

Program Application: 80466760

Linked Pre-Application Form - DO NOT DELETE

Green Education and Awareness (GEA)

Grant Amount Requested

\$75,000.00

Organization Name

Community Agency for Resources, Advocacy and Services (CARAS)

Urban Grant Program Application Questions

Overview

Type of project (check all that apply)

Grant category (check all that apply)

Environmental Education

Project Location: Address / Neighborhood

What is the physical location of the project? If there is no physical location, please enter "N/A." If the project will be in multiple locations, please list all. Note: project location(s) must be within the Authority's jurisdiction.

The project location will be in Morgan Hill, CA . The project will serve youth and the community from Morgan Hill, CA 95037. Additionally, workshop activities may take place at the Morgan Hill Cultural Community Center located at 17000 Monterey Road, Morgan Hill, subject to rental availability. Other potential location include the Park Place Apartments Community Center at 16480 Del Monte Avenue, Morgan Hill. These locations are within the jurisdiction of the Authority.

Project Location

Open Space Authority District of Project Location(s)(check all that apply)

Authority District 1

Who does the project serve? Please indicate which Open Space Authority Districts are served (where do the people served by the program live) (check all that apply)

Authority District 1

Project Abstract

The Green Education and Awareness (GEA) Workshops in Morgan Hill, CA, aim to empower youth and community members through culturally relevant, hands-on environmental education. Addressing local challenges such as urbanization and climate change, the project will deliver 12 interactive workshops and two outdoor field trips focused on ecosystems, water conservation, sustainable agriculture, and climate resilience. By fostering environmental literacy and stewardship among diverse youth aged 12-18, and Community member adults the initiative seeks to build community resilience, promote sustainable practices, and inspire future leaders committed to preserving Morgan Hill's natural resources. This project leverages local partnerships and culturally tailored programming to ensure meaningful engagement and lasting impact within the community.

Project Planning

Describe the proposed project.

The proposed project, the Green Education and Awareness (GEA) Workshops, is a series of interactive, culturally relevant environmental education sessions designed to engage youth and community members in Morgan Hill, CA. The primary audience includes youth aged 12-18 from diverse backgrounds, as well as local residents interested in environmental sustainability. Workshops will be held in Morgan Hill, CA.

The program aims to deliver 12 workshops and two outdoor field trips over a 12-month period. Each workshop will focus on key environmental topics such as local ecosystems, water conservation, urban gardening, climate change, and waste reduction, incorporating hands-on activities, multimedia presentations, and discussions to promote active learning.

The curriculum is designed to meet both Common Core State Standards and Next Generation Science Standards (NGSS), ensuring alignment with educational benchmarks for science, literacy, and critical thinking. Content will be tailored to be culturally relevant and accessible, including bilingual materials and activities that reflect the diversity of the community. By aligning with these standards, the project ensures relevance to school curricula and enhances opportunities for integration into classroom learning.

Overall, this project seeks to foster environmental literacy, community engagement, and leadership among youth, equipping them with the knowledge and skills to become active stewards of their local environment and resilient community members.

Describe key project deliverables and estimated completion dates.

- Curriculum Development and Materials: Develop a culturally relevant, NGSS-aligned environmental education curriculum and bilingual materials tailored for youth and community members. *Completion Date: End of Month 2.

- Monthly Workshop Series: Deliver 12 engaging, interactive workshops—one each month—covering topics such as ecosystems, water conservation, urban gardening, climate change, and waste reduction at the one of the locations in Morgan Hill, CA. *Workshops once per month for 12 months 1: Month 1; Workshop 12: Month 12.*

- Outdoor Field Trips: Conduct two immersive outdoor experiences during the project, scheduled for months 6 and 12, at local parks, farms, or nature reserves to deepen experiential learning.

- Outreach in Morgan Hill, CA: Implement targeted outreach efforts including community flyers, social media campaigns, school outreach, and collaborations with local organizations to ensure broad participation and engagement from Morgan Hill residents. Outreach activities will be ongoing throughout the project, with intensified efforts during the first three months.

- Participant Assessments and Feedback Reports: Perform pre- and post-assessments to evaluate changes in environmental literacy and gather feedback from participants after all workshops are completed. *Completion Date: End of Month 12.*

- Community Event and Showcase: Host a culminating event where youth present their projects and share learning experiences, celebrating achievements and fostering community pride. *Completion Date: End of Month 12 or early Month 13.*

- Final Program Report and Recommendations: Prepare a comprehensive report summarizing outcomes, impacts, lessons learned, and recommendations for future programming. *Completion Date: Month 13.*

These deliverables are designed to ensure a comprehensive, impactful, and sustainable program that actively engages and benefits the Morgan Hill community.

Does this project require permission, permits, or other approvals? If so, please describe the status of these.

No, this project does not require permission, permits, or other approvals. It is a series of educational workshops conducted over 12 months, once per month, aimed at marginalized youth and community members who wish to attend. The program involves only classroom-based activities and outdoor field trips that do not require special permissions or permits.

What is the lifetime of this project? If applicable, describe plans for operating and maintaining the project in the future.

Our project Green Education and Awareness (GEA) is planned for 12 months. We hope to build on its success by applying for additional climate-related grants and/or California Prop 4 funding to sustain and expand the program in the future. CARAS is committed to educating youth and the community about climate change, environmental justice, and the preservation of the natural environment. We also aim to support local agriculture and foster stronger connections between people and nature. South County is one of the last regions where agriculture remains a vital part of the community, despite diminishing over the years. CARAS will continue to seek funding to support these critically important efforts, ensuring that the community's cultural heritage, environmental health, and agricultural legacy are preserved for future generations.

