

Santa Clara County Open Space Authority

CITIZEN'S ADVISORY COMMITTEE POSITION DESCRIPTION

DISTRICT REPRESENTATIVE MEMBER

Purpose:

The Legislation that created the Open Space Authority requires the Board to establish a Citizens Advisory Committee whose members should be selected based on criteria that provides a broad representation of interests within the OSA's jurisdiction. (California Public Resources Code 35171(a). The Authority_District Member_brings a perspective from his/her Authority district to the deliberations of the Citizens Advisory Committee.

Qualifications:

- ✓ Must reside within the Authority district being represented and preferably be a registered voter and have experience participating with community groups within the Authority district.
- ✓ A willingness to participate in deliberations and evaluations of proposals regarding acquisitions, funding, policies, procedures and other issues.

Responsibilities:

- ✓ Read the Citizens Advisory Committee Handbook, the Open Space Authority 5-Year Plan, and other documentation to become familiar with current issues and their background.
- ✓ Attend CAC training sessions, support Open Space Authority at several of the community volunteer activities scheduled during the year and attend other meetings as needed.
- ✓ When speaking in public make it clear that the opinions you are expressing are your own unless you are specifically authorized by the Board to represent the Open Space Authority.
- ✓ Regularly participate in CAC Meetings and subcommittee task groups as established by the CAC and the Board.
- ✓ Be alert to issues, problems and needs that are expressed by your district's citizens, and the general public as related to open space.