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Santa Clara Valley Open Space Authority

2020 Urban Grant Program

Deadline: 7/1/2020

Smart Yards Education

Preparing for Permaculture/Cooperative Training

Jump to: [Project Description](#) [Documents Upload](#)

\$ 28,675.00 Requested

Submitted: 7/1/2020 11:16:14 PM (Pacific)

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EIN

[82-1012849](#)

Project Description [top](#)

Applicant Type

1. What type of organization is this?

- Public Agency
- School or School District
- 501(c)3 Nonprofit
- Eligible organization acting as Fiscal Sponsor for another organization

2. Does the application include a fiscal sponsor?

If the project includes a fiscal sponsor, the fiscal sponsor must be the applicant.

- YES
- NO

Overview

3. Which type of grant are you requesting?

- Small (\$10,000 - \$39,999)
- Large (\$40,000 - \$250,000)

4. Grant category (check all that apply)

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture / Food Systems

5. Type of project (check all that apply)

- Capital improvement (Large projects only)
- Planning
- Program

6. Project Location: Address / Neighborhood

What is the physical location of the project? If there is no physical location, please enter "N/A." If the project will be in multiple locations, please list all. Note: project location(s) must be within they Authority's jurisdiction.

544 Snyder Ave., San Jose, CA. This is a private residence where we will have our office, with the in-kind support of the homeowner, for the duration of this planning grant.

7. Project Location: Open Space Authority District (check all that apply)

A detailed map of the Authority Districts can be found under the Library tab, or online at <https://www.openspaceauthority.org/public-information/board-of-directors.html>.

- Authority District 1
- Authority District 2
- Authority District 3
- Authority District 4
- Authority District 5
- Authority District 6
- Authority District 7

8. Who does the project serve? Please indicate which Open Space Authority Districts are served (check all that apply)

A detailed map of the Authority Districts can be found under the Library tab, or online at <https://www.openspaceauthority.org/public-information/board-of-directors.html>.

- Authority District 1
- Authority District 2
- Authority District 3
- Authority District 4
- Authority District 5
- Authority District 6
- Authority District 7

9. Project Abstract

(Brief, 3-4 sentences)

The purpose of this grant request is to plan our larger project, "Bringing Nature's Wisdom to Urban Residents Through Permaculture Training." Funds will be used to hire staff to startup that educational program: develop curriculum; purchase computers for recruiting trainees and training site homeowners and for designing the educational courses; purchase landscaping tools for hands-on use by course trainees; and to purchase training tools for classroom instruction.

Project Planning (20 points)

10. Describe the proposed project.

This project will enable Smart Yards Education (SYE) to prepare for a robust offering via our large grant application. As a relatively young (since 2017) organization, SYE has been developing our mission and our organizational infrastructure. Our large program proposal will provide us with the funds needed to carry out our mission which is "to transform conventional practices in urban gardens by offering practical and equitable educational programs on sustainable landscaping and cooperative business models."

In brief, our large proposal will offer a series of permaculture courses to a diverse group, including low-income and Spanish-speaking urban residents of San Jose. Combining hikes in the OSA's preserves with both classroom and hands-on instruction in ecological landscaping methods and cooperative business principles, SYE will engage trainees, their family members, homeowners, and volunteers in "Bringing Nature's Wisdom to Urban Residents through Permaculture Training."

With an overall goal to connect more urban residents of Santa Clara Valley with the preserves managed by OSA, SYE's program also has two sub-goals: a) to improve the economic well-being of low-income San Jose residents by teaching them permaculture landscaping skills so they can earn more money by potentially starting their own landscaping businesses ; and b) create more home gardens in the urban area where native plants, food gardens, water management methods and other permaculture techniques re-create living models of the ecological principles found in OSA's preserves.

Funds from this "small" grant will be used to hire staff to start that educational program: develop curriculum; purchase computers for recruiting trainees and training site homeowners and for designing the educational courses; purchase landscaping tools for hands-on use by course trainees; and to purchase training tools for classroom instruction, such as an electronic projector, screen and peripheral items. We will also use some funds for needed indirect costs such as insurance, office supplies and contracting with a payroll service.

