

Program Application: 83088089

Linked Pre-Application Form - DO NOT DELETE

The Living Loop: Community Agricultural Education at Martial Cottle Park

Grant Amount Requested

\$70,000.00

Organization Name

University of California Cooperative Extension, Santa Clara County (UC Regents)

Urban Grant Program Application Questions

Overview

Type of project (check all that apply)

Grant category (check all that apply)

Environmental Education, Urban Agriculture / Food Systems

Project Location: Address / Neighborhood

What is the physical location of the project? If there is no physical location, please enter "N/A." If the project will be in multiple locations, please list all. Note: project location(s) must be within the Authority's jurisdiction.

UCCE sites (Compost Education, Small Farm, Master Gardener, 4-H Youth Development) within Martial Cottle Park, 5283 Snell Ave, San Jose, CA.

Project Location

Open Space Authority District of Project Location(s)(check all that apply)

Authority District 5

Who does the project serve? Please indicate which Open Space Authority Districts are served (where do the people served by the program live) (check all that apply)

Authority District 1, Authority District 2, Authority District 5, Authority District 6

Project Abstract

The innovative Living Loop Community Agricultural Education Program will set out to transform how community members understand and participate in sustainable agriculture and climate resilience. Through three interconnected program pillars, "Soil to Supper" field trips, Community Farm Workdays, and the Climate-Friendly Farmer Series, this program will demonstrate the complete agricultural cycle while directly addressing climate change mitigation through hands-on learning experiences. The program will serve diverse audiences from high school students to adult community groups, providing both educational tours and volunteer engagement opportunities that foster environmental stewardship and practical skills development.

Project Planning

Describe the proposed project.

The Living Loop aligns with the Open Space Authority's mission by creating tangible connections between people and nature through working agricultural lands. Our program will employ the UCCE infrastructure developed at Martial Cottle Park, including the compost demonstration site, crop production grounds, and 4-H livestock areas to create an integrated educational experience that demonstrates how sustainable agriculture conserves the natural environment while supporting local food systems. By engaging families, students, and community groups in hands-on learning about the complete agricultural cycle, we're fostering the next generation of environmental stewards who understand that healthy ecosystems and productive farms are not competing interests, but complementary goals that enrich our communities.

The initiative directly supports the Santa Clara Valley Greenprint's vision of interconnected open spaces that provide both education and recreation while preserving agricultural lands. Our "Soil to Supper" field trips physically guide participants through the landscape, helping them understand how

each element from pastures to compost sites to crop production fields connect to create a resilient food system. The program will demonstrate water conservation through our drought-resistant growing practices, support climate resilience through practices that support carbon sequestration in healthy soils, and provide accessible environmental education that serve as a model for other agricultural sites throughout the valley. By making these connections visible and understandable, we're building community support for the broader network of open spaces and agricultural lands that define our region.

This program seeks to achieve multiple objectives of Measures Q and T by directly demonstrating how public investment in open space protection creates lasting community benefits. Participants will experience firsthand how preserved agricultural lands serve as living laboratories for climate change solutions, from composting that reduces methane emissions to managed grazing that builds soil carbon. The initiative transforms passive appreciation of open space into active engagement, showing community members that they are stewards and not just beneficiaries of our region's natural resources. Through volunteer workdays and ongoing participation, the program will create a constituency of informed advocates for continued open space protection and sustainable land management practices.

Project Description

Core Program Pillars:

The initiative will be built on three core, interconnected program pillars that integrate the compost, and livestock sites at Martial Cottle Park:

1. Soil to Supper Field Trips (modeled after the existing MG "Mornings at Martial Cottle" model) and expanded opportunities for "Mornings at Martial Cottle"
2. New Community Farm Workdays (Experiential volunteer opportunities)
3. New Climate-Friendly Farmer Series (Community event)

Pillar 1: "Soil to Supper" Integrated Field Trip

This program will expand the successful "Mornings at MCP" model for elementary schools to an older audience (high school, college, adult community groups, and families) by taking them on a physical and conceptual journey through the UCCE's agricultural sustainable loop.

- Target Audience: High school classes including Escuela Popular (e.g., Environmental Science, Biology, Ag classes), college groups, adult community groups (e.g., garden clubs, sustainability committees), and families on designated weekends.

- Format: A 2-2.5 hour guided "tour through the loop" with stations.

- Stations & Educational Content:

1. Station 1: The Pasture (The Start of the Cycle):

- Activity: Meet the 4-H lambs and other 4-H livestock. Discuss managed grazing, livestock feeding, pasture management, animal welfare, and methane from livestock.

- Integration Point: Highlight the "waste" product (manure) as a valuable resource, not waste. This enhances the "Soil" in "Soil to Supper."

2. Station 2: The Compost Demonstration Site (Transforming Waste):

- Activity: See and discuss the compost piles and types of composting. Demonstrate turning, temperature taking, and the difference between manure, food waste, and yard waste compost. Showcase the research on biochar and dehydrated food waste soil amendment.

- Integration Point: Manure from Station 1 is brought here. Explain how composting reduces GHG emissions (methane from landfills) and creates a powerful soil amendment. Discuss climate change mitigation directly.

3. Station 3: The Growing Grounds, Crop Production (Growing with Purpose):

- Activity: Tour the raised beds and hoop houses. Highlight the research on water-wise crop irrigation (connecting to climate change/drought) and pest exclusion and management (rabbits, squirrels, insects).

- Integration Point: The finished compost from Station 2 is used here to grow healthy plants. Discuss soil health's role in carbon sequestration.

4. Station 4: Closing the Loop (The "Supper"):

- Activity: Gather for a discussion. Show vegetable culls from the garden that are not for market. Walk to the pasture to feed the lambs or chickens as a demonstration.

- Integration Point: This visually closes the loop: Lambs -> Manure -> Compost -> Soil -> Food -> Food Scraps/Culls -> Feed for Lambs and Chickens. Emphasize the "no waste" system and its environmental benefits.

In addition, Master Gardeners will continue to offer field trips, "Mornings at Martial Cottle Park" to schools. This proposal will include funding so they expand their offerings by subsidizing bus costs for Title 1 schools and providing materials so the Master Gardeners can offer the field trip experience to community groups and youth groups weekends.

The following Mornings at MCP field days with additional programs in underserved audiences including opportunities for Noble Elementary, Sacred Heart After School Program, and Escuela Popular.

