

Santa Clara Valley Open Space Authority

2017-2018 Measure Q Urban Open Space Grant Program

1/12/2018 deadline

City of Morgan Hill West Little Llagas Creek Interpretive Wildlife Trail Project

\$ 100,000.00 Requested
\$ 998,800 Total Project Cost

Submitted: 1/12/2018 11:35:11 PM (Pacific)

Project Contact

Robin Shepherd
robin.shepherd@morganhill.ca.gov
Tel: 408-458-6102

Additional Contacts

anthony.eulo@morganhill.ca.gov

City of Morgan Hill

17575 Peak Avenue
Morgan Hill, CA 95037

City Manager

Christina Turner
citymanager@morganhill.ca.gov

Telephone 408-779-7271

Fax 408-779-5450

Web www.morgan-hill.ca.gov

EIN 946000377

B. Project Description

Project Overview

1. Grant Category (check all that apply)

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture / Food Systems

2. What type of project is this (check all that apply)

- Capital improvement
- Planning
- Program

3. Project Location: Address

If the project will be in multiple locations, please list all addresses. If there is no street address, please describe the area(s).
The Project's paved pedestrian/bicycle trail will be located along the maintenance road adjacent to the south side of Lake Silveira, and along the east side of the Santa Clara Valley Water District's West Little Llagas Creek Flood Control Channel. The trail will be constructed over the maintenance road, installed as part of the SCVWD Flood Control Project, and extend along the southern and eastern sides of Lake Silveira near Monterey Rd at California Ave, north to Watsonville Rd and Calle Sueno.

4. Project Location: Neighborhood

If unknown, please enter "N/A."

SE Morgan Hill, an OSA eligible grant area, bordered by DEC #6 to the east and north.

5. Project Location: OSA District (check all that apply)

A detailed map of the OSA Districts can be found under the Library tab, or online at <http://www.openspaceauthority.org/about/boardmap.html>.

- OSA District 1

- ☐ OSA District 2
- ☐ OSA District 3
- ☐ OSA District 4
- ☐ OSA District 5
- ☐ OSA District 6
- ☐ OSA District 7

6. Are there any project partners?

If there are project partners, please list each partner and describe their roles. Required - upload letter from each partner describing their role.

While the Project does not involve "project partners" as defined by the grant program, it involves building a trail upon a soon-to-be constructed maintenance road built by the Santa Clara Valley Water District and would be the subject of a joint use agreement linking the agencies. It is aligned with Measure Q goals for protecting and preserving natural open space areas for future generations by improving the City of Morgan Hill's interconnected system of trails through urban open spaces, expanding public access, and enhancing environmental education and appreciation of wildlife habitat and natural areas. It is also aligned with the Santa Clara Valley Water District's mission of creek and wetlands stewardship.

7. Project Abstract

(Brief, 3-4 sentences)

Installation of two miles of a paved pedestrian/bicycle trail over maintenance roads, allowing community access to waterway areas being restored in the SCVWD Flood Control Project.

Installation of pedestrian traffic controls at both Watsonville Road and Middle Avenue, construction of a pedestrian/bicycle bridge over West Little Llagas Creek, design and installation of a wildlife viewing deck with binoculars, interpretive signage, wildlife art, benches, pet-waste stations, trash/recycle bins.

Community Engagement / Stakeholder Support (10 points)

8. Describe the community support and/or community engagement process.

When applicable, the application should include letters of support from local jurisdiction(s), particularly for capital improvement projects. Please submit letters using the Documents Upload tab.

This is a priority project of the City of Morgan Hill Bikeways, Trails, Parks and Recreation Master Plan (2017), the culmination of an in-depth technical planning analysis and a robust community-based process. The planning process actively engaged local stakeholders, property owners, youth, sports leagues, advocacy groups, the Morgan Hill Historical Society, the Parks and Recreation Commission, City Council, and members of the public. The project team collaborated with Santa Clara County Parks, Santa Clara Valley Open Space Authority, and others, to identify shared priorities and partnership opportunities. The City hired MIG, Inc., to support the planning process with necessary technical analyses, and used various tools to engage and inform the community: workshops, stakeholder interviews, a stakeholder advisory group, intercept surveys (at parks, community centers, and popular public spaces), an online mapping questionnaire and survey, public meetings and hearings, as well as a project webpage, and email updates to a robust list of residents who've opted in to follow city news. Over 1700 community members participated in this process over a two-year period.