Furthermore, CARAS is in development with Three Feathers Farm in Morgan Hill, CA, to provide sustainable educational opportunities and hire community members to farm organically. We are planning to introduce community farming initiatives where youth and community members can learn to farm organically, enjoy the crops they produce, and share any excess produce with the community free of charge. This approach will not only promote sustainable practices but also strengthen community bonds and improve local food security. Additionally, we plan to establish partnerships with local organizations and stakeholders to create long-term, sustainable programs that maintain the momentum of environmental education and climate resilience beyond the initial project period.

Describe the project's readiness for implementation.

The project is fully prepared for implementation, with the ability to create a well-developed curriculum that we can craft to ensure cultural relevance and engagement.

The venue selected and identified in two locations renting space at Morgan Hill, CA Community Cultural Center or Parkplace Apartments in Morgan Hill, CA, and established partnerships with community organizations are in place. We have a program staff / facilitator have experience in environmental education and working with marginalized youth. The schedule, materials, and logistical plans are in place, and all necessary resources are secured, ensuring a smooth and timely launch of the 12-month workshop series.

Project Budget

Budget Summary - Grant Request & Budget Summary - Matching Funds

Grant request: Personnel

\$54,010.00

Grant request: Contracted Services

\$940.00

Grant request: Supplies / Materials

\$7,100.00

Grant request: Other Direct Costs

\$7,950.00

Grant request: Indirect Costs

\$5,000.00

Total Matching Funds

\$0.00

Total Budget

\$75,000.00

Please upload a detailed version of your budget by accessing the link below:

UGP_Project_Budget_Template 2025 CARAS Green Education and Awareness (GEA) Workshops.xlsx

Materials and Budget Template (item #9) found here: <https://www.openspaceauthority.org/programs/grant.html#Materials>

Provide a brief budget narrative to explain the expenses listed in each of the budget categories (e.g. Personnel).

Personnel:

We are requesting \$44,010.00 for a program manager salary and \$10,000 for program specialist staff /outreach worker involved in program implementation, coordination, and community outreach activities. One year - Twelve workshops, prep time, curriculum, outreach and field trips. \$4,010.00 towards salary for the Program manager and \$10,000 for the part-time program specialist /outreach staff to support the project.

Contracted Services:

\$940 will be allocated to rent two 15-passenger vans for two field trips, at \$235 per van rental. $235 \times 2 \times 4 = 940.00$ This transportation is essential for participant engagement and program activities for two field trips.

Supplies / Materials:

\$7,100.00 is designated for office supplies, workshop materials, flyers, a camera, and a laptop to support workshop delivery and participant engagement.

Other Direct Costs:

\$7,950.00 will cover space rental (\$450 per month x 12 months = \$4,500.00), participant food (\$200 per month x 12 months = \$2,400.00), and incentives such as gift cards (\$25 each for 42 participants totaling \$1,050). These costs facilitate program activities and participant retention.

Indirect Costs (10% of personnel):

\$5,000 is allocated for indirect costs at 10% of Staff salary, covering administrative expenses and overhead related to program delivery.

Award Amount: The Board reserves the right to award partial funding on projects. If your project were to receive partial funding, what would this mean for your project?

If our project (The Green Education and Awareness (GEA) Workshops) were to receive partial funding, we would prioritize the most critical components of our program to ensure its continued impact. This might include scaling back certain activities such as additional workshops, outreach efforts, or transportation services. We would carefully reallocate resources to focus on core elements that directly advance our goals, ensuring that we still effectively serve the community while making the most of the available funding. We remain committed to adapting our approach to maximize the effectiveness of the project within the awarded amount.

Project Goals

Describe the specific problems, issues, or unserved needs the project will address.

This project addresses critical unserved needs within the Morgan Hill community related to environmental education, climate resilience, and youth engagement. Despite Morgan Hill's rich agricultural heritage and natural landscapes, many youth—especially from marginalized and underserved populations—lack meaningful access to culturally relevant environmental learning opportunities. Rapid urbanization, climate change impacts, and limited green spaces have created environmental challenges that disproportionately affect these communities, underscoring the urgent need for targeted, accessible programs that empower young people to become active stewards of their environment.

The project aims to close these gaps by providing engaging, hands-on workshops and immersive outdoor experiences that enhance environmental literacy, foster a sense of environmental responsibility, and build community resilience. By equipping youth with knowledge about local ecosystems, climate issues, and sustainable practices—while ensuring the curriculum reflects the diverse cultural backgrounds of Morgan Hill's residents—this initiative will cultivate a new generation of environmentally conscious leaders. Ultimately, it seeks to strengthen community capacity to adapt to climate challenges, promote sustainable behaviors, and support the long-term resilience of Morgan Hill's environment and inhabitants.

How does this project serve the community?

Number of people served

10

Number of youth served

120

Number of programs provided

12

Other Grantee Goal #1 (optional)

This project aims to strengthen community climate resilience in Morgan Hill, CA, by engaging youth and residents through culturally relevant environmental education. Through a series of interactive workshops and immersive outdoor field trips, the initiative seeks to increase environmental literacy, foster stewardship, and inspire sustainable practices among diverse youth populations, including marginalized communities. By leveraging local assets such as natural reserves, schools, and community organizations, the project promotes active participation in local ecological preservation and climate adaptation efforts. Ultimately, it aims to empower young people to become environmental leaders, contributing to a more resilient and environmentally conscious Morgan Hill community.