- Lessons in the Garden: nutrition and eating all parts of a plant, the plant life cycle, and pests and beneficials

- Native Bees and Pollination: native bee walk n' talk featuring 3 types of native bees, bee anatomy, and pollination

- Vermicomposting: worm anatomy, decomposition, FBI (fungus, bacteria, invertebrates,) & building a mini worm bin

Pillar 2: Community Farm Workdays

These events provide the deep, hands-on experience that fosters stewardship and skill-building. They are the "doing" counterpart to the "learning" field trips.

- Target Audience: Volunteers of all ages (families with older children, students, adults seeking hands-on experience). Targeted outreach to the residents in multi-resident building in the community around Martial Cottle Park.
- Format: Monthly on the 3rd Saturday (February- October), 2 to 3-hour sessions. Volunteers register online.
- Sample Seasonal Activities:
 - o Winter: Compost pile building and turning; growing winter vegetables; pest management including maintaining bird boxes; pasture management including fencing.
 - o Spring: Seed starting in the hoop house; transplanting seedlings; pest management; herding and moving pasture lambs; livestock handling demonstration with 4-H youth, harvesting produce.
 - o Summer: Irrigation system monitoring and maintenance; pest monitoring; harvesting produce.
 - o Fall: Preparing gardens; building new compost piles; pasture management including compost application and seeding

Pillar 3: The Climate-Friendly Farmer Series

This is the key new element that fully integrates all sites and research for the broader community, directly addressing the request for an activity that engages the community in climate change mitigation.

- Concept: A quarterly weekend event (e.g., Saturday 10 AM - 1 PM) that feels like a mini-festival, each with a specific theme related to the research and practices on site.
 - Target Audience: Families with youth that attended field trips, and community surrounding the park.
- Format: Open house style with expert-led "pop-up talks" and interactive demos at each site. The part-time coordinator would organize and recruit UCCE Advisors, Master Gardeners, 4-H teens, and Nutrition staff to lead stations.
- Sample Quarterly Events:
 1. The Soil Solution:
 - Focus: Compost and Carbon Sequestration.
 - Activities: Demo on how to build a hot compost pile; talks on biochar co-composting research; soil texture tests; kids' activity: "Meet the FBI (Fungus, Bacteria, Invertebrates)."
 2. Water-Wise Gardening:
 - Focus: Drought resilience and irrigation research.
 - Activities: Demo of different drip irrigation systems; tour of plots with limited water; workshop on mulching techniques; rain barrel demo; rain simulator demonstration of mulch mitigation of erosion and runoff.
 3. Pasture to Plate:
 - Focus: Integrated livestock and sustainable meat production.
 - Activities: 4-H youth demonstrate lamb herding; pasture walk and talk on managed grazing benefits; Demo using seasonal vegetables from the growing grounds; discussion on reducing food waste.
 4. The Pollinator Powerhouse:
 - Focus: Beneficial insects and ecosystem health.
 - Activities: Bee house building workshop; guided pollinator walk; demo on planting for pollinators; discussion on integrated pest management (IPM) to reduce pesticide use.

Educational Standards Alignment: The program will meet Next Generation Science Standards (NGSS) for high school environmental science, particularly standards related to ecosystems and environment (HS-LS2), biogeochemical cycles (HS-ESS3), and human impact on the environment. Activities will align with Common Core standards for mathematical practices through data collection and analysis of compost temperatures, water usage, and crop yields.

Describe key project deliverables and estimated completion dates.

Year 1 Development Phase (March 2026 - February 2027):

- Expand field trip opportunities for Mornings at MCP- March 2026 (Month 1)
- Curriculum development for "Soil to Supper" field trips - June 2026 (Month 3)
- Marketing materials and online registration system - June 2026 (Month 3)
- Launch of monthly Community Farm Workdays - June 2026 (Month 4)
- First pilot Soil to Supper field trip programs - August 2026 (Month 6)
- First Climate-Friendly Farmer Series event - August 2026 (Month 6)
- Three quarterly community Farmer Series events completed - February 2027 (Month 12)

Year 2 Program Implemented Phase (March 2027 - February 2028):

- Teen educator training program for 4-H youth - May 2027 (Month 15)
- Volunteer Leader training- August 2027 (Month 18)
- Four quarterly community events completed - Throughout Months 13-24
- Program evaluation and sustainability plan - February 2028 (Month 24)
- Final report with impact data and replication guide - February 2028 (Month 24)

Ongoing Deliverables:

- 20 additional field trips, 10 per year
- 14 workdays (February-October, monthly on 3rd Saturday)
- 2,400 pounds of finished compost annually
- 2,000 pounds of produce donated to local food pantries annually

Does this project require permission, permits, or other approvals? If so, please describe the status of these.

This project aligns with the MOU between Santa Clara County Parks and the University of California Cooperative Extension Santa Clara (UCCE) authorizing UCCE programs at Martial Cottle Park. No other permits or approvals are required.

What is the lifetime of this project? If applicable, describe plans for operating and maintaining the project in the future.

The project will solidify an ongoing program with field trips and volunteer opportunities at UCCE sites in Martial Cottle Park as follows:

1. Volunteer Leadership Development

The program creates long-term capacity by training 25 new volunteer leaders who assume greater responsibility for program delivery. This reduces dependence on paid staff while building community ownership of the program. The program will also train 4-H youth as teen educators to lead stations during field trips and events.

2. Funding Diversification

The proposal outlines plans to pursue multiple funding streams after the initial grant period: We will pursue EPA Environmental Education grants, Corporate sustainability grants

Fee-for-service models for certain groups

3. Institutional Support

UC Cooperative Extension provides stable institutional backing through:

Established funding from the University of California system, County partnerships, Existing infrastructure and staff support, Administrative and accounting systems

4. Data-Driven Funding Applications

By project completion, the program will collect comprehensive impact data (participant numbers, volunteer hours, pounds of compost produced, testimonials) to strengthen future grant applications and demonstrate value to potential funders.

Describe the project's readiness for implementation.

The Living Loop program is ready for implementation, building on a decade of established operations at Martial Cottle Park. All necessary physical infrastructure—the compost demonstration site, crop production grounds with raised beds and hoop houses, and 4-H livestock areas—is operational and actively maintained.

The program builds directly on the proven success of "Mornings at Martial Cottle," which has served 1,970 children and 695 adults over eight years. This existing program provides tested curriculum frameworks, established safety protocols, and proven volunteer coordination systems. The Living Loop simply expands this working model to older audiences, reducing implementation risk and startup time.

UC Cooperative Extension's ten-year presence at Martial Cottle Park has established essential community relationships with school districts, community organizations, and county agencies. The organization's proven track record managing grants from \$25,000 to \$1.25 million, along with established accounting systems, ensures sound financial management.

