will prioritize essential deliverables: staff-led interpretive programming and installation of native plants. These are core to both the educational and ecological objectives. Other elements, such as supplemental supplies and outreach materials, could be scaled back or offset with volunteer contributions and in-kind donations, without compromising the project's overall success.

Project Goals

Describe the specific problems, issues, or unserved needs the project will address.

Overfelt Gardens is located in East San Jose, within a census tract identified as both disadvantaged and park-poor according to the California Healthy Places Index and California Parks for All mapping tools. The surrounding community is characterized by low per-capita income, limited access to green space, and a high proportion of Latino and Asian residents — populations historically underrepresented in environmental programs. Local youth face systemic barriers to outdoor access and environmental learning opportunities, making this project an urgent investment in equity and park development.

How does this project serve the community?

Number of people served

300

Number of youth served

150

Number of programs provided

10

Other Grantee Goal #1 (optional)

Install at least 500 native plants in two cultural garden sites, improving habitat quality and biodiversity.

Other Grantee Goal #2 (optional)

Provide skills training and leadership opportunities for at least 20 youth through hands-on stewardship and mentoring.

Impact

Describe the lasting impact of the project. Please include whether the program is open to the public and whether any materials developed will be available to the public.

This project will create a lasting transformation at Overfelt Gardens by combining ecological restoration with cultural and environmental education. Two new native plant gardens will restore habitat, support pollinators, enhance climate resilience, and strengthen the park's visual character, while honoring its Chinese and Vietnamese heritage. Permanent signage, handouts, and garden displays will remain on-site open and available to the public, ensuring that lessons in ecological stewardship and cultural gardening continue well beyond the grant cycle.

Located in a park-poor neighborhood identified by the California Healthy Places Index, the project directly addresses barriers to open space and environmental education. It provides free public access to all programs, including planting events, interpretive programs, and stewardship activities, while engaging youth and families in hands-on ecological and cultural practices. At least 150 youth will also gain leadership pathways through volunteer stewardship and mentoring with City Peace Project.

By centering equity, culture, and ecology, this project produces multiple, lasting benefits: it restores degraded parkland and builds climate resilience, expands equitable access to high-quality green space, inspires the next generation of environmental stewards through NGSS- and Common Core-aligned learning, and celebrates East San Jose's diverse heritage with a culturally resonant model of environmental education. With its enduring ecological services and freely accessible educational resources, the project ensures its impact extends to thousands of community members each year.

Climate Resilience

How does this project enhance and/or raise awareness about climate resilience? Please include any metrics that can be used to help quantity or understand the climate benefits of the project.

The installation of 500 drought-tolerant native plants will significantly strengthen Overfelt Gardens' resilience to extreme heat and drought while delivering clear, measurable outcomes. Once established, the gardens will reduce irrigation needs by 30–50% compared to current water use in the areas, saving an estimated 50,000–75,000 gallons of water annually, while providing pollinator and bird habitat that increases biodiversity and ecosystem health. Expanded vegetation will sequester 1–2 metric tons of CO₂ each year and filter air pollutants, improving air quality for nearby neighborhoods that face higher-than-average environmental burdens. By increasing shaded ground cover, the gardens will also help lower summer surface temperatures by up to 15°F, offering immediate relief in a historically park-poor community.

The project pairs these environmental benefits with broad community engagement. At least 150 East San José youth will gain hands-on experience in sustainable landscaping and stewardship, building leadership and climate adaptation skills. Ranger-led programming and interpretive signage will connect these lessons to water conservation, biodiversity, and urban heat reduction, ensuring ongoing climate literacy for thousands of annual park visitors.

By linking long-term ecological services—water savings, carbon sequestration, habitat creation, and heat reduction—with community education and equitable access to high-quality green space, this project delivers lasting social and environmental resilience. It also demonstrates a replicable model of cultural gardening and ecological restoration that can guide similar efforts across the region.

Community Engagement / Stakeholder Support / Community Building

Describe the community support and/or community engagement process. Please upload any community support letters in the Documents Upload section below.

The Cultural Gardening at Overfelt Gardens project was developed through extensive collaboration between the City of San José's Parks, Recreation and Neighborhood Services (PRNS), the City Peace Project, and residents of East San José. Community input significantly influenced both the project design and its emphasis on cultural and ecological restoration.

City Peace Project youth leaders, who live and attend schools near Overfelt Gardens, helped identify the need for accessible, culturally meaningful environmental programs. Their feedback informed the project's goals—to connect environmental learning with the park's Chinese and Vietnamese monuments and to create a space that reflects community identity.

PRNS staff also engaged with neighborhood volunteers, teachers, and local families through ongoing stewardship events and outreach meetings. These conversations highlighted the community's desire for hands-on opportunities to enhance their park, learn about native plants, and engage in visible environmental action.