Project Planning (20 points)

9. Describe the proposed project

Project Tasks, Deliverables and Milestones

Task 1 – Complete Overall Project Planning

Subtask 1-1: Inform the community about the proposed project using the media, social media posts, and the City's website

Subtask 1-2: Obtain necessary permit(s) for the project

Subtask 1-3: Develop and finalize Joint Use Agreement with the Santa Clara Valley Water District (SCVWD)

Subtask 1-4: Hold small trail groundbreaking event including elected officials from the City of Morgan Hill, OSA and SCVWD

Subtask 1-5: Hold trail opening celebration including elected officials from the City of Morgan Hill, SCVWD, OSA, project neighbors, Morgan Hill Chamber of Commerce representatives, and the entire community

(Deliverables: Project permit(s), Trail Groundbreaking and Opening Events.)

Task 2 – Develop Construction Documents

Subtask 2-1: Issue Request For Proposals for the development of construction documents

Subtask 2-2: Review proposals received

Subtask 2-3: Award contract and enter into agreement

Subtask 2-4: Provide comments on draft design documents developed

Subtask 2-5: Conduct final review and accept final construction documents

(Deliverable: Completed set of construction documents)

Task 3 – Construct the Project

Subtask 3-1: Solicit public bids based on the final construction documents

Subtask 3-2: Award contract, enter into agreement, and issue notice to proceed

Subtask 3-3: Inspect and oversee construction

Subtask 3-4: Complete final onsite inspection and accept completed project

(Deliverable: Completed trail accepted formally by the City of Morgan Hill, SCVWD and OSA)

Task 4 – Report on Project Progress and Success

Subtask 4-1: Prepare and submit quarterly status reports and invoices*

Subtask 4-2: Conduct survey and analysis to determine trail usage

Subtask 4-3: Prepare and submit final report, final invoice, and Notice of Completion

(Deliverable: Monthly or quarterly grant reports, final report and Notice of Completion)

10. What is the lifetime of this project?

For capital improvement projects, applicants must state how long the project would remain on the site AND demonstrate that they have appropriate permissions. Please submit the Land Tenure form and documentation using the Documents Upload tab.

- 5 Years (minimum for capital improvement projects)
- Other time period - explain:
- Perpetuity
- Not applicable

11. Describe your plans for operating and maintaining the project over the next 10 years, and indicate your source of funds for ongoing management.

This question is required for all capital improvement projects. For planning and program projects, please answer if applicable, otherwise enter "N/A."

Project Operation and Maintenance

Members of the City of Morgan Hill maintenance staff visit and inspect all City trails on a weekly basis to ensure their safety and upkeep on behalf of the community. This includes all segments built using grant funds.

Extra site visits to specific trail segments are scheduled by the maintenance crew as needed to complete upkeep projects and to respond to reported concerns.

After project completion, members of City staff will routinely inspect the new trail alignment. Should any issues arise involving public safety, trash, vandalism, or environmental hazards, they will be addressed immediately. Typically, the City's trails are not subject to vandalism and are respected and widely enjoyed by the community.

Plans for Project Monitoring or Change Management

Project monitoring and change management will occur both during the construction phase of the project and after the trail has been opened.

The construction project will be required to file a storm water pollution prevention plan for the project and will be subject to water quality best management practice inspections and monitoring.

During construction, the project manager will be visiting the site daily and closely coordinating with the chosen contractor to identify and evaluate problems and pose solutions. This is a normal and expected activity during active construction and the City's contract awards always include contingency funding to support unexpected costs.

Once the trail is completed and opened, City maintenance staff will monitor the trail and respond to problems as they arise. Examples of changes needed may be the installation of additional benches, safety rails, or trash cans. This is also a common and expected activity that the City's maintenance team is familiar with and prepared to handle.

12. Describe the project's readiness for implementation.

Please include the status of any planning, design, or funding development necessary for project completion. This includes the status of CEQA compliance and any permits required for this project. **REQUIRED: CEQA form, if applicable.**

Construction of this section of the maintenance road is scheduled to be initiated by the Santa Clara Valley Water District this year and the trail project can proceed as this road is built.

A Notice of Exemption for the project was filed in 2017; CEQA compliance has been completed.

As indicated by the project schedule, design document development is scheduled to begin immediately once the grant is awarded.