To serve up to 120 youth through workshops and outdoor experiences within the 12-month project period and up to 10 community members for a total of 130.

Additionally, after the project concludes, we plan to establish organic farming initiatives with Three Feathers Farm to support 50 community members if not more and youth in sustainable farming practices and food sharing.

Other Grantee Goal #2 (optional)

Other Grantee Goal #2:

Increase community awareness and engagement in environmental and climate resilience activities by providing knowledge, fostering meaningful participation, and planting the seed for ongoing environmental stewardship.

Expected Outcome:

Up to 10 community members will be reached and actively involved through outreach and participation in project activities, helping to build awareness, inspire action, and lay the foundation for a more resilient and environmentally conscious community.

Impact

Describe the lasting impact of the project. Please include whether the program is open to the public and whether any materials developed will be available to the public.

The lasting impact of this project will be the cultivation of a more environmentally conscious and engaged community, with a specific focus on marginalized youth, who will be empowered to lead sustainable practices and advocate for climate resilience within Morgan Hill and surrounding areas. By providing culturally relevant education and hands-on experiences, the program aims to inspire lifelong environmental stewardship and foster a sense of community ownership over local natural resources.

The program will be open to the public, welcoming community members of all ages to participate in workshops, outdoor activities, and community events. Additionally, all educational materials, curricula, and resources developed through this project will be made available to the public, ensuring that the knowledge gained can be shared widely and used to support future initiatives. This will help sustain the program's impact beyond its initial duration, encouraging ongoing community engagement, education, and environmental action, with a particular emphasis on empowering marginalized youth and community members.

Climate Resilience

How does this project enhance and/or raise awareness about climate resilience? Please include any metrics that can be used to help quantify or understand the climate benefits of the project.

This project enhances and raises awareness about climate resilience by educating the community, especially marginalized youth, on the impacts of climate change and practical strategies for adaptation and mitigation. Through hands-on activities such as urban gardening, water conservation, and sustainable farming practices, participants will learn how to reduce their environmental footprint and build resilience in their local communities.

The project will increase awareness of climate-related issues through workshops, outreach, and community events, encouraging behavior changes that promote sustainability and climate adaptation. Metrics to measure the climate benefits include the number of participants adopting sustainable practices (e.g., starting urban gardens or water-saving techniques), the amount of locally grown food produced through community farming, and community engagement levels in climate resilience activities. Additionally, the development and dissemination of educational materials will serve as resources for ongoing community awareness and action beyond the project's duration. Overall, this initiative aims to empower the community to actively participate in building climate resilience and fostering sustainable living practices.

Community Engagement / Stakeholder Support / Community Building

Describe the community support and/or community engagement process. Please upload any community support letters in the Documents Upload section below.

CARAS has a proven track record of fostering strong community support and engagement. For this project, we will prioritize inclusive outreach to marginalized youth, families, and local stakeholders through a variety of methods such as community meetings, workshops, social media, and collaboration with local organizations. We will actively involve community members in planning and decision-making processes to ensure the program meets their needs and interests.

Recently, CARAS conducted an air pollution project in Morgan Hill in partnership with the statewide Mobile Monitoring Initiative (SMMI) and the California Air Resources Board (CARB). This project involved community members through workshops and surveys to pinpoint areas with severe air pollution in Morgan Hill, CA. The SMMI is a statewide effort utilizing mobile monitoring methods to gather a comprehensive dataset of criteria pollutants, toxic air contaminants, and greenhouse gases. As part of California Climate Investments, the initiative aims to reduce greenhouse gas emissions and improve public health, especially in disadvantaged communities. This collaboration with Aclima and CARB provided critical data to inform targeted environmental and health interventions.

Additionally, CARAS received a grant in partnership with the Morgan Hill City Environmental Justice Element, working closely with community members and utilizing the best available and relevant data to conduct evaluations that identify disadvantaged communities within Morgan Hill and assess the impacts of climate change on these populations. This effort aimed to analyze whether, how, and why low-income areas are disproportionately affected by climate-related risks, environmental pollution, and other hazards that can lead to negative health effects, environmental degradation, and other issues specific to Morgan Hill. The project also included steps outlined in the California Adaptation Planning Guide to advance climate resilience through the Adaptation Planning Grant Program, in collaboration with Morgan Hill City's Adam Paszkowski, Principal Planner.

Although this initiative was awarded funding, it was ultimately canceled under the Trump administration. We plan to build on this foundation by seeking further community support letters from local leaders and organizations to demonstrate broad backing and strengthen community buy-in for this project. This inclusive engagement process aims to foster trust, promote active participation, and establish a shared sense of ownership in building a resilient and sustainable community.

Underserved Communities

Describe how the project addresses open space needs for sensitive populations such as residents of park-poor neighborhoods, underserved, or disadvantaged communities, youth, seniors, persons with disabilities, or is located within an under-resourced community.

This project specifically addresses open space needs for underserved and disadvantaged communities by creating accessible, inclusive, and culturally relevant spaces for environmental education, community gathering, and resilience-building activities. By focusing on marginalized youth, and open to community members who are seniors, or persons with disabilities, and residents of park-poor neighborhoods, the project aims to provide equitable access to green spaces and outdoor environments that promote health, well-being, and community cohesion by providing educational workshops. The workshops will be held indoors for youth and open to the public, seniors and persons with disabilities

The development of the Climate educational workshops will serve as a safe and welcoming environment where sensitive populations can participate in educational programs, nature-based activities, and community events. This hub will be strategically located within or near under-resourced neighborhoods to ensure easy access for residents who face barriers to recreational and open space opportunities.

