RESOLUTION TEMPLATE

RESOLUTION NO. \_\_\_\_\_\_\_

Resolution of the [INSERT NAME OF GOVERNING BODY] of the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER], authorizing the submittal of an application for funding for a $ [INSERT GRANT AMOUNT] grant to the Santa Clara Valley Open Space Authority Urban Grant Program for [PROJECT NAME], located at [PROJECT LOCATION];

**Whereas,** in accordance with the voter-approved Measure Q Expenditure Plan, the Santa Clara Valley Open Space Authority (Authority) has established a competitive Urban Grant Program (the Program) for projects that provide healthy and safe open space and park areas and environmental education programs within and near urban areas of Santa Clara County; and

**Whereas,** the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] has identified [PROJECT NAME] (Project) at [PROJECT LOCATION] as a priority project; and

**Whereas,** the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] believes that the Project meets the criteria for the Authority’s Urban Grant Program; and

**Whereas,** the total project cost for the implementation of the Project is [INSERT TOTAL PROJECT COST]; and

**Whereas,** the Authority’s Program requires applicants to provide at least 25% match of grant request; and

**Whereas,** the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] has secured [INSERT MATCHING FUNDS AMOUNT] from [DESCRIBE AMOUNT AND SOURCE OF MATCHING FUNDS]; and

**Whereas,** the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] will be responsible for operation and maintenance of the Project; and

**Now, Therefore, Be It Resolved** that this [INSERT NAME OF GOVERNING BODY] of [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] hereby finds, determines, declares, and orders as follows:

**1. Truth of Recitals.** That the forgoing recitations are true and correct.

**2. Measure Q Consistency.** That the Project is consistent with the Measure Q Expenditure Plan.

**3. Authorization.** [INSERT TITLE (NOT NAME)] of the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] is hereby authorized to conduct all negotiations and submit and sign all documents, including but not limited to, grant agreement, conservation easement, amendments, reimbursement requests as may be necessary for completion of the project.

**4. Matching Funds.** the [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] has available [INSERT MATCHING FUND AMOUNT] for matching funds as cash or in-kind and sufficient funds to complete the project.

**5. Operation and Maintenance.** The [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] has available and sufficient funds necessary to operate and maintain the project.

**6. Program Guidelines**. The [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] has reviewed, understands, and agrees to abide by the provisions contained in the Program Guidelines.

**7. Legal Compliance.** The [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] acknowledges that it will comply with all federal, state and local laws applicable to the Project.

Passed and adopted at a meeting of the [INSERT NAME OF GOVERNING BODY] of [INSERT NAME OF AGENCY, ORGANIZATION, OR OTHER] on [INSERT DATE].

Authorized Original Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk/Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_