

# Santa Clara County Open Space Authority

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## CITIZEN'S ADVISORY COMMITTEE POSITION DESCRIPTION

### CIVIC ORGANIZATIONS MEMBER

#### **Purpose:**

*The Legislation that created the Open Space Authority requires the Board to establish a Citizens Advisory Committee whose members should be selected based on criteria that provides a broad representation of interests within the OSA's jurisdiction. (California Public Resources Code 35171(a). The Civic Organization Member brings a civic perspective to the deliberations of the Citizens Advisory Committee.*

#### **Qualifications:**

- ✓ The Civic Organizations Member shall be able to demonstrate a general knowledge of and involvement in Civic Organizations preferably within the Santa Clara County Open Space Authority boundaries.
- ✓ A willingness to participate in deliberations and evaluations of proposals regarding acquisitions, funding, policies, procedures and other issues.

#### **Responsibilities:**

- ✓ Read the Citizens Advisory Committee Handbook, the Open Space Authority 5-Year Plan, and other documentation to become familiar with current issues and their background.
- ✓ Attend CAC training sessions, support Open Space Authority at several of the community volunteer activities scheduled during the year and attend other meetings as needed.
- ✓ When speaking in public make it clear that the opinions you are expressing are your own unless you are specifically authorized by the Board to represent the Open Space Authority.
- ✓ Regularly participate in CAC Meetings and subcommittee task groups as established by the CAC and the Board.
- ✓ Be alert to issues, problems and needs that are expressed by civic organizations, and the general public as related to open space.