



**FINAL MINUTES**  
**Measure Q Expenditure Oversight Committee**  
**February 1, 2017**  
**Meeting 17-01**

**CALL MEETING TO  
ORDER / ROLL CALL**

Chair Jeff Micko called the meeting of the Santa Clara Valley Open Space Authority (Authority) Measure Q Expenditure Oversight Committee (MQEOC) to order at the Administration Office, 6980 Santa Teresa Blvd. Suite 100, San Jose, California.

**Committee Members  
Present**

Chris Kangas, Susan Skorey, Frank Cancilla, Marilyn Rodgers, Jeff Micko, and Hugh Graham were present for Roll Call. Mr. Kirkpatrick arrived to the meeting after Item #1 was considered.

**Staff Present**

Lauren Monack, Director of Administration and Finance  
Kellie Guerra, Clerk of the Board

**ADOPTION OF  
AGENDA**

Mr. Micko asked if there were any members of the public that wished to comment on the Agenda. There were none.

**MOTION:** Mr. Cancilla moved to approve the agenda. Ms. Rodgers seconded the motion. The motion passed unanimously. (Vote: 6-0-0. Ayes: Kangas, Skorey, Cancilla, Rodgers, Micko, Graham. Noes: 0. Abstention: 0)

**PUBLIC  
PRESENTATIONS**

Mr. Micko asked if there were any Public Communications on any matter not on the Agenda. There were none.

**WRITTEN  
COMMUNICATIONS**

Mr. Micko asked if there were any Written Communications. There were none.

**APPROVAL OF  
MINUTES**

Ms. Skorey asked for clarification on the dates of the minutes that were being considered for approval. Ms. Guerra noted that the Agenda had a typo and that the two sets of minutes, which were correctly included in the meeting packet and which were being considered for approval, were April 19, 2016 and December 14, 2016.

**April 19, 2016**

Mr. Micko asked if there were any members of the public that wished to comment on the April 19, 2016 Minutes. There were none.

**MOTION:** Mr. Cancilla moved to approve the April 19, 2016 minutes. Ms. Rodgers seconded the motion. The motion passed unanimously. (Vote: 6-0-0. Ayes: Kangas, Skorey, Cancilla, Rodgers, Micko, Graham. Noes: 0. Abstention:

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0)

**December 14, 2016**

Mr. Micko asked if there were any members of the public that wished to comment on the December 14, 2016 Minutes. There were none.

**MOTION:** Ms. Rodgers moved to approve the December 14, 2016 minutes. Mr. Cancilla seconded the motion. The motion passed unanimously. (Vote: 6-0-0. Ayes: Kangas, Skorey, Cancilla, Rodgers, Micko, Graham. Noes: 0. Abstention: 0)

**NEW BUSINESS**

**1. Election of Officers; Chairperson and Vice Chairperson for 2017**

Director of Administration and Finance Lauren Monack introduced the Item. She reviewed the process for electing Chairperson and Vice Chairperson.

Mr. Micko called for nominations for Chairperson.

**Chairperson**

Mr. Graham nominated Ms. Skorey to be Chairperson. Ms. Skorey accepted the nomination.

Mr. Micko called for additional nominations and noted there were none.

Mr. Micko closed the nominations for Chairperson.

Mr. Micko called for the vote for Ms. Skorey to be Chairperson. (Votes: 5, Abstentions: 1 (Skorey))

Ms. Skorey was elected Chairperson.

Mr. Micko called for nominations for Vice Chairperson.

**Vice Chairperson**

Mr. Micko nominated Mr. Graham to be Vice Chairperson.

Mr. Micko called for additional nominations and noted there were none.

Mr. Micko closed the nominations for Vice Chairperson.

Mr. Micko called for the vote for Mr. Graham to be Vice Chairperson. (Votes: 6, Abstentions: 0)

Mr. Graham was elected Vice Chairperson.

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Mr. Kirkpatrick arrived to the meeting.

**2. Discussion of Draft Annual Measure Q Expenditure Oversight Report**

Ms. Rodgers asked for a reminder of who was on the sub-committee that developed the draft report. Ms. Monack noted that the sub-committee consisted of Mr. Micko, Mr. Graham and Mr. Kirkpatrick. Ms. Monack referenced the draft report and asked the Committee how they preferred to review the draft. Mr. Kangas thanked the subcommittee for their work on the draft report. Mr. Micko requested that the Committee review the draft report by sections. Ms. Rodgers thanked the Committee for including the comments received at the previous meeting.

Mr. Graham asked for comments. Committee members provided compliments to the sub-committee. Mr. Graham reviewed each section and called for comments and/or recommended edits.

Committee members provided input for revisions of the draft report in each section. Clerk of the Board Kellie Guerra documented each recommendation following discussion and agreement by the Committee. Upon completion of receiving, discussing and agreeing on all edits, Ms. Guerra read back the draft report, including the requested edits she had documented throughout the discussion.

Discussion ensued. The Committee strategized how they would deliver their report to the Board and when they would deliver it. The upcoming year of meetings was discussed.

**MOTION:** Mr. Kangas moved to approve the final report as read by Ms. Guerra. Mr. Cancilla seconded the motion. The motion passed unanimously. (Vote: 7-0-0. Ayes: Kangas, Skorey, Cancilla, Rodgers, Micko, Graham, Kirkpatrick. Noes: 0. Abstention: 0)

**INFORMATIONAL  
REPORTS**

Ms. Monack announced that the Authority had purchased a building and would be moving all their offices to 33 Las Colinas, scheduled for June.

**ADJOURNMENT**

At 8:43, Mr. Micko adjourned the meeting.

Respectfully submitted by  
Kellie Guerra, Clerk of the Board