Furthermore, the project incorporates community-driven planning to ensure that the needs and voices of vulnerable populations are prioritized, helping to reduce disparities in access to green space and environmental resources. Through these efforts, the project strives to foster environmental equity, support mental and physical health, and empower underserved populations to actively participate in building climate resilience and sustainable community development.

Organizational Capacity

Briefly describe the organization and its ability to successfully implement this project. This might include successful past projects, key staff qualifications, financial resources, etc.

CARAS has a strong track record of conducting climate change mitigation and adaptation workshops over the past several years, collaborating with partners such as the Santa Clara County Climate Collaborative, California Strategic Growth Council, Aclima / California Air Resources Board, PG&E Resilient Together Bay Area initiatives, Bay Area Equity Advisory Group (EAG), and the State of California for the Santa Clara County Youth Climate Initiative (SCCYCI). Additionally, CARAS has partnered with numerous climate-focused nonprofit organizations to expand its impact.

In terms of capacity, CARAS has a dedicated team with extensive experience facilitating climate change workshops, environmental justice programs, and community engagement initiatives. The organization has three staff members who are highly qualified to lead climate educational workshops and activities, as well as to implement climate change projects effectively. They have successfully managed climate-related grants including \$128,000 from the California Strategic Growth Council, \$30,000 from PG&E, \$60,000 from Aclima air pollution grants for Gilroy, and Morgan Hill, CA, and a \$150,000 educational clean water grant from Santa Clara Valley Water. They are also pursuing a pending EPA grant of approximately \$300,000 in collaboration with Santa Clara County, as well as a potential Prop 4 grant which could range from several hundred thousand dollars up to \$2 million. Additionally, CARAS has the capacity to leverage bank funding in excess of \$200,000 if needed. These diverse funding sources, combined with extensive partnership networks and experienced staff, demonstrate CARAS's ability to successfully implement and sustain this project and achieve meaningful community impacts.

Leadership & Innovation

Describe how this project employs innovative approaches or encourages collaboration and partnerships.

This project employs innovative approaches by integrating community-led environmental education with cutting-edge climate data and technology using Silicon Valley website 2.0 supports the entire County of Santa Clara with climate risk assessment, adaptation and resilience planning. By partnering with organizations such as Aclima and the California Air Resources Board, we utilize mobile monitoring and real-time data collection to identify local air quality issues and environmental injustices, ensuring that solutions are data-driven and tailored to community needs.

Furthermore, the project fosters collaboration among a diverse range of stakeholders—including local government, nonprofits, community members, creating a multi-sector partnership model that enhances resource sharing, knowledge exchange, and collective problem-solving. We also incorporate culturally relevant educational strategies and accessible spaces to engage underserved populations, promoting inclusive participation and empowering communities to lead resilience efforts.

This innovative, collaborative approach not only addresses immediate environmental concerns but also builds a sustainable framework for ongoing community engagement and climate resilience. By leveraging technology, data, and diverse partnerships, the project sets a new standard for community-driven climate action that is both effective and scalable.

Documents Section

Document Uploads (please combine into one file if possible)

CARAS OPEN SPEACE MORGAN HILL CA PROJECT DISCRIPTION (1).pdf

Additional files (if needed)

CARAS BOARD RESOLUTION SCV OPEN SPACE DOC AND MORGAN HILL MAP 2.0.pdf

Additional files (if needed)

UGP_Project_Budget_Template 2025 CARAS Green Education and Awareness (GEA) Workshops.xlsx

Submitted Date - Internal

Summary Field:

Name: Average Score (no bonus)

Form: Staff Review

Summary Type: average

Field: Base Score Total

Decimal: 2

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true

Summary Field:

Name: Total Count of Submitted Reviews

Form: Staff Review

Summary Type: count

Field: NONE

Decimal: NONE

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true
 - Folder | is | Submitted

Program Application: File Attachments

Please upload a detailed version of your budget by accessing the link below:

UGP_Project_Budget_Template 2025 CARAS Green Education and Awareness (GEA) Workshops.xlsx

Document Uploads (please combine into one file if possible)

CARAS OPEN SPEACE MORGAN HILL CA PROJECT DISCRPTION (1).pdf

Additional files (if needed)

CARAS BOARD RESOLUTION SCV OPEN SPACE DOC AND MORGAN HILL MAP 2.0.pdf

Additional files (if needed)

UGP_Project_Budget_Template 2025 CARAS Green Education and Awareness (GEA) Workshops.xlsx

Instructions

Santa Clara Valley Open Space Authority | 2025 Urban Grant Program

INSTRUCTIONS

Please provide a detailed project budget. More information, including a detailed list of direct and indirect costs, is available in the Urban Grant Program Guidelines (<http://www.openspaceauthority.org/urban>). A sample budget is included in a separate tab.

The Budget Form in a separate tab in this document. The budget categories are listed below with a description of each field.

PROJECT

Project Name: The name of the project

Organization: The name of the organization requesting funding

PERSONNEL

Estimate employee and volunteer time directly related to the project. Hourly rates for employees can include salary plus fringe benefits, payroll tax, etc, but can not include indirect costs. Note: please list position titles only.