11. Describe key project deliverables and estimated completion dates.

Project activities will begin in January 2021 (or as soon as the grant is finalized) and continue through March 2021. Here is our planned timeline:

January 4, 2021:

- Executive Director begins work to hire Curriculum Development Consultant(s) and Community Outreach Manager to plan the outreach process to recruit landscaping and business course trainees, as well as homeowners whose sites will be the location for our hands-on trainings.
- Executive Director will purchase two computers and software licenses for use by self and other staff for work with students and participating homeowners.
- Program Director begins to outline the field study trips that each class of trainees will make to OSA preserves to learn about our local environment, as well as basic ecological principles.
- Program Director will also begin outreach to community organizations to share our program goals and enlist publicity partners, entering them into a master list for community outreach.

Mid-January:

- Curriculum Developer(s) will be hired to outline specific items to be taught in each segment of the 12-week Permaculture training course and the 5-week Cooperative Business course.
- Executive Director will line up and contract with organizational support services such as liability and worker's compensation insurance, a bookkeeper, website hosting service, and a payroll service.

February:

- Executive Director will line up volunteer professionals: a graphic designer to create outreach materials for recruitment and publicity and a website designer to develop pages that will showcase the skills of our program graduates.
- Program Director will develop a list of needed tools and equipment for hands-on training sessions in permaculture methods such as gray water systems, bioswales, permeable surfaces, rooftop gutter systems, bee keeping, compost bins, and native plant installations.

Mid-February:

- Executive Director will research and purchase tools for classroom instruction, including an electronic projector, portable screen and needed peripherals.
- Executive Director will (hopefully) finalize contract with OSA for the large grant funding.
- Program Director will research sources of needed plants and other landscaping supplies and negotiate costs, delivery dates and other details.

March:

- Curriculum Developer(s) will present their plans to Executive Director and Program Manager for feedback and revisions.
- Hiring process for Permaculture Instructor and Cooperative Business Management Instructor will begin, with input and support for SYE's volunteer board members.
- Work will continue on developing a master list for outreach to a wide variety of community groups which we will contact to recruit trainees and home garden sites for our hands-on training sessions.

12. Does this project require permission, permits, or other approvals? If so, please describe the status of these.

No permits or permissions are required to accomplish the tasks in this proposal.

13. What is the lifetime of this project? If applicable, describe plans for operating and maintaining the project in the future.

The work of this project will occur between January 1, 2021 and March 2021. When finished, it will enable the further work of SYE's larger grant project, "Bringing Nature's Wisdom to Urban Residents Through Permaculture Training," to come to fruition from March 2021 through August 2022.

We envision this program to create a lasting legacy of ecological wisdom and practical savings for many years. The skills our trainees will learn in the permaculture and cooperative business courses will provide them with opportunities for a satisfying lifetime career. The native plants and water-conserving installations they create in 48 local homes will dot the neighborhoods of San José for many years to come. The educational and community-building events the program offers will build knowledge and relationships that should also endure for many years.

Because such educational efforts are a core part of the mission of Smart Yards Education, we will continue to seek other grants to carry on this program, including funds from private and corporate foundations, successful graduates and other individuals.

14. Describe the project's readiness for implementation.

Founded in 2017, Smart Yards Education (SYE) is a relatively new non-profit organization. We emerged out of a for-profit ecological landscaping cooperative, Smart Yards Co-op, which led our board members to see

that there is a significant local market demand for lawn conversion and natural landscaping — and a concomitant lack of skilled landscaping services to help homeowners create such gardens. Out of this related opportunity and need, Smart Yards Education developed its mission to offer training in ecological landscaping. This "small" OSA planning grant is the product of careful thought among SYE board members who have considerable expertise in the fields needed to accomplish the project goals. (See item #24 re: Organizational Capacity).

If we are awarded this planning grant, our SYE Board members and staff will be "ready to go," and we will begin immediately with the plans to implement the full-scale program grant.

Project Budget (15 points)

15. Budget Summary - Grant Request

This is a budget summary only; a detailed Project Budget must be submitted using the Documents Upload tab. Please enter dollar amount. Note: after the application is submitted, the software will automatically add a TOTAL.