Underserved Communities

Describe how the project addresses open space needs for sensitive populations such as residents of park-poor neighborhoods, underserved, or disadvantaged communities, youth, seniors, persons with disabilities, or is located within an under-resourced community.

Overfelt Gardens is located in a census tract identified as both disadvantaged and park-poor by the California Healthy Places Index and California Parks for All mapping tools. The surrounding neighborhood faces low per-capita income, limited access to quality open space, and a high proportion of Latino and Asian residents—groups historically underrepresented in environmental programming. By investing here, the project directly addresses inequities in access to safe, high-quality parks and environmental education.

At least 150 underserved youth will participate in hands-on stewardship and interpretive programs, gaining exposure to science, culture, and open space. Free public programming ensures low-income families can engage without cost barriers, while Overfelt Gardens' Chinese and Vietnamese monuments make the site culturally resonant for surrounding Asian and Latino communities.

The project also builds skills and leadership capacity: youth will learn practical restoration techniques through garden installation and stewardship, while approximately 20 youth volunteers will receive deeper mentorship and leadership training with City Peace Project. Park rangers and PRNS staff will provide exposure to career pathways in environmental education, ecological restoration, and park management.

By restoring degraded areas in a disadvantaged community, creating lasting educational and cultural displays, and mentoring youth leaders of color, this project improves ecological health and expands access to open space while inspiring a new generation of environmental stewards.

Organizational Capacity

Briefly describe the organization and its ability to successfully implement this project. This might include successful past projects, key staff qualifications, financial resources, etc.

The City of San Jose, through its Parks, Recreation and Neighborhood Services Department (PRNS), has extensive experience planning and delivering public projects of this scale. PRNS manages more than 220 parks, 65 miles of trails, and dozens of community centers, with a proven record of restoration, recreation, and community engagement initiatives that meet local, state, and federal requirements.

Project implementation will be led by PRNS staff: Park Rangers and Gardening staff will oversee site preparation, planting, and interpretive programming; Grant and Contract Management staff will ensure fiscal accountability and compliance; and Programming coordinators will manage outreach, logistics, and community participation.

The City Peace Project, a trusted East San Jose nonprofit, will recruit youth participants, provide mentoring, and ensure culturally relevant programming. Its strong neighborhood ties and proven success in youth leadership make it a key partner in reaching underserved families.

Together, the City and its partners bring a track record of native habitat restoration, volunteer stewardship programs engaging thousands of residents, and nonprofit collaborations that expand equity in environmental education. After installation, PRNS will provide ongoing maintenance to ensure plant establishment and habitat resilience, while City Peace Project continues youth engagement. Collectively, these organizations have the expertise, resources, and credibility to deliver a successful project with lasting community impact.

Leadership & Innovation

Describe how this project employs innovative approaches or encourages collaboration and partnerships.

The Cultural Gardening at Overfelt Gardens project introduces an innovative model that integrates cultural heritage with ecological restoration and environmental education. By restoring underutilized areas with native plants tied to the park's Chinese and Vietnamese monuments, the project demonstrates how cultural values and climate resilience can reinforce one another. This culturally resonant approach advances equity while promoting biodiversity and offers a replicable model for urban parks.

The project also integrates sustainable landscaping practices—installing 500 drought-tolerant native plants that reduce irrigation needs, lower heat island effects, and strengthen climate resilience. By prioritizing direct investment in public programming rather than overhead, the initiative models cost-effective, scalable urban adaptation strategies.

Collaboration is central to this work. The City of San Jose provides technical and administrative expertise, while City Peace Project, a trusted grassroots nonprofit, leads youth engagement and culturally relevant programming. This partnership demonstrates how public agencies and community organizations can co-create equity-centered environmental programs, amplifying the voices of underserved youth and fostering community-driven stewardship.

Finally, the project bridges environmental education with NGSS- and Common Core-aligned curriculum through hands-on stewardship at a culturally significant site. This integration advances the field by situating climate and conservation learning in a way that is both academically rigorous and deeply inclusive, inspiring the next generation of environmental leaders.

Documents Section

Document Uploads (please combine into one file if possible)

Black Stone.jpg

Additional files (if needed)

Entrance 1.jpg

Additional files (if needed)

Plum Pavillion.jpg

Submitted Date - Internal

Summary Field:

Name: Average Score (no bonus)

Form: Staff Review

Summary Type: average

Field: Base Score Total

Decimal: 2

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true

Summary Field:

Name: Total Count of Submitted Reviews

Form: Staff Review

Summary Type: count

Field: NONE

Decimal: NONE

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true
 - Folder | is | Submitted

Program Application: File Attachments

Please upload a detailed version of your budget by accessing the link below:

UGP_Project_Budget_2025_Overfelt.xlsx

Document Uploads (please combine into one file if possible)

Black Stone.jpg

Additional files (if needed)

Entrance 1.jpg

Additional files (if needed)

Plum Pavillion.jpg

Instructions

Santa Clara Valley Open Space Authority | 2025 Urban Grant Program

INSTRUCTIONS

Please provide a detailed project budget. More information, including a detailed list of direct and indirect costs, is available in the Urban Grant Program Guidelines (<http://www.openspaceauthority.org/urban>). A sample budget is included in a separate tab.