Project Budget (15 points)

13. Budget Summary

This is a budget summary only; a detailed Project Budget must be submitted using the Documents Upload Tab. Please note: after the application is submitted, the software will automatically total all lines. This additional TOTAL will not be used.

<input type="text"/>	Grant request: Personnel
<input type="text" value="92,400"/>	Grant request: Contracted Services
<input type="text" value="824,000"/>	Grant request: Supplies/Materials
<input type="text" value="82,400"/>	Grant request: Other Direct Costs
<input type="text"/>	Grant request: Indirect Costs
<input type="text" value="100,000"/>	TOTAL GRANT REQUEST
<input type="text" value="898,800"/>	TOTAL MATCHING FUNDS
<input type="text" value="998,800"/>	TOTAL PROJECT COSTS (grant request + matching funds)
<input type="text" value="82%"/>	PERCENT MATCH (matching funds / grant request)
<input type="text" value="2,996,400.00"/>	TOTAL

Project Goals (15 points)

14. Describe the specific problems, issues, or unserved needs the project will address.

The West Little Llagas Creek Interpretive Wildlife Trail will address an unserved need experienced by surrounding neighborhoods that currently without public access to close-by pedestrian and bicycle pathways for recreation, fitness, and time spent in natural habitat areas. In community workshops, individuals and families have expressed that they are more likely to spend time on well-maintained trails they can navigate with ease and where they feel safe. This project will meet these community needs.

15. Please list the project's goals (both social and environmental).

These should be specific, measurable goals (e.g. 600 people participating in educational programs). Please see Appendix E of the Grant Program Guidelines for a list of sample goals.

Measurable Outcomes or Project Benefits

The timing of this project is auspicious because Lake Silveira is currently being restored by the Santa Clara Valley Water District. The addition of an easily accessible paved pathway around the lake will create the opportunity for Morgan Hill and nearby county residents and visitors to not only enjoy this unique wetland area, but also to learn about its value in preserving or improving the quality of life in our community. Community outreach and surveys will be conducted via print and online communications and at community events to help measure outcomes and benefits, including:

1. Two miles of accessible pathways for both commuter and recreational use by pedestrians and bicyclists of all ages.
2. A new local venue for surrounding neighborhoods to pursue safe and healthy outdoor fitness and recreation.
3. An opportunity for the entire community to learn about and observe the District's stream and wetland stewardship and flood protection measures and to observe local wildlife in their natural habitat.
4. A viable pathway for community members and visitors to travel to and from Morgan Hill's downtown core and Lake Silveira Park.

Impact (15 points)

16. Describe the lasting impact of the project.

The installation of an interpretive trail system informs and inspires the community to preserve its natural resources. A well-designed and maintained trail system will be enjoyed by people in surrounding neighborhoods and throughout Morgan Hill as well as visitors. Morgan Hill is an active community that enjoys outdoor fitness and recreation. People naturally gravitate to waterways such as the Llagas Creek system and Lake Silveira, particularly after a four-year drought. Word of mouth quickly attracts family and friends to enjoy trails that offer a positive hiking or bicycling experience for people of all ages. Residents who derive positive benefit from spending time on trails through open spaces are more apt to preserve those spaces and they model this value to their children, friends and neighbors.

Leadership & Innovation (10 points)

17. Describe how this project employs innovative approaches or encourages collaboration and partnership in the field of parks, open space, urban agriculture, land conservation, or environmental education.

The West Little Llagas Creek Interpretive Wildlife Trail Project is a priority project of the City of Morgan Hill's Bikeways, Trails and Parks Master Plan. This plan was informed by extensive community input, collaboration with the Open Space Authority, the Santa Clara Valley Water District, County Parks, and other stakeholders. Community feedback clearly demonstrated a strong interest in having free public access to local nature and open space areas via a trail system for people of all ages and abilities. This project enhances the efforts of the Santa Clara Valley Water District to protect our creeks and wetlands, and the Open Space Authority's mission to educate and inspire people about the value of our natural open space areas and wildlife habitat. It opens community access to a unique area, with Lake Silveira and serpentine vegetation and educates visitors with interpretive signage, a viewing deck and binoculars, and wildlife art. It connects nearby neighborhoods to safe and healthy recreation.