<input type="text" value="14,650"/>	Grant request: Personnel
<input type="text" value="6,000"/>	Grant request: Contracted Services
<input type="text" value="6,750"/>	Grant request: Supplies / Materials
<input type="text" value="200"/>	Grant request: Other Direct Costs
<input type="text" value="1,075"/>	Grant request: Indirect Costs
<input type="text" value="28,675.00"/>	TOTAL

16. Budget Summary - Matching Funds

This is a budget summary only; a detailed Project Budget must be submitted using the Documents Upload tab. Please enter dollar amount. Note: after the application is submitted, the software will automatically add a TOTAL.

<input type="text" value="8,101"/>	Total Matching Funds
<input type="text" value="8,101.00"/>	TOTAL

17. Budget Narrative

Provide a brief budget narrative to explain the expenses listed in each of the budget categories (e.g. Personnel).

Personnel

-- Executive Director, .625 FTE, w/health care & other benefits @20% of salary, 13 wks Jan. 1 - March 31, 2021= \$13,650

— Program Coordinator, .2 FTE, no health care benefits, 13 wks, Jan. 1 - March 31 = \$3,120

Contracted Services

— Curriculum Developer(s), 20 hrs/wk, 6 wks, \$50 hr = \$6,000

— Bookkeeper, \$150/month, 3 mos. = \$450

— Website hosting, annual fee = \$125

— Graphic Designer, create flyers for outreach & publicity, volunteer basis, 50 hrs Jan. - March = \$1,438

— Website Designer, update website for new program, 4 hrs/wk, 6 wks, volunteer basis = \$718

Supplies/Materials

— Two computers for Staff use, \$1,000 each = \$2,000

— Software licenses for two computers = \$500

— Gardening/Landscaping tools for use by 15 trainees, \$250 per person = \$3,750

— Classroom training tools, electronic projector, portable screen, peripherals = \$500

Other Direct Costs

- Copying, publicity/recruitment materials = \$200
- Office space rental, 544 Snyder Ave., San Jose, CA 95125, \$50/day, 5 days/week, 13 weeks = \$3,250

Indirect Costs

- Liability & Worker's Compensation Insurance, 3 employees w/some outdoor work, \$3,000/year, prorated to 3 months = \$750
- Office supplies = \$200
- Payroll service, online for 3 employees + contractors, \$500/year, prorated to 3 months = \$125

Total costs for 13 weeks = \$28,675 from OSA funding, plus \$8,101 from matching funds

Project Goals (15 points)

18. Describe the specific problems, issues, or unserved needs the project will address.

As described above, Smart Yards Education is a young organization, and we need some planning funds to begin to carry out our educational mission. With receipt of funding to prepare for our series of training courses, we shall be ready to address the six issues described more fully in our "large" grant proposal, "Bringing Nature's Wisdom to Urban Residents Through Permaculture Training":

- 1) Loss of connection to nature.
- 2) Many urban "green spaces" are toxic to life.
- 3) Too few landscapers practice ecological gardening.
- 4) More people want careers related to nature and the outdoors.
- 5) Permaculture certification can help people find work.
- 6) Landscaping businesses need to avoid small business "traps."

19. How does this project serve the community?

These metrics are required for all projects. Project-specific metrics can be added under Question 20 below. Note: after the application is submitted, the software will automatically add a TOTAL that will not be used.

654	Number of people served
unknown	Number of youth served (under 18 years)
20	Number of programs provided
674.00	TOTAL

20. In what other ways does the project serve the community? Please list the project-specific goals (both social and environmental).

Please list any additional goals and how they will be measured (e.g. surveys, field measurements, attendance sheets, etc.).

This planning grant enables SYE to fulfill OSA's social and environmental project categories in the following ways:

- a) Environmental Stewardship and Restoration — Stormwater management using raingardens, bioswales, permeable pavement, etc;
- b) Environmental Education — Public education at recruitment events; field study at OSA preserves; job training in ecological landscaping and hands-on native plant stewardship projects at residents' homes; and
- c) Urban Agriculture/Food Systems — Creating home food gardens ("food forests") in urban areas.