With a detailed two-year implementation timeline and specific monthly milestones, the project demonstrates thorough planning. A part-time coordinator and educational materials are needed to launch. This is a "shovel-ready" initiative positioned to serve the community immediately upon funding.

Project Budget

Budget Summary - Grant Request & Budget Summary - Matching Funds

Grant request: Personnel

\$41,500.00

Grant request: Contracted Services

\$0.00

Grant request: Supplies / Materials

\$6,500.00

Grant request: Other Direct Costs

\$8,000.00

Grant request: Indirect Costs

\$14,000.00

Total Matching Funds

\$36,928.00

Total Budget

\$70,000.00

Please upload a detailed version of your budget by accessing the link below:

UCCE_OSA Budgetr_2025.xlsx

Materials and Budget Template (item #9) found here: <https://www.openspaceauthority.org/programs/grant.html#Materials>

Provide a brief budget narrative to explain the expenses listed in each of the budget categories (e.g. Personnel).

Personnel (\$41,500): Funds a part-time Program Coordinator (0.13 FTE for two years) and part-time for Grizzly Corp Fellow (0.23 FTE for one year) to develop curricula, organize events, coordinate with Master Gardeners and 4-H volunteers, manage registrations, and evaluate program effectiveness. This position ensures consistent program delivery and quality while building relationships with diverse community groups.

Supplies/Materials (\$6,500): Educational materials including laminated station guides, hands-on demonstration tools, basic garden implements for volunteer workdays materials for take-home activities, and safety equipment. Supplies also support the quarterly Climate-Friendly Farmer events with demonstration materials that encourage community participation.

Other Direct Costs (\$8,000): Transportation subsidies for Title 1 schools participating in field trip programs, ensuring equitable access regardless of economic constraints. Marketing and promotional materials to reach underserved communities.

Matching Funds (\$36,928): UCCE provides in-kind contributions including existing staff time, ongoing maintenance of demonstration sites, and administrative support. 4-H provides volunteer teen educators and livestock handling expertise.

Award Amount: The Board reserves the right to award partial funding on projects. If your project were to receive partial funding, what would this mean for your project?

If partial funding is awarded, the program can be implemented in phases, beginning with the "Soil to Supper" field trips and Community Farm Workdays while delaying or eliminating the Climate-Friendly Farmer Series. Educational programming would occur with reduced frequency, maintaining quality while building toward full implementation as additional funding becomes available.

Project Goals

Describe the specific problems, issues, or unserved needs the project will address.

Addressing Community Needs

The Santa Clara Valley faces significant challenges in environmental education and community engagement with sustainable practices. Many residents lack understanding of where their food comes from or how their daily choices impact climate change. Traditional environmental education often remains abstract, failing to connect individual actions with ecosystem health. This program addresses these gaps by providing tangible, hands-on experiences that demonstrate the practical applications of sustainable living while building community connections to local food systems.

Community Service

This initiative serves the community by creating accessible pathways for environmental engagement across age groups and experience levels. Families gain practical knowledge about sustainable living, students fulfill service-learning requirements while developing job skills, and community groups find meaningful volunteer opportunities that create lasting impact. The program builds environmental literacy while strengthening community bonds through shared learning and work experiences.

Number of programs provided includes 20 field trips, 14 workdays, and 3 community events.

How does this project serve the community?

Number of people served

800

Number of youth served

600

Number of programs provided

37

Other Grantee Goal #1 (optional)

Goal #1: Generate 2,400 pounds of finished compost annually through program activities, demonstrating waste reduction and soil enhancement•

Goal #2: Donate 2,000 lbs/year of high quality produce to local food pantries.

Other Grantee Goal #2 (optional)

Goal #3: Train 25 community members as volunteer leaders, creating sustainable program capacity beyond the grant period

Impact

Describe the lasting impact of the project. Please include whether the program is open to the public and whether any materials developed will be available to the public.

The Living Loop creates lasting change by transforming participants from passive observers into active environmental stewards. Unlike traditional education programs that end when participants leave, this initiative builds ongoing relationships with the land and community through volunteer opportunities, skill development, and leadership training. Participants develop practical knowledge they can apply in their own homes and communities, creating a ripple effect of sustainable practices throughout the Santa Clara Valley.

The program's integration of research demonstrates how academic knowledge translates into practical solutions, encouraging evidence-based decision making in participants' personal and professional lives. Teen educators develop leadership skills and environmental expertise that influence their career paths and community engagement long after program participation. Adult participants often become advocates for sustainable policies in their workplaces, neighborhoods, and local government.

Public Accessibility: All programs are open to the public with funding provided to schools for transportation to bring kids to the park for field trip programs. Educational materials developed through the program, include curriculum guides and may include demonstration videos. Materials will be made freely available online for use by other educational organizations, extension programs, and community groups throughout California and beyond.

Material Availability: The program will produce a comprehensive toolkit including station-based curricula, volunteer training information, and evaluation tools that can be adapted for similar agricultural education sites. These resources will be shared through the UC Cooperative Extension network and posted on open-access platforms to support replication efforts statewide.

Climate Resilience

How does this project enhance and/or raise awareness about climate resilience? Please include any metrics that can be used to help quantify or understand the climate benefits of the project.

The Living Loop directly addresses climate resilience by demonstrating and teaching practical mitigation and adaptation strategies through hands-on experience. The program showcases how composting reduces methane emissions from organic waste while creating soil amendments that increase carbon sequestration. Participants learn water-wise irrigation techniques that help agricultural systems adapt to increasing drought conditions, while grazing management demonstrations show how livestock management can enhance soil health and reduce greenhouse gas emissions.

Each program component connects individual actions to climate solutions. The "Soil to Supper" field trips explicitly discuss how healthy soils store carbon, reducing atmospheric CO₂ while improving food security. Community Farm Workdays engage volunteers in installing and maintaining water-efficient irrigation systems, building compost piles, and implementing integrated pest management strategies that reduce chemical inputs. The Climate-Friendly Farmer Series provides deeper exploration of topics like biochar research, drought-resistant crop varieties, and renewable energy applications in agriculture.

Community Engagement / Stakeholder Support / Community Building

Describe the community support and/or community engagement process. Please upload any community support letters in the Documents Upload section below.

The Living Loop builds on strong existing programs of UC Cooperative Extension, 4-H youth development and the Master Gardeners. This proposal was developed from community feedback indicating desire for more hands-on environmental education opportunities for older youth and adults beyond the elementary-focused "Mornings at Martial Cottle" program.