Position title: Title of each employee working directly on this project. Note: please list position title only.

Description of Budget Item: The amount of time (e.g. hours) and the hourly rate for each employee. Hourly rates can include salary plus fringe benefits, payroll taxes, etc, but can NOT include indirect costs. Please provide adequate detail to show how totals were calculated.

Grant Request: The amount requested from this Grant (if applicable).

Matching Funds: The amount funded through matching funds (if applicable).

Total: This column will be automatically calculated.

CONTRACTED SERVICES

Labor, supplies, and materials to be provided by consultants/contractors for project implementation.

Item: The item listed

Description of Budget Item: Please provide a description of the item with adequate detail to show how totals were calculated.

Instructions

Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
SUPPLIES AND MATERIALS	
Supplies and materials that are <u>directly related</u> to the project.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
OTHER DIRECT COSTS	
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
INDIRECT COSTS	
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.	
Item:	20% Administrative overhead for Nonprofits
Description of Budget Item:	Any additional description
Grant Request:	The amount requested from this Grant (if applicable).
	The percent of grant funding
Total:	This column will be automatically calculated.

Instructions

GRAND TOTAL	
Grant Request:	This column will be automatically calculated.
Matching Funds:	This column will be automatically calculated.
Total:	This column will be automatically calculated.
COST SHARE	
A minimum of 25% of grant request in matching funds is required. A project budget with less than 25% of the grant request in matching funds does NOT meet the grant requirements and will not be considered for funding.	
Matching Funds:	This column will be automatically calculated.
MATCHING FUNDS	
Please describe the source of matching funds listed above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).	
Source:	The source of funding (e.g. In-kind contributions, Organization's contributions, Donations, Grant, etc.).
Description:	Any additional description.
Type of Match (cash or in-kind)	Indicate whether the funding is cash or in-kind match.
Status of match (Secured or Pending)	Indicate whether the matching funds are secured or pending.
Matching Funds:	The amount funded through matching funds.

Budget Form

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL SUPPLIES AND MATERIALS		\$ 7,100.00	\$ -	\$ 7,100.00
OTHER DIRECT COSTS				
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Space Rental	12 months @ \$450/month	\$4,500.00		\$ 4,500.00
Participant Food	Food (12 months @ \$200/month)	\$2,400.00		\$ 2,400.00
Participant Incentives	(42 gift cards @ \$25 each)	\$1,050.00		\$ 1,050.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ 7,950.00	\$ -	\$ 7,950.00

Budget Form

INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
			n/a	\$ -
TOTAL INDIRECT COSTS		\$5,000.00	n/a	\$5,000.00
PERCENT OF GRANT REQUEST		6.7%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 75,000.00	\$ -	\$ 75,000.00
COST SHARE				
				Matching Funds (%)
A minimum of 25% of grant request in matching funds may be required. This field is automatically calculated.				0.0%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				
Source	Description	Type of Match (cash or in-kind)	Status of match (Secured or Pending)	Matching Funds (\$)
N/A	N/A	N/A	N/A	

Budget Form

TOTAL MATCHING FUNDS				\$ -

Sample Budget

				\$ -
TOTAL PERSONNEL		\$ 15,000.00	\$ 5,692.00	\$ 20,692.00
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Evaluation Consultant	20 hours @ \$100/hr. Consultant will design an evaluation of XYZ project and train staff on implementing the evaluation.	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Training materials	Training binder and name badges for 50 volunteers @ \$10 per person	\$ 500.00		\$ 500.00

Sample Budget

				\$ -
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
10% Administrative overhead for Nonprofits		\$ 880.00	n/a	\$ 880.00
TOTAL INDIRECT COSTS		\$ 880.00	n/a	\$ 880.00
PERCENT OF GRANT REQUEST		4.8%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 18,480.00	\$ 6,692.00	\$ 25,172.00
COST SHARE				
				Matching Funds (cash or in-kind)
A minimum of 25% of grant request in matching funds may be required.				36.21%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				

Project Description

Please include how your project addresses community climate resilience.

Community Agency for Resources, Advocacy and Services (CARAS) Project in Morgan Hill, CA, California, a vibrant and diverse community known for its agricultural roots and rich cultural heritage, youth face unique environmental challenges and opportunities. Rapid urbanization, climate change impacts, and limited access to green spaces underscore the urgent need for engaging culturally relevant environmental education that empowers young people to become active stewards of their local environment. The Green Education and Awareness Workshops for Youth and community in Morgan Hill, CA aims to fill this gap by providing a series of interactive, hands-on learning experiences designed to foster environmental literacy, inspire sustainable practices, and cultivate a lifelong connection to nature among youth aged 12-17. And or a mix of community member adults

Background and Rationale:

Morgan Hill, CA youth are at a pivotal point in their development, where environmental consciousness can influence their future behaviors, careers, and community involvement. Despite the city's deep agricultural history and proximity to natural landscapes, many young residents lack meaningful exposure to nature and environmental education opportunities, especially our marginalized youth. Studies show that early engagement with nature enhances academic performance, mental health, and social skills, while also fostering a sense of responsibility toward conservation and sustainability. However, barriers such as limited access to green spaces, lack of culturally relevant programming, and insufficient youth-focused environmental initiatives hinder youth participation.

Recognizing these challenges, this project seeks to leverage local assets—such as community organizations, schools, and natural areas—to deliver engaging, accessible, and culturally appropriate environmental education. The goal is to empower youth to understand pressing environmental issues, explore local ecosystems, and adopt sustainable practices that benefit both their community and the planet.