Through these programs, we expect to serve approximately 654 people as determined in the following ways:

- Fourteen monthly public outreach events at churches, libraries, neighborhood meetings, other community settings, with at least 10 attendees each, as measured by attendance records = $14 \times 10 = 140$
- Four 12-week permaculture courses with 15 people enrolled in each, as measured by attendance records: $4 \times 15 = 60$
- Average additional attendees (1.5 spouses, children, roommates of 15 class members) at 3 field trips during 4 courses to OSA preserves, as measured by attendance records: $1.5 \times 15 \times 12 = 270$
- Four courses, serving 12 homes with native plant and water-conserving installations, with three people (on average, eg. spouses, children, roommates) in each home: $4 \times 12 \times 3 = 144$
- Two 5-week cooperative business courses with 20 people enrolled in each, as measured by attendance records: $2 \times 20 = 40$

Total = 654 people

Impact (15 points)

21. Describe the lasting impact of the project.

This planning grant will enable SYE to begin fulfilling our mission "to transform conventional practices in urban gardens by offering practical and equitable educational programs on sustainable landscaping and cooperative business models."

To do this, we intend to offer the innovative and needed training to support the development of a new level of landscape workers. In so doing, we envision SYE as the premier educational organization for establishing cooperative, ecological landscaping businesses in Silicon Valley.

As described in the larger grant proposal, our work will have three enduring streams.

One outcome of offering four permaculture courses and two in cooperative business management will be a corps of well-trained and highly skilled ecological landscapers ready to serve Santa Clara Valley — and doing so through their own business ventures. SYE's webmaster will post graduates' pictures, brief biographies, and contact information, updating it as needed. This will be an on-going support to graduates in finding new clients for their businesses. We expect this to be a long-lasting contribution to the economic vitality of these individuals and their families. Over time, we hope that our trainees will hire more people to work with them, transforming the present workforce of "mow and blow" garden workers into a profession of permaculturalists who conserve water and care for the soil, plants, animals, and insects with a deep understanding of their interconnections and rootedness in this local region.

The second outcome will be the 48 home gardens enhanced by the installation of native plants and permaculture features. We envision these gardens as the seeds of an expanding urban landscape, based upon permaculture principles and in harmony with the natural conditions of our area. Located throughout San José, including in some of the Deep Engagement neighborhoods identified by OSA, these homes will be maintained by their owners — and we hope that some will decide to hire our program graduates to assist them further! These gardens will be a lasting legacy of beauty and water-smart landscaping for their neighborhoods, as well as a source of fresh, home-grown foods for their owners.

Third, during each 12-week course, our classes will make three visits to OSA preserves. We will invite the class members and homeowners to bring their families along on these preserve visits, to engage their support and interest in the work of our trainees and acquaint even more people with an appreciation for nature. In this way, the project will involve a broader group in learning about the fine-tuned balance of nature as they spend time in our local wildlands. This too should leave a lasting impression on all who attend, building a cadre of urban environmental champions and open space advocates.

Community Engagement / Stakeholder Support (10 points)

22. Describe the community support and/or community engagement process.

Please submit letters using the Documents Upload tab.

During this planning phase we will tap into existing relationships with the community partner organizations that have provided us with letters of support for our project: Sacred Heart Community Services and its La Mesa Verde program, Stone Church of Willow Glen, and the Catholic Diocese of San José (see letters). We will also begin creating a master list of community organizations, including groups which serve the Latinx and Vietnamese communities, San José neighborhood associations, and social service agencies, which our Community Outreach Manager can start to work with when s/he is hired with funds from the larger grant. We also want to confer with staff at OSA to learn more about community organizations that serve people in the Deep Engagement areas identified in the grant announcement. This will help us to understand how our programs can serve those communities more fully.

Our board members will also work on leveraging their community relationships with the various organizations they have been involved with in the past. And we will draw upon friends who are elected officials, such as Assemblymember Ash Kalra and Councilmember Raul Peralez to learn which of them have constituent newsletters where we might place announcements about upcoming trainings as that portion of our larger program gets underway.

Leadership & Innovation (10 points)

23. Describe how this project employs innovative approaches or encourages collaboration and partnerships.

If there are project partners, please upload partner letters on the Documents Upload tab.