The ongoing engagement model ensures community ownership through volunteer leadership development and regular feedback collection. Participant surveys will guide program evolution, while trained community volunteers will gradually assume greater responsibility for program delivery, ensuring sustainability beyond the grant period

Underserved Communities

Describe how the project addresses open space needs for sensitive populations such as residents of park-poor neighborhoods, underserved, or disadvantaged communities, youth, seniors, persons with disabilities, or is located within an under-resourced community.

The Living Loop works to prioritize access for underserved communities through targeted outreach and removing barriers to participation. In addition to outreach to the community neighboring the park, transportation subsidies will support field trips for Title 1 schools. Weekend family programs accommodate working parents.

The program addresses park-poor neighborhoods by bringing residents to a working agricultural site where they can experience nature while learning practical skills applicable to urban settings. Participants from apartment complexes and areas without yard space learn about gardening, composting, and community garden development techniques they can implement in their own neighborhoods. The emphasis on food production directly addresses food security concerns prevalent in many underserved communities.

Supporting Data: The program will specifically target participants from schools identified as Disadvantaged Communities (DACs) through CalEnviroScreen data, including residents of East San Jose (CalEnviroScreen percentile 70-85). Outreach partnerships with food pantries where we are donating produce, community health centers, faith-based organizations, and ESL programs in these areas ensure culturally appropriate recruitment and programming.

Job Training and Skills Development

The Living Loop provides skills development for youth and underserved populations seeking entry into environmental and agricultural careers. Teen educator positions offer leadership experience with mentorship from UC Cooperative Extension staff, 4-H Project Leaders and Master Gardener volunteers. These positions develop public speaking, environmental education, and agricultural skills while providing resume experience for college applications and future employment.

Community Farm Workdays provide hands-on experience with growing techniques, small-scale equipment operation, and agricultural problem-solving. For participants considering career changes or seeking additional income through urban agriculture, these experiences provide practical training often unavailable through traditional job programs.

Organizational Capacity

Briefly describe the organization and its ability to successfully implement this project. This might include successful past projects, key staff qualifications, financial resources, etc.

UC Cooperative Extension has operated educational programs at Martial Cottle Park for ten years, building extensive expertise in agricultural education, community engagement, and collaborative programming. Our organization brings together the technical expertise of university research with the practical knowledge of Master Gardener volunteers and the youth leadership development experience of the 4-H program.

The program builds on successful implementation of the "Mornings at Martial Cottle" elementary school program, which has served 1,970 children and 695 adults over the past eight years. This experience demonstrates our capacity for curriculum development, safety management, volunteer coordination, and educational programming that meets state standards. Our established relationships with school districts, community organizations, and county agencies provide a strong foundation for expanded programming.

Financial Resources: UC Cooperative Extension maintains stable funding through the University of California system, county partnerships, and state and federal grants. Our organization has successfully managed grants ranging from \$25,000 to \$1,250,000, with consistent record of completing projects on time and within budget. Established accounting and reporting systems ensure proper financial management and transparent reporting.

Successful Past Projects:

- "Mornings at Martial Cottle" elementary education program. UC Master Gardeners have operated the field trip program for 8+ years, serving nearly 2,700 participants with consistently positive evaluations. The program has successfully adapted to diverse populations, maintained safety standards, and achieved educational outcomes across multiple grade levels and community groups.

Partnership Strength:

The established MOU with Santa Clara County Parks provides secure site access and institutional support. This partnership has enabled infrastructure development, ongoing maintenance, and program sustainability. The 10-year relationship demonstrates commitment from both organizations.

Educational Expertise:

Master Gardener volunteers bring decades of agricultural and gardening experience combined with specialized training in environmental education. UCCE staff provide research expertise and educational program development capabilities. The combination ensures both practical knowledge and pedagogical effectiveness.

In addition, UCCE Project staff have experience developing and supporting volunteers and youth.

Research Capabilities:

Ongoing demonstration projects in composting, biochar application, water conservation, and integrated pest management provide cutting-edge content for educational programming. Participants learn from active research rather than theoretical concepts, increasing engagement and relevance.

Infrastructure Assets:

Existing facilities include:

- Multiple hoop houses for year-round seedling production
- Raised bed growing areas with established plantings
- Composting demonstration areas with multiple systems
- Pasture lands with grazing infrastructure
- Native plant areas supporting pollinator habitat
- Educational gathering spaces with weather protection

Leadership & Innovation

Describe how this project employs innovative approaches or encourages collaboration and partnerships.

Innovative Approaches and Collaboration

The Living Loop employs several innovative approaches that advance environmental education and sustainable agriculture practices. The integration of three distinct program components—field trips, workdays, and community events—creates multiple entry points for participation while building deeper engagement over time. This model allows participants to progress from observers to active participants to community leaders, creating sustainable program capacity.

The "living loop" demonstration approach innovatively makes abstract concepts like nutrient cycling and waste reduction tangible and memorable. By physically moving between stations that represent different phases of the agricultural cycle, participants develop systems thinking skills often missing from traditional environmental education. The program's emphasis on peer education through teen leadership positions creates more effective learning while developing workforce skills.

Innovation in Climate Education: The program addresses the challenge of making climate change mitigation personally relevant through hands-on demonstration of solutions. Rather than discussing carbon sequestration as an abstract concept, participants build compost piles and measure soil health improvements, connecting individual actions to global challenges. This approach has potential for replication at agricultural education sites nationwide.

Encouraging Collaboration and Partnership

The initiative deliberately builds collaboration between community members and organizations. University research becomes accessible to community members through hands-on demonstration, while community feedback informs research priorities.

The program model encourages collaboration between school districts, community organizations, and county agencies through shared resources and combined programming. Community Workdays build relationships across age groups while accomplishing shared goals. These collaborations continue beyond program participation, as participants become advocates for sustainable practices in their schools, workplaces, and neighborhoods.

Leadership Development: The teen educator and volunteer leader components create leadership opportunities that promote continued engagement in environmental advocacy and sustainable agriculture.

Partnership Innovation: The integration of research, education, and community engagement at a single site creates a unique model for making university resources accessible to the public while meeting community needs.