Program Objectives:

- To deliver 12 dynamic, interactive workshops focused on key environmental topics relevant to Morgan Hill and its surroundings, including local ecosystems, water conservation, urban gardening, climate change, and waste reduction.
- To provide two immersive nature field trips that allow youth to experience and connect directly with natural landscapes, such as natural reserves, farms, or protected areas.
- To increase environmental literacy among participating youth by at least 50%, as measured through pre- and post-program assessments.
- To foster community engagement, environmental stewardship, and leadership among youth participants.

- To create a culturally relevant curriculum that reflects Morgan Hill, CA diverse community, including bilingual materials and activities tailored to different cultural backgrounds.

Program Activities and Implementation Plan: Workshop Series Development:

The project will begin with the development of a comprehensive curriculum aligned with environmental education standards and tailored to Morgan Hill, CA community. CARAS staff/ team will design (12) workshops, each lasting approximately (2) hours, covering topics such as local flora and fauna, water and waste management, renewable energy, and sustainable agriculture. The curriculum will incorporate hands-on activities, multimedia video presentations, and discussions to foster active participation.

Community Engagement and Recruitment:

To ensure broad participation, outreach will be conducted through schools, community partners, youth organizations, and social media platforms. Special efforts will be made to reach underserved, marginalized and immigrant youth populations, including bilingual outreach and partnerships with local cultural organizations. Incentives such as youth leadership certificates, environmental kits, and community recognition events will motivate participation.

Workshop Delivery:

Workshops will be held at either Morgan Hill Cultural Center 17000 Monterey Rd Morgan Hill, CA 95037 and or Park Place Apartments located at 16480 Del Monte Ave Morgan Hill, CA 95037 accessible to the community, over a twelve-month period. Each session will be facilitated by our trained facilitator knowledge in environmental workshops and youth leadership programs. Interactive activities will include planting snake plants native species, composting demonstrations, water conservation games, and energy-saving challenges.

Nature Field Trips:

Two immersive outdoor experiences will be organized to deepen youth engagement with nature. Possible locations include Coyote Valley Open Space Preserve, & Mount Madonna County Park nearby nature reserves. These trips will include guided explorations, eco-educational activities, and opportunities for youth to observe ecosystems firsthand. The field trips aim to strengthen personal connections to the local environment and inspire stewardship.

Evaluation and Feedback:

Throughout the program, formative assessments will be conducted to monitor participant

engagement and learning. Post-workshop surveys will measure changes in environmental knowledge, attitudes, and intended behaviors. Youth feedback will inform ongoing adjustments to ensure the program remains relevant and engaging.

Dissemination and Community Showcase:

At the conclusion of the program, a community event will showcase youth projects, share lessons learned, and celebrate environmental stewardship. Participants will present pictures, videos, or demonstrations to families and community members, fostering local pride and ongoing involvement.

Expected Outcomes:

- A total of approximately 120 youth participants will complete the workshop series (in the course of the 12 workshops) and or up to (30) youth participating in the two field trips.
- Significant improvement in environmental literacy, with at least 50% of participants demonstrating increased knowledge and awareness.
- Enhanced community awareness of local environmental issues and opportunities for youth-led initiatives.
- Strengthened partnerships by outreaching marginalized youth from local areas, schools, nonprofits, and local agencies committed to youth development and environmental sustainability.
- A culturally relevant, replicable curriculum that can be used for future programming in Morgan Hill, CA and similar communities in South County of Santa Clara County.

Budget and Resources:

The \$75,000 allocated for this project will support staff cost, space rent, curriculum development, workshop materials, multimedia equipment transportation and logistics for field trips, bilingual resources, incentives for youth, food. Resources will include educational kits, native plants for planting activities (snake plant kits). The program will leverage CARAS Climate Center to host activities, minimizing costs and maximizing community integration.

Conclusion:

The Green Education and Awareness (GEA) Workshops in Morgan Hill, CA residents represent a strategic investment in the next generation of environmental stewards. By combining culturally relevant, hands-on education with immersive outdoor experiences, the program aims to inspire youth

to take active roles in protecting and enhancing their local environment. This initiative will contribute to building a resilient, environmentally conscious community where young people are empowered to lead sustainable change, ensuring Morgan Hill, CA natural resources are preserved for generations to come.

RESOLUTION TEMPLATE

RESOLUTION NO. 100

Resolution of the [**CARAS BOARD**] of the [Community Agency for Resources, Advocacy and Services (CARAS)], authorizing [**Community Agency for Resources, Advocacy and Services (CARAS)**] to enter into a grant agreement for funding for a \$ [**75,000.00**] grant under the Santa Clara Valley Open Space Authority Urban Grant Program for [**Green Education and Awareness (GEA)**], located at [**Morgan Hill Cultural Center 17000 Monterey Rd Morgan Hill, CA 95037 and or Park Place Apartments located at 16480 Del Monte Ave Morgan Hill, CA 95037- TBD**];

Whereas, in accordance with the voter-approved Measure T Expenditure Plan, the Santa Clara Valley Open Space Authority (Authority) has established a competitive Urban Grant Program (the Program) for projects that provide healthy and safe open space and park areas and environmental education programs within and near urban areas of Santa Clara County; and