As described in our full proposal for the "large" grant, our program will be innovative in several ways:

- Each permaculture course will make three field study trips to OSA preserves in addition to their classroom sessions and hands-on training at home installation sites. We know of no other landscape training course that is working to connect urban residents with local open space lands. With a solid grounding in how the natural world functions in this region, trainees will be better suited to create urban gardens that emulate this native habitat. OSA will be a significant partner in this part of our trainings.
- By offering training in how to create and run a cooperative business, we will also be using an innovative approach that is garnering recent local attention, since cooperatives are a way to avoid the trap of high-interest bank loans, disaffected employees and high worker turnover. Co-ops avoid these traps because everyone is an owner and shares the costs and benefits of the business. The business can thus be more resilient to economic stress. The cooperative model is a good one for small businesses, and the City of Santa Clara recently funded support for development of co-ops in their city. SYE's board member Rob Yanagida, an expert on co-ops, will advise our program.

Organizational Capacity (15 points)

24. Briefly describe the organization and its ability to successfully implement this project. This might include successful past projects, key staff qualifications, financial resources, etc.

If the applicant is a Fiscal Sponsor, please describe both the Fiscal Sponsor and the sponsored organization.

As noted in item #14 above, although SYE is a relatively new organization, we have considerable experience and expertise among our Board of Directors and are confident of our ability to successfully implement this planning grant — and succeed in the larger proposal as well. Here are some brief biographies of our board:

- Dr. Liliana Castañeda Rossmann, Ph.D.: SYE Board President; retired professor of Communications at Cal State University San Marcos, member of MACSA Board and San José Mayor's Gang Prevention Task Force

among other organizations; a native Spanish-speaker.

— Bill Ribble, MBA: SYE Treasurer. Retired business leader, served as CEO and Director of several Silicon Valley start-ups; former fighter pilot; past Chair of South Valley YMCA; currently volunteer Elder at Stone Church and volunteer team leader with Rebuilding Together, among other community projects.

— Rob Yanagida, J.D. & MBA: SYE Secretary; attorney specializing in cooperative business law; board member at Silicon Valley Independent Living Center and National Lawyers Guild; founder of Asian Americans for Equality

— Ahmed Alhafidh, BS : Patent Agent & Owner, Intellent Patents, LLC; volunteer webmaster; expert in aquaponics; experience in program development, strategic planning, community outreach and training

— Debbie Mytels, BA: Retired as Associate Director at Acterra, a non-profit where she initiated a leadership training course, started a "green gardener" project, and trained over 500 volunteers in a home energy-saving program; currently chair of Peninsula Interfaith Climate Action; a volunteer outdoor docent for MROSD; and active in many local organizations and political campaigns

— Elizabeth Sarmiento, BA: Founder of Smart Yards Coop landscaping business; created 40+ permaculture landscape projects; former board president of Human Agenda; board member of Santa Clara County League of Conservation Voters and Environmental Advisory Committee member at Valley Water District.

Along with the ability to tap into our board's expertise, Smart Yards Education has also organized three successful Earth Day events for the San José community over the past three years which leveraged our community connections. (The 2010 Earth Day event was held virtually online with three days of programs.) Funders for these events have included Valley Water District, Human Agenda, and Assemblymember Ash Kalra (District 27 in San José). Community partners have included Sacred Heart Community Service, Stone Church, Mariposa Gardens, and the Smart Yards Co-op — along with dozens of homeowners and neighborhood volunteers each year. (See photos from Earth Day events on the Smart Yards Co-op website: <http://www.smartyardscoop.com/education>)

BONUS POINTS: Underserved Communities (10 points)

25. Describe how the project addresses open space needs for sensitive populations such as residents of park-poor neighborhoods, underserved or disadvantaged communities, youth, seniors, persons with disabilities, or is located within a Deep Engagement Community (DEC).

This question is optional; please answer if applicable, otherwise enter "N/A." A map of the DECs can be found by clicking on "Apply" at <https://www.openspaceauthority.org/urban>.