Documents Section

Document Uploads (please combine into one file if possible)

Letters of support (3).pdf

Additional files (if needed)

Open Space Authority Grant Letter of Support - PDF (Howe).pdf

Additional files (if needed)

ResolutionDoAFin Signed.pdf

Submitted Date - Internal

Summary Field:

Name: Average Score (no bonus)

Form: Staff Review

Summary Type: average

Field: Base Score Total

Decimal: 2

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true

Summary Field:

Name: Total Count of Submitted Reviews

Form: Staff Review

Summary Type: count

Field: NONE

Decimal: NONE

Currency: No

Description/Help Text: NONE

Short Name: NONE

Field Purpose: NONE

Filter:

- ALL:
 - isComplete | is | true
 - Folder | is | Submitted

Program Application: File Attachments

Please upload a detailed version of your budget by accessing the link below:

UCCE_OSA Budgetr_2025.xlsx

Document Uploads (please combine into one file if possible)

Letters of support (3).pdf

Additional files (if needed)

Open Space Authority Grant Letter of Support - PDF (Howe).pdf

Additional files (if needed)

ResolutionDoAFin Signed.pdf

Instructions

Santa Clara Valley Open Space Authority | 2025 Urban Grant Program

INSTRUCTIONS

Please provide a detailed project budget. More information, including a detailed list of direct and indirect costs, is available in the Urban Grant Program Guidelines (<http://www.openspaceauthority.org/urban>). A sample budget is included in a separate tab.

The Budget Form in a separate tab in this document. The budget categories are listed below with a description of each field.

PROJECT

Project Name: The name of the project

Organization: The name of the organization requesting funding

PERSONNEL

Estimate employee and volunteer time directly related to the project. Hourly rates for employees can include salary plus fringe benefits, payroll tax, etc, but can not include indirect costs. Note: please list position titles only.

Position title: Title of each employee working directly on this project. Note: please list position title only.

Description of Budget Item: The amount of time (e.g. hours) and the hourly rate for each employee. Hourly rates can include salary plus fringe benefits, payroll taxes, etc, but can NOT include indirect costs. Please provide adequate detail to show how totals were calculated.

Grant Request: The amount requested from this Grant (if applicable).

Matching Funds: The amount funded through matching funds (if applicable).

Total: This column will be automatically calculated.

CONTRACTED SERVICES

Labor, supplies, and materials to be provided by consultants/contractors for project implementation.

Item: The item listed

Description of Budget Item: Please provide a description of the item with adequate detail to show how totals were calculated.

Instructions

Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
SUPPLIES AND MATERIALS	
Supplies and materials that are <u>directly related</u> to the project.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
OTHER DIRECT COSTS	
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.	
Item:	The item listed
Description of Budget Item:	Please provide a description of the item with adequate detail to show how totals were calculated.
Grant Request:	The amount requested from this Grant (if applicable).
Matching Funds:	The amount funded through matching funds (if applicable).
Total:	This column will be automatically calculated.
INDIRECT COSTS	
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.	
Item:	20% Administrative overhead for Nonprofits
Description of Budget Item:	Any additional description
Grant Request:	The amount requested from this Grant (if applicable).
	The percent of grant funding
Total:	This column will be automatically calculated.

Instructions

GRAND TOTAL	
Grant Request:	This column will be automatically calculated.
Matching Funds:	This column will be automatically calculated.
Total:	This column will be automatically calculated.
COST SHARE	
A minimum of 25% of grant request in matching funds is required. A project budget with less than 25% of the grant request in matching funds does NOT meet the grant requirements and will not be considered for funding.	
Matching Funds:	This column will be automatically calculated.
MATCHING FUNDS	
Please describe the source of matching funds listed above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).	
Source:	The source of funding (e.g. In-kind contributions, Organization's contributions, Donations, Grant, etc.).
Description:	Any additional description.
Type of Match (cash or in-kind)	Indicate whether the funding is cash or in-kind match.
Status of match (Secured or Pending)	Indicate whether the matching funds are secured or pending.
Matching Funds:	The amount funded through matching funds.

Budget Form

Santa Clara Valley Open Space Authority | 2025 Urban Grant Program

PROJECT BUDGET

Highlighted cells are automatically calculated.

PROJECT

Project Name:	The Living Loop: Community Agricultural Education at Martial Cottle Park
Organization:	University of California Cooperative Extension, Santa Clara County

PERSONNEL

Estimate employee and volunteer time directly related to the project. Hourly rates for employees can include salary plus fringe benefits, payroll tax, etc, but can not include indirect costs. Note: please list position titles only.

Position Title	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Project Coordinator, Staff Research Associate	Coordinate with volunteers and staff to conduct Soil to Supper Field day, community farm workdays, and Farmer Series. Prepare site for events and activities. Provide 2 workshops for Farmers Series. (550 hours at \$63.10/hr)	\$ 27,000.00	\$ 7,705.00	\$ 34,705.00
Educator, Master Gardener Volunteers	Lead Morning at Martial Cottle Park Field Tours, train field trip leaders, and provide 2 workshops at Farmer Series (5 volunteers x 100 hours x \$34.79/ hr)		\$ 17,395.00	\$ 17,395.00
Educator, Master Composter Volunteers	Support community farm workdays, and provide 4workshop at Farmer Series (3 volunteers x 60 hours x \$34.79/hr)		\$ 6,262	\$ 6,262.00
Educator, Teen 4-H Leaders	2 teen leaders x 80 hours x \$34.79/hr, co-lead Soil to Supper Field trips, and provide 2workshops at Farmer Series		\$ 5,566	\$ 5,566.00

Budget Form

Educator, Grizzley Corp Fellow	Develop field trip curriculum, lead soil to supper field trips, promote events and manage online registration system,conduct program evaluation (Stipend payments for 2 quarters, 750 hours)	\$14,500		\$ 14,500.00
				\$ -
				\$ -
TOTAL PERSONNEL		\$ 41,500.00	\$ 36,928.00	\$ 78,428.00
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
NA				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ -	\$ -	\$ -
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Activity supplies including planting supplies, art suppliies, signage, and materials to build compost bins		\$ 3,000.00		\$ 3,000.00
Tools and PPE		\$ 500.00		\$ 500.00
Farming supplies including planting, irrigation, fertilization, harvesting, and pest management		\$ 3,000.00		\$ 3,000.00
				\$ -
				\$ -

Budget Form

TOTAL SUPPLIES AND MATERIALS		\$ 6,500.00	\$ -	\$ 6,500.00
OTHER DIRECT COSTS				
Other direct costs that are <u>directly related</u> to the project. This might include travel, service fees for fiscal sponsorship, or newly-acquired equipment.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Transportation for schools or community groups	Bus fees for schools to attend field trips (Mornings at Martial Cottle Park and Soil to Supper). Bus fees prioritized to Title 1 schools. Approximately 10 buses x \$800/bus.	\$8,000		\$ 8,000.00
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ 8,000.00	\$ -	\$ 8,000.00
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Indirect cost	Indirect cost	\$ 14,000.00	n/a	\$ 14,000.00
TOTAL INDIRECT COSTS		\$ 14,000.00	n/a	\$ 14,000.00
PERCENT OF GRANT REQUEST		20.0%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 70,000.00	\$ 36,928.00	\$ 106,928.00
COST SHARE				