Organizational Capacity (15 points)

18. Briefly describe the organization.

Please include the year the organization was founded and its mission and goals. If the applicant is a Fiscal Sponsor, please describe both the APPLICANT and the SPONSORED ORGANIZATION.

The City of Morgan Hill was incorporated in 1906 with less than 1,000 residents. By the 1920s, the City was known as an agricultural leader in "The Valley of Heart's Delight." From the 1950s to the present day, families have migrated south from Silicon Valley to live in Morgan Hill. Today, the City has a population of approximately 45,000. Based on US Census data (2015), per capita income is \$42,792, median household income is \$96,051, and 38.6% of adults 25 or older have college degrees. The Morgan Hill Unified School District serves 8,800 students. Roughly 1 in 3 children qualify for the school district's free lunch program. The City's Recreation and Community Services Division manages a range of community recreation, fitness and cultural programs at the Community and Cultural Center, the Centennial Recreation Center, the Aquatics Center, the Outdoor Sports Complex, the Community Playhouse, and in City parks, trails and open space areas.

[source: <https://www.census.gov/quickfacts/fact/table/morganhillcitycalifornia/PST045216>]

19. Describe the organization's ability to successfully implement this project. This might include successful past projects, staffing levels, financial resources, etc.

If applicant cannot otherwise demonstrate its capacity, expertise, and experience, please provide names and contact information of individuals knowledgeable about the organization's work.

The City staff has an effective Community Services Department with knowledgeable staff who have been involved in all stages of trails, bikeways and parks projects and in grant management as well. City staff are familiar with the Santa Clara Valley Open Space Authority and its mission, and with foundational documents such as the Santa Clara Valley Greenprint. The City maintains close relationships with the OSA as well as County Parks, the Santa Clara Valley Water District and other organizations working together to preserve open spaces and natural habitats while providing the community with safe and healthy outdoor nature, fitness and recreation opportunities that are so important to the quality of life that is a long-term priority.

20. Briefly describe key staff members and volunteers' qualifications and experience relevant to the project.

Chris Ghione, Director, Community Services

Chris guides efforts to provide residents with safe, healthy outdoor fitness and recreation opportunities through its system of parks and trails. He ensures that Morgan Hill has well-planned parks and trails development, operations, and maintenance programs, along with progressive environmental services and impactful community service functions. Chris shares the City's goals to support water, land and energy conservation programs with various partners.

Anthony Eulo, Program Administrator, Community Services

Tony connects employees with the vision and values of the City's leadership. He drives Community Services projects to

successful completion by inspiring focused and collaborative efforts among employees, contractors and partners. He has extensive knowledge of and passion for local parks, trails and open spaces, and is committed to protecting our natural water resources and promoting clean energy initiatives.

Yat Cho, Senior Project Manager

Yat has served in the Capital Improvement Project Division for 15 years. He has worked on various roadway reconstruction, water, sewer, and storm drain projects. He project managed Morgan Hill's Downtown Parks Project, including three new parks.

Dale Dapp, Maintenance Manager

Dale brings 30+ years of experience to managing the City's wide-ranging needs for maintenance of streets, parks, trails and facilities. He leads a staff of 16 and utilizes outside specialists and volunteers.

BONUS POINTS: Underserved Communities (10 points)

21. Describe how the project addresses open space needs for sensitive populations such as residents of park-poor neighborhoods, underserved or disadvantaged communities, youth, seniors, or is located within a Deep Engagement Community (DEC).

A map of the DECs can be found under the Library tab of online at <http://www.openspaceauthority.org/urban>. This question is optional; please answer if applicable, otherwise enter "N/A."

The West Little Llagas Creek Interpretive Wildlife Trail project will serve all of Morgan Hill, and in particular, it will provide access to park-poor and underserved neighborhoods, including youth and seniors. It borders Deep Engagement Community #6. It provides safe and healthy outdoor recreation and fitness and an experience of both wetlands and serpentine vegetation areas and local fish and wildlife. The trail connects neighborhoods to nature without the need to pay fees.

BONUS POINTS: Community Building (10 points)

22. Describe how this project actively encourages community building by engaging or accommodating local residents in novel and creative ways.

This question is optional; please answer if applicable, otherwise enter "N/A."

The West Little Llagas Creek Interpretive Wildlife Trail introduces safe, accessible and healthy opportunities for Morgan Hill and surrounding area residents and visitors to experience nature on a trail system that welcomes pedestrians and bicyclists.