Having a planning grant at the outset will enable us to focus initially on building relationships with a variety of community leaders, organizations that work with underserved neighborhoods, and other sensitive populations. Our program should then attract a diverse group of participants, because we will offer full and partial scholarships to 75% of course participants. (See budget section for details.)

Since we will be offering our hands-on training sessions in the home gardens of some 48 families over the course of the larger grant, we will consciously aim to disperse these sites throughout the city of San José, including in the Deep Engagement areas where there are few parks, trees or other green spaces. By holding trainings at the homes of low- and moderate-income residents who might not consider themselves able to pay for the work our trainees will do, we will create models of ecologically sound landscaping in neighborhoods where people can really benefit from the beauty that comes from well designed outdoor spaces — without the cost and toxic chemicals of lawns. While we will ask the residents to pay for the plants installed, residents' cost will be considerably discounted. (See budget details.)

We will also invite participating residents to join us for the field study visits to OSA preserves with our trainees. We will thus expose more people to the local ecology lessons gained during these field trips, and introduce them to the OSA preserves that belong to all.

BONUS POINTS: Community Building (10 points)

26. Describe how this project actively encourages community building by engaging or accommodating local residents in novel and creative ways.

This question is optional; please answer if applicable, otherwise enter "N/A."

This planning grant will enable us to start out with a well planned program and a robust community outreach plan, making us immediately effective in delivering our educational programs.

Smart Yards Education believes in wholistic landscaping processes, and that translates to seeing the value of engaging the whole community in our programs. We want to include all members of a household in learning about what our trainees are doing in their gardens. After our trainings are over, these residents will need to operate their gray water "laundry to landscape" systems, drip irrigation and rain gutter piping, etc., so we want them to be engaged throughout the process. We hope residents of homes we are working in will invite housemates, family, children and neighbors to join in the activities.

Similarly, we will invite homeowners and spouses, children and housemates of class members to our OSA field study events, so that they too can learn about the ecological principles evident in the natural world, and how permaculture aims to mimic those processes in urban landscapes.

Finally, we will hold graduation celebrations for each permaculture and cooperative business course, inviting all the residents, family and others to celebrate the new graduates. This festive occasion will include food for everyone, and photos will be posted on SYE's website. By encouraging broad participation and doing so over multiple occasions, we will build community among program participants.

BONUS POINTS: Climate Resilience (5 points)

27. How does this project enhance and/or raise awareness about climate resilience?

This question is optional; please answer if applicable, otherwise enter "N/A."

This planning grant will enable us to hire a curriculum designer and pay particular attention that issues related to climate change are included within the lessons. While our permaculture course will aim to raise awareness of climate resilience, our home garden installations will make this learning practical by enhancing the resiliency of these gardens.

The permaculture sessions will address the causes of climate change, how we can curb carbon emissions, and the increasingly evident impacts (droughts, more severe storms, flooding, limited water from the Sierra snowpack, heat waves, fires, etc.). This background is why water conserving permaculture techniques are needed in today's urban landscapes. Lastly, by installing native plants and water conserving features, we will increase the resilience of these home landscapes, since natives have adapted to California's natural low-water environment.

Our Outreach Manager will also include climate information during public recruiting presentations and discuss how our trainees can create landscapes more likely to thrive in a changing climate. Having permaculture installations in one's home garden will also be part of the recruitment "pitch" to potential homeowner participants.

Lastly, all the participants who join in the field study visits to OSA sites will learn about the impact of climate change in the preserves — and how native plants, animals and insects are managing to survive (or not) during today's changing climate.

Documents Upload [top](#)**Documents Requested ***Financial StatementProject Budget
[download template](#)Fiscal Sponsorship Agreement
[download template](#)Site Control Documentation
[download template](#)CEQA Compliance Certification Form
[download template](#)Letters of SupportProject Partner LettersMaps and Site PlansPhotographsOther**Required? Attached Documents ***✓ [Smart Yards Educ. Form 990 for 2019](#)✓ [SYE Small Grant Project Budget July 1 2020](#)[SYE letter of Support from Catholic Diocese of San Jose](#)[SYE Support Letter from Stone Church of Willow Glen](#)[Sacred Heart Commun. Service Partner Letter for SYE from Sacred Heart Comm Service](#)

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