Budget Form

				Matching Funds (%)
A minimum of 25% of grant request in matching funds may be required. This field is automatically calculated.				52.8%
MATCHING FUNDS				
Please describe the source of matching funds listed above. The total matching funds listed here should match the total matching funds listed under Grand Total above. This might include cash match (e.g. grantee's own funds, donations, grants, etc) or in-kind match (non-cash contribution such as volunteer time).				
Source	Description	Type of Match (cash or in-kind)	Status of match (Secured or Pending)	Matching Funds (\$)
UCCE Santa Clara County Research and Extension Fund	Salary for program manager, Staff Research Associate	Cash	Secured	\$ 7,705.00
UC Master Gardener Volunteers	UC trained volunteers, time valued at \$34.79/hr	in-kind	Secured	\$ 17,395.00
UC Compost Education Volunteers	UC trained volunteers, time valued at \$34.79/hr	in-kind	Secured	\$ 6,262
UC 4-H Teen Leader Volunteers	UC trained volunteers, time valued at \$34.79/hr	in-kind	Secured	\$ 5,566
TOTAL MATCHING FUNDS				\$ 36,928.00

Sample Budget

				\$ -
				\$ -
TOTAL PERSONNEL		\$ 15,000.00	\$ 5,692.00	\$ 20,692.00
CONTRACTED SERVICES				
Labor, supplies, and materials to be provided by consultants/contractors for project implementation.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
Evaluation Consultant	20 hours @ \$100/hr. Consultant will design an evaluation of XYZ project and train staff on implementing the evaluation.	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL CONTRACTED SERVICES		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
SUPPLIES AND MATERIALS				
Supplies and materials that are <u>directly related</u> to the project.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total

Sample Budget

				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS				
Indirect costs are eligible for grant funding only for 501(c)(3) Nonprofits and are <u>limited to 20%</u> of grant funding. Indirect costs cannot be counted as matching funds.				
Item	Description of Budget Item	Grant Request (\$)	Matching Funds (\$)	Total
10% Administrative overhead for Nonprofits		\$ 880.00	n/a	\$ 880.00
TOTAL INDIRECT COSTS		\$ 880.00	n/a	\$ 880.00
PERCENT OF GRANT REQUEST		4.8%	n/a	n/a
GRAND TOTAL				
		Grant Request (\$)	Matching Funds (\$)	Total
TOTALS		\$ 18,480.00	\$ 6,692.00	\$ 25,172.00
COST SHARE				
				Matching Funds (cash or in-kind)
A minimum of 25% of grant request in matching funds may be required.				36.21%
MATCHING FUNDS				

County of Santa Clara

Parks and Recreation Department

5965 Silver Creek Valley Road
San Jose, California 95138
(408) 355-2200 FAX (408) 355-2290
Reservations (408) 355-2201
www.parkhere.org



Date: 10.01.2025

To: Open Space Authority Grant Review Committee

RE: Letter of Support for "The Living Loop: Community Agricultural Education at Martial Cottle Park"

Dear Grant Review Committee,

On behalf of Santa Clara County Parks and Recreation Department, I am pleased to provide this letter of strong support for UC Cooperative Extension Santa Clara County's grant application for "The Living Loop: Community Agricultural Education at Martial Cottle Park."

Martial Cottle Park is a 287-acre urban park jointly owned by the California Department of Parks and Recreation and the County of Santa Clara, managed by our department. Under deed restrictions, the park is designated exclusively as a public historical park that informs and educates the public about the agricultural heritage of the Santa Clara Valley, as exemplified by the Martial Cottle family dating from the 1850s into the 20th century.

This proposed program directly advances our park's core mission by creating meaningful educational opportunities that connect visitors to sustainable agriculture, climate resilience, and our region's agricultural legacy. The Living Loop program aligns with our existing Memorandum of Understanding with UCCE, which authorizes their programs at the park including Master Gardener demonstrations, 4-H Youth Development activities, and composting education.

The three-pillar approach—"Soil to Supper" field trips, Community Farm Workdays, and the Climate-Friendly Farmer Series—leverages UCCE's existing infrastructure and programs at Martial Cottle Park while significantly expanding public access and educational impact. These programs will:

- Demonstrate the complete agricultural cycle
- Provide hands-on learning experiences
- Serve diverse audiences
- Create volunteer leadership opportunities

Our department commits to continuing our partnership with UCCE by:

- Providing access to park facilities and infrastructure as outlined in our MOU
- Coordinating quarterly meetings to ensure seamless integration with other park activities
- Supporting program promotion through our communications channels

Board of Supervisors: Sylvia Arenas, Betty Duong, Otto Lee, Susan Ellenberg, Margaret Abe-Koga
County Executive: James R. Williams



- Maintaining the site's perimeter fencing, well water access points, and base infrastructure

As we celebrate Martial Cottle Park's 10th anniversary, this program represents a natural evolution of our educational offerings. Many Santa Clara Valley residents lack understanding of where their food comes from and how sustainable practices can address climate change. The Living Loop fills this gap by providing accessible, hands-on experiences that transform passive park visitors into active environmental stewards.

The program's emphasis on serving Title 1 schools and underserved communities aligns with our department's equity goals. Transportation subsidies will ensure underserved communities have access to this environmental education program.

UCCE has successfully operated educational programs at Martial Cottle Park for ten years, including the "Mornings at Martial Cottle" elementary school program. Their demonstrated capacity for curriculum development, volunteer coordination, and safe program delivery gives us confidence in this expanded initiative.

We enthusiastically support this grant application and believe The Living Loop will become a model for agricultural education that can be replicated at similar sites throughout California. The program will enhance Martial Cottle Park's role as a living laboratory where visitors of all ages can learn, work, and develop the knowledge and skills needed for a sustainable future.

Please contact me if you require additional information about our partnership with UCCE or our support for this important program.

Sincerely,

Joanna Piedmont
Program Manager, Martial Cottle Park
Santa Clara County Parks & Recreation Department

9/30/2025

Open Space Authority Re: Letter of Support for The Living Loop: Community Agricultural Education Program at Martial Cottle Park

Dear Grant Review Committee,

As the Student and Family Services Support Coordinator at Escuela Popular Dual Language Academy, I am writing to express our strong support for UC Cooperative Extension's proposal for the *Living Loop: Community Agricultural Education Program* at Martial Cottle Park. This innovative program addresses critical educational needs for our diverse student population while removing barriers to participation.