BONUS POINTS: Leverage Funding (5 points)

23. Describe how the project leverages funding with more than 25% match by grantee (cash or in-kind).

This question is optional; please answer if applicable, otherwise enter "N/A."

The City of Morgan Hill will secure \$898,800 from park impact fees, Measure B taxes, other sources, and other grants submitted to the State of California and the Santa Clara Valley Water District. (City of Morgan Hill Resolution No. 17-093)

C. Work Plan

C.1. Project Work Plan

Task Number	Activities	Timeframe	Outcome/Deliverables
1 Subtask 1-1 (Project Planning)	Inform the community about the proposed project using the media, social media posts, and the City's website	7-2-18	Inform stakeholders and community to build excitement and enthusiasm
2 Subtask 1-2 (Project Planning)	Obtain necessary permit(s) for the project	7-3-18 to 11-5-18	Project permit(s)
3 Subtask 1-3 (Project Planning)	Finalize Joint Use Agreement with Santa Clara Valley Water District	7-3-18 to 11-9-18 (renew)	JUA
4 Subtask 1-4 (Project Planning)	Hold a small groundbreaking event including elected officials from the City of Morgan Hill, OSA and	6-2-20	Trail Groundbreaking and Opening Events to engage stakeholders and community

SCVWD

5 Subtask 2-1 (Develop Construction Documents)	Issue Request for Proposals for development of construction documents	7-3-18 to 2-1-19	
6 Subtask 2-2 (Develop Construction Documents)	Review proposals received	2-4-19 to 3-13-19	
7 Subtask 2-3 (Develop Construction Documents)	Award contract and enter into agreement	4-4-19	
8 Subtask 2-4 (Develop Construction Documents)	Provide comments on draft design documents developed	6-28-19 to 10-17-19	
9 Subtask 2-5 (Develop Construction Documents)	Conduct final review and accept final construction documents	1-10-20 to 4-7-20	Completed set of construction documents
10 Subtask 3-1 (Construct the Project)	Solicit public bids based on the final construction documents	4-27-20 to 6-5-20	
11 Subtask 3-2 (Construct the Project)	Award contract, enter into agreement, and issue notice to proceed	6-8-20	
12 Subtask 3-3 (Construct the Project)	Inspect and oversee construction	6-2-20 to 11-30-20	
13 Subtask 3-4 (Construct the Project)	Complete final onsite inspection and accept completed project	1-1-21	Completed trail accepted formally by the City of Morgan Hill, OSA and SCVWD
14 Subtask 4-1 (Report on Project Progress and Success)	Prepare and submit quarterly (or monthly) status reports and invoices	6-2-20 to 11-30-20	
15 Subtask 4-2 (Report on Project Progress and Success)	Conduct survey and analysis to determine trail usage	12-1-20	
16 Subtask 4-3 (Report on Project Progress and Success)	Prepare and submit final report, final invoice, and Notice of Completion	12-30-20	Quarterly (or monthly) grant reports, final report, and Notice of Completion
17*** NOTE***	The City will shift this schedule to an 8-15-18 or 8-30-18 start date based on OSA grant award schedule	***NOTE***	The City will shift this schedule to an 8-15-18 or 8-30-18 start date based on OSA grant award schedule
18			
19			
20			

D. Documents Upload

Documents Requested *

Required? **Attached Documents ***

Financial statements



[2016 Financial Report](#)

[2017 Financial Statement](#)

Authorizing Resolution from Governing Body
[download template](#)



[Authorizing Resolution from City of Morgan Hill](#)

Project Budget
[download template](#)



[CityofMorganHill MQ UOS Budget](#)

Acknowledgment Form
[download template](#)



[Acknowledgment Form](#)

Fiscal Sponsorship Agreement

[download template](#)

Land Tenure Form

[download template](#)

[Land Tenure Form](#)

CEQA Compliance Certification Form

[download template](#)

[CEQA Compliance Form](#)

[Notice of Exemption](#)

Letters of Support

[Almaden Cycle Club LOS](#)

[MH COC LOS](#)

[BPAG LOS](#)

Letters from Project Partners

Maps

[City of Morgan Hill Project Location Map](#)

Other

[Project Location Photo 1](#)

[Project Location Photo 2](#)

[Project Location Photo 3](#)

[CityofMorganHill Community Survey](#)

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 100997

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2018 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)