Whereas, the [**Community Agency for Resources, Advocacy and Services (CARAS)**] has identified [**Green Education and Awareness (GEA)**] (Project) at [**Morgan Hill Cultural Center 17000 Monterey Rd Morgan Hill, CA 95037 and or Park Place Apartments located at 16480 Del Monte Ave Morgan Hill, CA 95037- TBD**] as a priority project; and

Whereas, the [**Community Agency for Resources, Advocacy and Services (CARAS)**] believes that the Project meets the criteria for the Authority's Urban Grant Program; and

Whereas, the total project cost for the implementation of the Project is [**\$75,000.00**]; and

Whereas, the [**Community Agency for Resources, Advocacy and Services (CARAS) R**] will be responsible for operation and maintenance of the Project; and

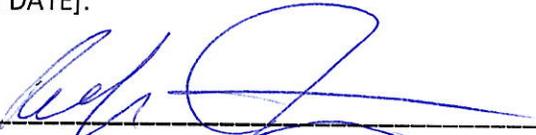
Now, Therefore, Be It Resolved that this [**CARAS Board**] of [**Community Agency for Resources, Advocacy and Services (CARAS)**] hereby finds, determines, declares, and orders as follows:

- 1. Truth of Recitals.** That the forgoing recitations are true and correct.
- 2. Measure T Consistency.** That the Project is consistent with the Measure T Expenditure Plan.
- 3. Authorization.** [**Community Agency for Resources, Advocacy and Services (CARAS)**] of the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] is hereby authorized to conduct all negotiations and submit and sign all documents, including but not limited to, grant agreement, conservation easement, amendments, reimbursement requests as may be necessary for completion of the project.
- 4. Operation and Maintenance.** The [**Community Agency for Resources, Advocacy and Services (CARAS)**] has available and sufficient funds necessary to operate and maintain the project.

5. Program Guidelines. The [Community Agency for Resources, Advocacy and Services (CARAS)] has reviewed, understands, and agrees to abide by the provisions contained in the Authority's Program Guidelines.

6. Legal Compliance. The [Community Agency for Resources, Advocacy and Services (CARAS)] acknowledges that it will comply with all federal, state and local laws applicable to the Project.

Passed and adopted at a meeting of the [CARAS Board] of [Community Agency for Resources, Advocacy and Services (CARAS)] on [INSERT DATE].