Alignment with Educational Goals

Our Dual Language Academy serves a predominantly Latino/Hispanic student community, with many families new to environmental education opportunities. The Martial Cottle Park program's hands-on approach to sustainable agriculture complements our commitment to culturally responsive education that connects students to land-based learning traditions. The *Soil to Supper* field trips align directly with our science curriculum standards.

The program's emphasis on systems thinking—understanding how composting, growing, and livestock management interconnect—supports our students' development of critical thinking skills across subject areas. These real-world applications of scientific concepts will enhance student engagement and retention, particularly for our hands-on learners who thrive in experiential settings.

Addressing Equity and Access

The transportation subsidies for schools represent a crucial element that makes this program accessible to our students. Transportation costs often prevent our students from participating in enrichment opportunities, and this support ensures equity in access to high-quality environmental education.

Many of our students live in residences with limited green space, making the park's agricultural setting particularly valuable for connecting students to nature and food systems. The container gardening and small-space composting techniques taught during visits can be directly applied in our students' home environments, extending learning beyond the field trip experience.

Supporting Our Families

The weekend family programs offer exceptional value for our community, where many parents

work multiple jobs and are unable to participate in weekday events. These bilingual opportunities allow families to engage in environmental learning together while building community connections with other families. The practical skills taught—including water-wise gardening, composting, and sustainable food practices—directly support family food security and environmental stewardship goals.

Educational Impact

The program's alignment with Next Generation Science Standards ensures that field trip experiences will reinforce and extend classroom learning in environmental science. Our high school students preparing for college and careers will benefit tremendously from exposure to agricultural and environmental career pathways—particularly the teen educator leadership opportunities that provide valuable job skills and résumé-building experiences.

The integration of data collection and analysis activities—such as measuring compost temperatures, tracking water usage, and analyzing crop yields—supports mathematical practice standards while demonstrating real-world applications of academic skills. These experiences are particularly meaningful for students considering STEM career paths.

Commitment to Partnership

Escuela Popular Dual Language Academy is committed to actively promoting program participation among our families, providing bilingual outreach support, and integrating field trip experiences into our ongoing curriculum. Our teachers are excited to collaborate with UC Cooperative Extension staff to develop pre- and post-visit activities that maximize educational impact.

We strongly urge the Open Space Authority to fund this vital program. The *Martial Cottle Park Sustainable Systems Initiative* represents exactly the kind of inclusive, accessible, and educationally rich programming our community needs. The program's commitment to removing financial barriers while providing high-quality environmental education makes it an exceptional investment in our students' futures and our community's environmental stewardship.

Thank you for considering this important proposal.

Sincerely,

Monica Montoya

Student and Family Services Specialist.
Escuela Popular Dual Language Academy
149N White Rd San Jose Ca 95127.
(408)685-5522|

Letter of Support for the Living Loop Community Agricultural Education Program

To Whom It May Concern:

As a UCCE Santa Clara Master Composter, local farmer, and community representative for the Cupertino Sustainability Commission, I am proud to offer my strong support for the Living Loop Community Agricultural Education Program proposed for Martial Cottle Park.

The heart of this proposal—hands-on education in composting and sustainable agriculture—aligns with my experience as both a Master Composter leading workshops on composting and as someone who depends on healthy soils and resilient ecosystems. At Third Acre Farm, I know firsthand how vital composting is to successful farming. The planned integration of compost demonstration sites, field trips, and community farm workdays will be a gold standard in experiential education. In particular, the Master Composter-led activities and teaching stations will ensure that participants gain a deep, practical understanding of nutrient cycling, resource conservation, and waste reduction.

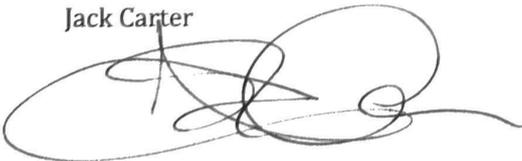
By guiding community members through the full agricultural loop—from livestock to compost to crops—the Living Loop program will do more than educate; it will transform participants into active environmental stewards. This model directly supports Santa Clara County's climate resilience goals while building the social and technical skills needed for lasting change. As a Cupertino Sustainability Commission representative, I am also excited about the intentional focus on outreach to underserved communities and Title 1 schools. It is critical that equitable access to environmental education and food security remains a top priority.

This initiative's collaborative approach, using the resources of UC Cooperative Extension, Master Gardeners, and diverse local partners, is both innovative and rooted in our region's tradition of community-based stewardship. Martial Cottle Park, with its established composting, livestock, and croplands, is the ideal location for showing how healthy soils and closed-loop systems benefit people and planet alike.

I respectfully urge funding for the Living Loop program. Its emphasis on hands-on compost demonstrations, soil health practices, and evidence-based climate solutions will serve as a region-wide model, inspiring youth, adults, and volunteers throughout Santa Clara Valley.

Sincerely,

Jack Carter



9/30/2025

UCCE Santa Clara Master Composter
Owner, Third Acre Farm
Community Representative, Cupertino Sustainability Commission

October 8, 2025

Open Space Authority Grant Review Committee
Santa Clara Valley Open Space Authority
33 Las Colinas Lane
San José, CA 95119

Re: Letter of Support for "The Living Loop: Community Agricultural Education at Martial Cottle Park"

Dear Grant Review Committee

I am writing to express my strong support for the **Living Loop Community Agricultural Education Program** proposed by UC Cooperative Extension. As a UC Master Gardener volunteer and Board President, I have observed "Mornings at Martial Cottle Park" field trips for the last few years. I witnessed firsthand the transformative impact of hands-on agricultural education on young people and our community.

Over the past eight years, many Master Gardener volunteers have enthusiastically led field trips for elementary students at Martial Cottle Park, teaching topics including "Lessons in the Garden", "Native Bees and Pollination" and "Vermicomposting". Through these programs, we have seen hundreds of children discover where their food comes from, hold their first earthworm and make connections between healthy soil and healthy communities.

The Living Loop proposal represents an expansion of programming that addresses gaps we have observed in our current offerings. While our elementary programs have been successful, we consistently receive requests from high schools, community groups and families seeking similar hands-on experiences for older learners. Unfortunately, we have not been able to accommodate these requests. Additional funding would allow us to serve these audiences while strengthening our existing elementary programs through enhanced materials and transportation support.