The Budget Form in a separate tab in this document. The budget categories are listed below with a description of each field.

PROJECT

Project Name: The name of the project

Organization: The name of the organization requesting funding

PERSONNEL

Estimate employee and volunteer time directly related to the project. Hourly rates for employees can include salary plus fringe benefits, payroll tax, etc, but can not include indirect costs. Note: please list position titles only.

Position title: Title of each employee working directly on this project. Note: please list position title only.

Description of Budget Item: The amount of time (e.g. hours) and the hourly rate for each employee. Hourly rates can include salary plus fringe benefits, payroll taxes, etc, but can NOT include indirect costs. Please provide adequate detail to show how totals were calculated.

Grant Request: The amount requested from this Grant (if applicable).

Matching Funds: The amount funded through matching funds (if applicable).

Total: This column will be automatically calculated.

CONTRACTED SERVICES

Labor, supplies, and materials to be provided by consultants/contractors for project implementation.

Item: The item listed

Description of Budget Item: Please provide a description of the item with adequate detail to show how totals were calculated.

Instructions

Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
SUPPLIES AND MATERIALS	
Supplies and materials that are <u>directly related</u> to the project.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
OTHER DIRECT COSTS	
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
INDIRECT COSTS	
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.	
Item:	20% Administrative overhead for Nonprofits
Description of Budget Item:	Any additional description
Grant Request:	The amount requested from this Grant (if applicable).
	The percent of grant funding
Total:	This column will be automatically calculated.

Instructions

GRAND TOTAL	
Grant Request:	This column will be automatically calculated.
Matching Funds:	This column will be automatically calculated.
Total:	This column will be automatically calculated.
COST SHARE	
A minimum of 25% of grant request in matching funds is required. A project budget with less than 25% of the grant request in matching funds does NOT meet the grant requirements and will not be considered for funding.	
Matching Funds:	This column will be automatically calculated.
MATCHING FUNDS	
Please describe the source of matching funds listed above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).	
Source:	The source of funding (e.g. In-kind contributions, Organization's contributions, Donations, Grant, etc.).
Description:	Any additional description.
Type of Match (cash or in-kind)	Indicate whether the funding is cash or in-kind match.
Status of match (Secured or Pending)	Indicate whether the matching funds are secured or pending.
Matching Funds:	The amount funded through matching funds.

Sample Budget

				\$ -
				\$ -
TOTAL PERSONNEL		\$ 15,000.00	\$ 5,692.00	\$ 20,692.00
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Evaluation Consultant	20 hours @ \$100/hr. Consultant will design an evaluation of XYZ project and train staff on implementing the evaluation.	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total

Sample Budget

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
10% Administrative overhead for Nonprofits		\$ 880.00	n/a	\$ 880.00
TOTAL INDIRECT COSTS		\$ 880.00	n/a	\$ 880.00
PERCENT OF GRANT REQUEST		4.8%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 18,480.00	\$ 6,692.00	\$ 25,172.00
COST SHARE				
				Matching Funds (cash or in-kind)
A minimum of 25% of grant request in matching funds may be required.				36.21%
MATCHING FUNDS				

Budget Form

TOTAL PERSONNEL		\$ 11,092.98	\$ 5,940.14	\$ 15,093.59
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Programming Coordinator	Programming and volunteer coordination	\$ 960.00		\$ 960.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ 960.00	\$ -	\$ 960.00
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Site preparation	soil amendment	\$ 2,400.00		\$ 2,400.00
Gardening supplies	gloves, shovels, dirt mix, etc	\$ 2,000.00		\$ 2,000.00
Educational materials	worksheets and print outs	\$ 200.00		\$ 200.00

Budget Form

				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
			n/a	\$ -
TOTAL INDIRECT COSTS		\$ -	n/a	\$ -
PERCENT OF GRANT REQUEST		0.0%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 21,652.98	\$ 5,940.14	\$ 25,653.59
COST SHARE				
				Matching Funds (%)
A minimum of 25% of grant request in matching funds may be required. This field is automatically calculated.				27.4%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				
Source	Description	Type of Match (cash or in-kind)	Status of match (Secured or Pending)	Matching Funds (\$)

Budget Form

FT Park Ranger	Interpretive programming (40 hours)	in-kind	Secured	\$ 4,000.62
Senior Analyst	Grant and contract Management (80 Hours - 64 hours charged to grant)	in-kind	Secured	\$ 1,939.53
TOTAL MATCHING FUNDS				\$ 5,940.14



Attachment: Entrance-1.jpg



Attachment: Plum-Pavillion.jpg