Authorized Original Signature:  _____

Printed Name: Ralph Duarte _____

Title: Board Chair _____

Clerk/Secretary: Rebecca Armandarez _____

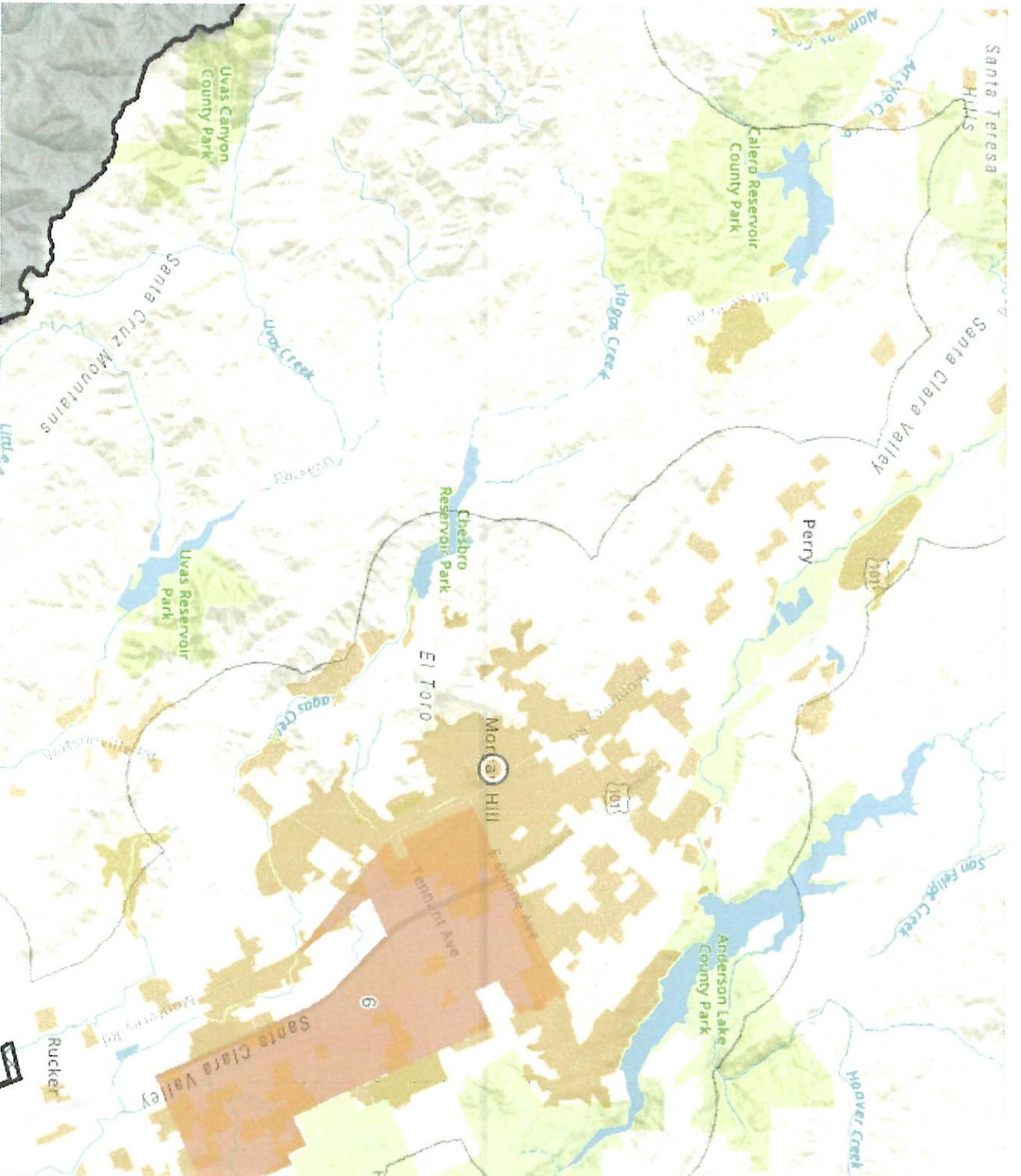
Space Authority Jurisdiction

Authority Jurisdiction)

Morgan Hill, CA

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Instructions

Santa Clara Valley Open Space Authority | 2025 Urban Grant Program

INSTRUCTIONS

Please provide a detailed project budget. More information, including a detailed list of direct and indirect costs, is available in the Urban Grant Program Guidelines (<http://www.openspaceauthority.org/urban>). A sample budget is included in a separate tab.

The Budget Form in a separate tab in this document. The budget categories are listed below with a description of each field.

PROJECT

Project Name: The name of the project

Organization: The name of the organization requesting funding

PERSONNEL

Estimate employee and volunteer time directly related to the project. Hourly rates for employees can include salary plus fringe benefits, payroll tax, etc, but can not include indirect costs. Note: please list position titles only.

Position title: Title of each employee working directly on this project. Note: please list position title only.

Description of Budget Item: The amount of time (e.g. hours) and the hourly rate for each employee. Hourly rates can include salary plus fringe benefits, payroll taxes, etc, but can NOT include indirect costs. Please provide adequate detail to show how totals were calculated.

Grant Request: The amount requested from this Grant (if applicable).

Matching Funds: The amount funded through matching funds (if applicable).

Total: This column will be automatically calculated.

CONTRACTED SERVICES

Labor, supplies, and materials to be provided by consultants/contractors for project implementation.

Item: The item listed

Description of Budget Item: Please provide a description of the item with adequate detail to show how totals were calculated.

Instructions

Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
SUPPLIES AND MATERIALS	
Supplies and materials that are <u>directly related</u> to the project.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
OTHER DIRECT COSTS	
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
INDIRECT COSTS	
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.	
Item:	20% Administrative overhead for Nonprofits
Description of Budget Item:	Any additional description
Grant Request:	The amount requested from this Grant (if applicable).
	The percent of grant funding
Total:	This column will be automatically calculated.

Instructions

GRAND TOTAL	
Grant Request:	This column will be automatically calculated.
Matching Funds:	This column will be automatically calculated.
Total:	This column will be automatically calculated.
COST SHARE	
A minimum of 25% of grant request in matching funds is required. A project budget with less than 25% of the grant request in matching funds does NOT meet the grant requirements and will not be considered for funding.	
Matching Funds:	This column will be automatically calculated.
MATCHING FUNDS	
Please describe the source of matching funds listed above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).	
Source:	The source of funding (e.g. In-kind contributions, Organization's contributions, Donations, Grant, etc.).
Description:	Any additional description.
Type of Match (cash or in-kind)	Indicate whether the funding is cash or in-kind match.
Status of match (Secured or Pending)	Indicate whether the matching funds are secured or pending.
Matching Funds:	The amount funded through matching funds.

Budget Form

INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
			n/a	\$ -
TOTAL INDIRECT COSTS		\$5,000.00	n/a	\$5,000.00
PERCENT OF GRANT REQUEST		6.7%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 75,000.00	\$ -	\$ 75,000.00
COST SHARE				
				Matching Funds (%)
A minimum of 25% of grant request in matching funds may be required. This field is automatically calculated.				0.0%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				
Source	Description	Type of Match (cash or in-kind)	Status of match (Secured or Pending)	Matching Funds (\$)
N/A	N/A	N/A	N/A	

Budget Form

TOTAL MATCHING FUNDS				\$ -

Sample Budget

				\$ -
TOTAL PERSONNEL		\$ 15,000.00	\$ 5,692.00	\$ 20,692.00
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Evaluation Consultant	20 hours @ \$100/hr. Consultant will design an evaluation of XYZ project and train staff on implementing the evaluation.	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Training materials	Training binder and name badges for 50 volunteers @ \$10 per person	\$ 500.00		\$ 500.00

Sample Budget

				\$ -
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
10% Administrative overhead for Nonprofits		\$ 880.00	n/a	\$ 880.00
TOTAL INDIRECT COSTS		\$ 880.00	n/a	\$ 880.00
PERCENT OF GRANT REQUEST		4.8%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 18,480.00	\$ 6,692.00	\$ 25,172.00
COST SHARE				
				Matching Funds (cash or in-kind)
A minimum of 25% of grant request in matching funds may be required.				36.21%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				

Sample Budget

Source	Description	Type of Match (cash or in-kind)	Status of match (Secured or Pending)	Matching Funds (\$)
Volunteer support for XYZ Nonprofit		in-kind	pending	\$ 5,692.00
Grant from XYZ Foundation	Grant to fund evaluation consultant	cash	secured	\$ 1,000.00
TOTAL MATCHING FUNDS				\$ 6,692.00