The proposed grant would also provide tangible support for our current "Mornings at Martial Cottle" field trips in several important ways.

- **Transportation subsidies** would enable Title 1 schools to participate without the burden of bus costs, ensuring that students from all economic backgrounds can access these educational experiences. Reaching these schools has been our highest priority and one for which subsidized transportation is critical.
- **Funding for materials and supplies** will allow us to provide engaging, hands-on activities and take-home educational components that extend learning beyond the field trip. As you can imagine, the "take-away" materials we provide helps cement the lessons we teach during our morning programs. It is a central piece to our planned educational outcomes.
- **Weekend programming** support would enable us to offer our field trip curriculum to families and community youth groups, expanding our reach and impact. The ability to teach children and their family members, deepens children's understanding of the concepts we teach when focused on their family unit.

The Living Loop's integrated approach enhances all the various agricultural activities at Martial Cottle Park. By linking the composting demonstrations, crop production and 4-H livestock areas into a cohesive "soil to supper" narrative, the program will help participants of all ages understand agriculture as an interconnected system. As a Master Gardener educator and a long-time educator, I am excited about the opportunity to collaborate with 4-H youth leaders and UCCE staff to deliver this comprehensive educational experience.

The volunteer leadership development component of this program will help ensure sustainability of these educational offerings. Training community volunteers to support and eventually lead programming creates a multiplier effect that extends far beyond the grant period. The skills and knowledge these volunteers gain will strengthen our community education efforts as these volunteers apply sustainable practices in their own gardens and share their expertise with neighbors, friends, family and local schools.

UC Master Gardeners have demonstrated exceptional program management and educational quality through the existing "Mornings at Martial Cottle" program. The organizational infrastructure, safety protocols, curriculum development expertise and volunteer coordination systems are already in place to support this expanded programming. This proposal builds thoughtfully on proven success rather than starting from scratch.

The Living Loop represents an exciting evolution of agricultural education at Martial Cottle Park that will serve hundreds of community members while directly supporting and enhancing the Master Gardener field trip programs that have proven so valuable to our local schools. It also continues the 150-year legacy of the Cottle family. Their longtime devotion to agriculture and their commitment to creating a living/learning venue that teaches County residents about the important role agriculture has played in Santa Clara County is a hallmark of Martial Cottle Park and our programs there. I enthusiastically support this proposal and look forward to participating in its implementation.

Thank you for considering this important investment in environmental education and community engagement.

Sincerely,

Nanci Howe

Nanci Howe
President, Advisory Board, Master Gardeners of Santa Clara County
Palo Alto Resident



University of California
Agriculture and Natural Resources

Contracts and Grants

ANR Office of Contracts and Grants
2801 Second Street
Davis, CA 95618-7774
(530) 750-1304 office
(530) 756-1148 fax
hvongeldern@ucanr.edu
<http://ucanr.org/contractsandgrants>

Resolution

**THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
ON BEHALF OF THE DIVISION OF AGRICULTURE AND NATURAL RESOURCES
(UCANR) HEREBY
APPROVES THE APPLICANT (UCANR/UCCE SANTA CLARA) TO APPLY FOR GRANT
FUNDS UNDER THE MEASURE T EXPENDITURE PLAN**

The Office of Contracts and Grants, University of California Agriculture and Natural Resources (UCANR) is authorized on behalf of the University of California Cooperative Extension (UCCE) Santa Clara County to enter into a grant agreement for a \$70,000 grant under the Santa Clara Valley Open Space Authority Urban Grant Program for the project, The Living Loop: Community Agriculture Education at UCCE sites at Martial Cottle Park, San Jose, CA.

Whereas, in accordance with the voter-approved Measure T Expenditure Plan, the Santa Clara Valley Open Space Authority (Authority) has established a competitive Urban Grant Program (the Program) for projects that provide healthy and safe open space and park areas and environmental education programs within and near urban areas of Santa Clara County; and

Whereas, the UCCE Santa Clara County Director has identified The Living Loop: Community Agriculture Education at UCCE sites at Martial Cottle Park, San Jose, CA as a priority project; and

Whereas, the Office of Contracts and Grants, UCANR and UCCE Santa Clara County believe that the Project meets the criteria for the Authority's Urban Grant Program; and

Whereas, the total project cost for the implementation of the Project is \$106,928 and

Whereas, the Authority's Program requires applicants with annual revenue above \$10 million to provide at least 25% match of grant request; and

Whereas, the UCCE Santa Clara County has secured \$36,928 from UC Master Gardener, UC Master Composter and 4-H Youth Development Volunteer time (valued at \$29,223) and from UCCE Santa Clara Research and Extension fund for UCCE Staff Research Associate salary (\$7,705) ; and

Whereas, the Living Loop project at Martial Cottle Park complies with the Memorandum of Understanding with UCCE Santa Clara and Santa Clara County Parks and Recreation Department authorizing UCCE programs and use of sites for Master Gardeners, Master Composters, Small Farm, Urban Agriculture and 4-H Youth Development; and

Whereas, the UCCE Santa Clara County will be responsible for operation and maintenance of the Project; and

Now, Therefore, Be It Resolved that the Office of Contracts and Grants, University of California Agriculture and Natural Resources (UCANR) hereby finds, determines, declares, and orders as follows:

- 1. Truth of Recitals.** That the forgoing recitations are true and correct.
- 2. Measure T Consistency.** That the Project is consistent with the Measure T Expenditure Plan.
- 3. Authorization.** Interim Director of the Office of Contracts and Grants, UCANR is hereby authorized to conduct all negotiations, execute and sign all documents, including but not limited to, applications, grant agreements, and amendments as may be necessary for completion of the project.
- 4. Matching Funds.** UCCE Santa Clara County has matching funds as cash or in-kind and sufficient funds to complete the project.
- 5. Operation and Maintenance.** UCCE Santa Clara County has available and sufficient funds necessary to operate and maintain the project.
- 6. Program Guidelines.** The Office of Contracts and Grants, UCANR and UCCE Santa Clara has reviewed, understands, and agrees to abide by the provisions contained in the Authority's Program Guidelines. At the time of Award UCANR reserves the right to negotiate the award terms and conditions contained in the Agreement.
- 7. Legal Compliance.** The Office of Contracts and Grants, UCANR and UCCE Santa Clara acknowledges that it will comply with all federal, state and local laws applicable to the Project.

Authorized Original Signature: Kimberly Lamar

Printed Name: Kimberly Lamar

Title: Interim Director